



Special Closed Session of October 12, 2021

**Santa Cruz Port Commission
MINUTES**

Commission Members Present (via teleconference):

Toby Goddard	Chairman
Reed Geisreiter	Vice-chairman
Dennis Smith	Commissioner
Darren Gertler	Commissioner
Stephen Reed	Commissioner

SPECIAL PUBLIC SESSION – 12:00 PM

Chairman Goddard convened the special public session at 12:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957

At 12:00 PM, Chairman Goddard announced the Commission will meet in closed session to discuss agenda item 3.

SPECIAL CLOSED SESSION

3. Public Employment
Title: Port Director

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on item 3.

Chairman Goddard adjourned the special open session following the closed meeting at 4:00 PM.

Toby Goddard, Chairman



Special Closed Session of October 14, 2021

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Toby Goddard	Chairman
Reed Geisreiter	Vice-chairman
Dennis Smith	Commissioner
Darren Gertler	Commissioner
Stephen Reed	Commissioner

SPECIAL PUBLIC SESSION – 4:00 PM

Chairman Goddard convened the special public session at 4:00 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54956.8

At 4:00 PM, Chairman Goddard announced that the Commission will meet in closed session to discuss agenda item 3.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 497 Lake Avenue
Agency Designated Representative: H. MacLaurie
Negotiating Parties: D. McDermott
Under Negotiation: Potential Acquisition

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on item 3.

Chairman Goddard adjourned the special open session following the closed meeting at 4:42 PM.

Toby Goddard, Chairman



Special Closed and Regular Public Session of October 26, 2021

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Toby Goddard Chairman
Reed Geisreiter Vice-chairman
Darren Gertler Commissioner
Stephen Reed Commissioner

Commission Members Absent:

Dennis Smith Commissioner

SPECIAL PUBLIC SESSION – 5:30 PM

Chairman Goddard convened the special public session at 5:30 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54956.9(d)(2), 54956.9(d)(4)

At 5:30 PM, Chairman Goddard announced that the Commission will meet in closed session to discuss agenda items 3 and 4.

SPECIAL CLOSED SESSION

3. Conference with Legal Counsel – Anticipated Litigation Significant Exposure to Litigation (1 Case)
4. Conference with Legal Counsel – Anticipated Litigation Initiation of Litigation (1 Case)

SPECIAL PUBLIC SESSION

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

Chairman Goddard adjourned the special open session following the closed meeting at 6:50 PM.

REGULAR PUBLIC SESSION – 7:00 PM

Chairman Goddard convened the regular public session at 7:00 PM at the Santa Cruz Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA 95062.

6. Pledge of Allegiance
7. Oral Communication

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

Commissioner Gertler reported that he attended a virtual fishery management review meeting.

Chairman Goddard reported that he attended CMANC's Fall Officers virtual meeting on October 18, 2021, and October 19, 2021.

CONSENT AGENDA

8. Approval of Minutes
 - a) Special Closed Meeting of September 17, 2021
 - b) Special Closed Meeting of September 28, 2021
 - c) Special Closed and Regular Public Meeting of September 28, 2021

MOTION: Motion made by Commissioner Reed, seconded by Vice-chairman Geisreiter to approve the consent agenda.
- *Motion carried. Commissioner Smith ABSENT.*

REGULAR AGENDA

9. Public Employment Appointment: Port Director (*There was no discussion on this agenda item*)

MOTION: Motion made by Vice-chairman Geisreiter, seconded by Commissioner Reed to approve the Employment Agreement between Holland MacLaurie and Santa Cruz Port District.
- *Motion carried. Commissioner Smith ABSENT.*

10. Approval of Cash / Payroll Disbursements – September 2021

Discussion: Staff provided additional information on the following warrants:

- Warrant # 55504 - Citation Tax (April - June)
Citation tax revenue is paid monthly (this payment is for 3 months).
- Warrant # 55593 - Concession Lot Parking Equipment Monthly Warranty
A discussion ensued regarding the functionality and operability of the concession parking lot equipment. Harbormaster Anderson stated that parking attendants are staffed in the lot to assist customers in using the exit terminal and pay-on-foot stations.

- EFT – Merchant Services, GravityPayment, WindCave, etc. Multiple companies are used to process credit card payments at the District because of the various software applications in use (i.e., front desk terminal, parking machines, fuel dock, etc.). Although it would be ideal, a uniform merchant credit card processor is not compatible with the District’s varying software applications.

MOTION: Motion made by Commissioner Gertler, seconded by Vice-chairman Geisreiter to approve cash and payroll disbursements for September 2021, in the amount of \$615,301.57.
 - *Motion carried. Commissioner Smith ABSENT.*

INFORMATION

11. Port Director’s Report

Claim

Interim Port Director MacLaurie stated that the following claim has been settled:

- Shedlarski - \$202.85 for three bicycle locks that were cut to facilitate the gangway replacement project

Verizon Cell Tower Lease Agreement

Interim Port Director MacLaurie stated that negotiations with Verizon Wireless have restarted regarding the placement of a small cell tower in the harbor. She stated that a lease agreement will be presented for Commission review at a future meeting.

MKN & Associates, Inc. Contract

Interim Port Director MacLaurie stated that a contract has been executed with MKN & Associates, Inc. for civil engineering services for the assessment of the Santa Cruz Port District’s lift stations (NTE \$21,716).

