



Special Closed and Special Public Session of December 10, 2024

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Stephen Reed	Chair
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner
Bill Lee	Commissioner
Robert DeWitt	Commissioner

SPECIAL PUBLIC SESSION – 4:30 PM

Chair Reed convened the special public session at 4:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8

At 4:30 PM, Chair Reed announced that the Commission will meet in closed session to discuss agenda item 3.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 7th and Brommer (Southwest Parcels)
Agency Designated Representative: H. MacLaurie
Negotiating Parties: County of Santa Cruz
Under Negotiation: Property Acquisition

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Reed announced that the Commission took no reportable action in closed session on item 3.

Chair Reed adjourned the special open session following the closed meeting at 5:25 PM.

REGULAR PUBLIC SESSION – 5:30 PM

Chair Reed convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

5. Pledge of Allegiance

6. Oral Communication

Chair Reed announced that the Commission took no reportable action in closed session on item 3.

CONSENT AGENDA

7. Approval of Minutes

a) Special Closed and Regular Public Meeting of November 26, 2024

8. Approval of Sublease Extension – 2218 East Cliff Drive (Crow’s Nest Restaurant)

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to approve consent agenda items 7 and 8.

- *Motion carried. Commissioners Lee and DeWitt ABSTAINED from item 7(a).*

REGULAR AGENDA

9. Appointment In-Lieu of Election and Oath of Office

- a) Stephen Reed
- b) Bill Lee
- c) Robert DeWitt

Port Director MacLaurie administered the Oath of Office to Chair Reed, Commissioner Lee, and Commissioner DeWitt.

10. Approval of Resolution 24-06 – Adopting the Memorandum of Understanding Between Santa Cruz Port District and Harbor Employees’ Association

Discussion: Port Director MacLaurie recommended approval of Resolution 24-06, which adopts negotiated terms of a new contract between Harbor Employees’ Association and the Port District, as summarized below:

- Three-year contract: January 1, 2025, to December 31, 2027.
- An amended consolidated salary schedule, which increases the pay ranges for Harbor Employee Association employees by 3% effective January 1, 2025, 3% effective January 1, 2026, and 3% effective January 1, 2027.
- A single grade increase to all positions, with a two-grade increase to the Boatyard Worker position, effective January 1, 2025.
- Holidays: Addition of one 8-hour paid holiday (Juneteenth)
- Deferred Compensation: Port District to contribute \$35 per paycheck for any enrolled employee.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to approve resolution 24-06.
- *Motion carried unanimously.*

11. Approval of Resolution 24-07 – Adopting the Memorandum of Understanding Between Santa Cruz Port District and Operating Engineers Local No. 3

Discussion: Port Director MacLaurie recommended approval of Resolution 24-07, which adopts negotiated terms of a new contract between Operating Engineers Local No. 3 and the Port District, as summarized below:

- Three-year contract: January 1, 2025, to December 31, 2027.
- An amended consolidated salary schedule, which increases the pay ranges for the Operating Engineers Local No. 3 employees by 3% effective January 1, 2025, 3% effective January 1, 2026, and 3% effective January 1, 2027.
- A single grade increase to all positions, effective January 1, 2025.
- Holidays: Addition of one 8-hour paid holiday (Juneteenth)
- Differentials: 1.5% of the straight time rate shall apply to all members who perform dredge work.

MOTION: Motion made by Commissioner Lee, seconded by Commissioner Goddard to approve resolution 24-07.
- *Motion carried unanimously.*

12. Approval of Resolution 24-08 – Adopting an Amended Salary and Benefit Agreement Between Santa Cruz Port District and Harbor Management Group

Discussion: Port Director MacLaurie recommended approval of Resolution 24-08, which amends the salary schedule and benefit agreement between Harbor Management Group and the Port District, as summarized below:

