

Santa Cruz Port Commission Meeting Agenda



Special Closed and Regular Public Session Tuesday, July 23, 2024

3:30 PM – Special Closed Session

Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

5:30 PM – Regular Public Session

Hybrid Meeting (In-Person / Zoom)

Attend in-person: Harbor Public Meeting Room – 365 A Lake Avenue, Santa Cruz, CA 95062

Attend by internet: www.santacruzharbor.org/port-commission

Attend by phone: Dial +1 (669) 900 6833, find your local number: www.santacruzharbor.org/port-commission

Meeting ID: 814 8181 1121

Passcode: 95062



The public may address the Commission for up to three minutes each for any item not listed on the agenda or for up to three minutes for any item listed on the agenda. To request to speak during Oral Communication or on any item on the agenda, please fill out and turn in a speaker card for in-person attendance or utilize the “Raise Hand” feature within the virtual meeting platform.

SPECIAL PUBLIC SESSION – 3:30 pm

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8 Information

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 7th and Brommer (Southwest Parcels)
Agency Designated Representative: H. MacLaurie
Negotiating Parties: County of Santa Cruz
Under Negotiation: Property Acquisition Discussion / Action
4. Conference with Real Property Negotiators
Property: O-Dock Restroom Facility (Rooftop)
Agency Designated Representative: H. MacLaurie
Negotiating Parties: Verizon Wireless
Under Negotiation: Lease Discussion / Action

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) § 54957.1 Information

BREAK – RECONVENE FOR REGULAR PUBLIC SESSION

REGULAR PUBLIC SESSION – 5:30 pm

6. Pledge of Allegiance
7. Oral Communication

CONSENT AGENDA

8. Approval of Minutes Action **1-5**
 - a) Special Closed and Regular Public Meeting of June 25, 2024
9. Approval of Adventure Sports Journal Sublease Agreement – 333 Lake Avenue, Suite D Action **6-9**
(Tenant: Call Me Ishmael, LLC)

REGULAR AGENDA

10. Presentation by J. Serrano – LAFCO Sphere of Influence Review Information **10-41**
11. Approval of Cash/Payroll Disbursements – June 2024 Discussion / Action **42-47**

INFORMATION

12. Port Director’s Report Information **48**
13. Harbormaster’s Report Information **49-51**
14. Facilities Maintenance & Engineering Manager’s Report Information **52-54**
15. O’Neill Sea Odyssey Annual Report Information **55**
16. Financial Reports Information **56-67**
 - a) Comparative Seasonal Revenue Graph
 - b) Quarterly Comparative Budget Report
 - c) Quarterly Employee Count
 - d) Quarterly Boatyard Report
 - e) Quarterly Fuel Sales Report
 - f) Quarterly Concession Percentage Rent Report
 - g) LAIF and CLASS Statements
17. Delinquent Account Reporting Information **68-69**
18. Harbor Patrol Incident Response Report – June 2024 Information **70-72**
19. Port Commission Review Calendar / Follow-Up Items Information **73**

ADJOURNMENT

*The Santa Cruz Port District complies with the Americans with Disabilities Act.
Questions regarding meeting accommodations may be directed to (831) 475-6161.*