- Three-year contract: January 1, 2025, to December 31, 2027.
- An amended consolidated salary schedule, which increases the pay ranges for the Harbor Management Group employees by 3% effective January 1, 2025, 3% effective January 1, 2026, and, 3% effective January 1, 2027.
- A single grade increase to all positions, effective January 1, 2025.
- Holiday: Addition of one 8-hour paid holiday (Juneteenth)
- Deferred Compensation: Port District will contribute \$35 per paycheck for any enrolled employee.
- Paid Administrative Leave to remain at 40 hours / year with no carry-over from year-to-year.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Lee to approve resolution 24-08.
- *Motion carried unanimously.*

13. Approval of Resolution 24-09 – Approving an Amended, Consolidated Salary Schedule for Represented and Unrepresented Employees

Discussion: Port Director MacLaurie recommended approval of Resolution 24-09, which amends the salary schedules for represented and unrepresented positions.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner DeWitt to approve resolution 24-09.
- *Motion carried unanimously.*

14. Election of Port Commission Officers 2025

Discussion: Chair Reed nominated Commissioner Goddard for Chair and Commissioner Geisreiter for Vice-chair.

MOTION: Motion made by Commissioner Lee, seconded by Commissioner DeWitt to nominate Commissioner Goddard for Chair, and Commissioner Geisreiter for Vice-chair.
- *Motion carried unanimously.*

15. Approval of Cash/Payroll Disbursements – November 2024

Discussion: In response to a question posed by Commissioner Goddard, staff provided additional information on the following warrant:

- Warrant # 60796 – Annual Density Meter License Fee
Port Director MacLaurie stated that the density meter onboard *Twin Lakes* continues to be used as a relative indicator of production, providing approximate data on the flow and consistency of material within the pipeline.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner DeWitt to approve cash and payroll disbursements for November 2024, in the amount of \$1,046,902.01.
- *Motion carried unanimously.*

INFORMATION

16. Port Director's Report

In response to a question posed by Commissioner DeWitt, Port Director MacLaurie stated that the City of Santa Cruz has indicated that an award of contract to Shimmick Construction for the Murray Street Bridge Project is anticipated later this month.

In response to a question posed by Commissioner Lee, Port Director MacLaurie stated that the City's watermain runs the length of the southwest harbor and the replacement project is being proposed to preemptively prevent potential failures. She noted that new easement

agreements will be required to facilitate the work, and while the City is eager to proceed, the project must be coordinated with the Murray Street Bridge Project to minimize impacts to harbor operations.

17. Harbormaster's Report

Harbormaster Anderson stated that the Santa Cruz Yacht Club's Lighted Boat Parade, held on December 7, 2024, was well attended. He noted that staff did not encounter any major issues.

The Commission expressed its appreciation to the Coast Guard Auxiliary for their continued assistance in ensuring visitor safety during the event.

18. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering (FME) Manager Wulf provided an update on the North Harbor Transformer Replacement Project, noting that work is nearing completion, with only J-Dock and I-Dock still underway.

FME Manager Wulf stated that the dredge crew is making progress deepening the areas around AA-Dock and the fuel dock extension. He stated that later this week, crews will turn the dredge around and move south toward the harbor entrance.

Harbormaster Anderson stated that obtaining a recent sounding has not been possible due to the large quantity of anchovies gathering along the channel bottom. He stated that staff will continue to monitor the situation and make efforts to complete an entrance sounding when feasible.

Commissioner Goddard thanked staff for their prompt action and communication in response to the tsunami warning on December 5, 2024.

19. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graph
- b) LAIF and CLASS Statements

20. Delinquent Account Reporting (*There was no discussion on this agenda item*)

21. Harbor Patrol Incident Response Report – November 2024 (*There was no discussion on this agenda item*)

22. Written Correspondence (*There was no discussion on this agenda item*)

- a) LAFCO Call for Nominations – Special District Regular & Alternate Seat

23. Port Commission Meeting Calendar 2025 (*There was no discussion on this agenda item*)

24. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Reed adjourned the special public session at 5:56 PM.

Toby Goddard, Chair (2025)

Chair Reed adjourned the special public session at 5:56 PM.



Toby Goddard, Chair (2025)