COVID-19 Relief Funding

Interim Port Director MacLaurie reported that the District has successfully submitted its application for COVID-19 relief funding under the State’s \$100 million allotment for California Independent Special Districts.

- The reimbursement amount totaled approximately \$76,000 in eligible unanticipated COVID-19 related expenditures.
- The District was not able to demonstrate revenue losses from FY19 to FY21.
- The application deadline was extended from October 15, 2021, to October 29.
- If awarded relief funding, disbursements will be released around December 23, 2021.

Senator John Laird Site Visit

Interim Port Director MacLaurie stated that Senator John Laird is scheduled to visit the Port District on December 6, 2021, for a tour of the harbor, as well as the District’s dredge

operation. She stated that Chairman Goddard will be joining staff on the tour and invited any other Commissioners who are interested to attend.

Special District Leadership Foundation (SDLF) – Transparency Certificate Renewal

Interim Port Director MacLaurie stated that Administrative Assistant Ghisletta has submitted a renewal application for the District's SDLF Transparency Certificate of Excellence (valid for 3-years).

City of Santa Cruz – Coastal Rail Trail Project (Segments 8 & 9)

Interim Port Director MacLaurie stated that the City of Santa Cruz has initiated preliminary discussions with the District regarding segments 8 and 9 of the Coastal Rail Trail Project, which is anticipated to span the harbor. She stated that a meeting with City staff will be scheduled to obtain more information on the project. Commissioner Reed suggested that representatives from the City be invited to present information regarding the project at a future meeting.

As part of the Port Director's report, Chairman Goddard informed the Commission that during the Fall CMANC Officers meeting, he learned that the District's one-time request for reprogrammed dredge funding in the amount of \$140,000 was approved by the U.S. Army Corps of Engineers.

12. Harbormaster's Report

Harbormaster Anderson stated that the District's replacement patrol vessel is in the final stages of construction and is on schedule for delivery in December.

Harbormaster Anderson stated that Harbor Patrol will conduct an entrance channel sounding tomorrow following the current swell event.

Harbormaster Anderson stated that Monterey Bay Fisheries Trust will be co-hosting a meeting with the Port District on Friday, October 29, 2021, at 10:30, at the Harbor Public Meeting Room where representatives from the Golden State Salmon Association (GSSA) will meet with the Monterey Bay commercial fishing fleet to discuss GSSA's goals and strategies for protecting salmon.

13. Facilities Maintenance & Engineering Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that crews plan to move *Twin Lakes* from her off-season mooring in the north harbor to the entrance channel during the low tide on Tuesday, November 2, 2021.

In response to a comment made by Commissioner Reed regarding shoaling near the Santa Cruz Yacht Club hoist, Interim Port Director MacLaurie stated that inner harbor dredging is not scheduled for the 2021-22 season. She stated that this area can be included for consideration in next year's dredge plan.

14. Financial Reports
 - a) Comparative Seasonal Revenue Graph
 - b) Employee Count as of September 30, 2021
 - c) Quarterly Budget Report as of September 30, 2021
 - d) Quarterly Fuel Sales Report
 - e) Quarterly Boatyard Report
 - f) Quarterly Concession Percentage Rent Report
 - g) LAIF Statement & PMIA/LAIF Performance Report
 - h) FY20 Debt Service Coverage Ratio

Chairman Goddard remarked on the District's positive debt service coverage ratio considering the unanticipated COVID-19 related budget impacts.

15. Delinquent Account Reporting (*There was no discussion on this agenda item*)
16. Harbor Patrol Incident Response Report – September 2021 (*There was no discussion on this agenda item*)
17. Written Correspondence (*There was no discussion on this agenda item*)
 - a) Email to Port Commission from G. Stearns
18. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chairman Goddard adjourned the regular public session at 7:30 PM.

Toby Goddard, Chairman



TO: Port Commission

FROM: Renee Ghisletta, Administrative Assistant

DATE: November 10, 2021

SUBJECT: Approval of Sublease Agreement – 2222 E. Cliff Drive, Suite 212
(Tenant: Martha Macambridge)

Recommendation: Approve O'Neill Sea Odyssey sublease agreement.

BACKGROUND

Martha Macambridge currently subleases Suite 212 at 2222 East Cliff Drive. The current sublease agreement is set to expire on December 14, 2021, and O'Neill Sea Odyssey (OSO) seeks to continue subleasing to tenant on a month-to-month basis commencing December 15, 2021, at the current rental rate (no proposed increase to base rent).

O'Neill Sea Odyssey typically executes sublease agreements for a minimum term of 12 months or more. The proposed month-to-month agreement is atypical and is being requested until such time that the second story deck replacement is complete (see Amendment Provision 1 of Attachment A). Upon completion of deck construction, a second lease amendment with a 12-month term may be presented for review, with CPI increase.

ANALYSIS

The terms of the lease agreement are below:

Tenant: Martha Macambridge
Term: Month-to-Month
Space: 2222 E. Cliff Drive, Suite 212 (270 SF)
Rent: \$1,163.00 / month (\$4.31 SF)
Use: Office Space
Insurance: \$1 million, with Santa Cruz Port District named as additional insured

IMPACT ON PORT DISTRICT RESOURCES

The Port District receives approximately 16% of OSO's sublet revenue.

ATTACHMENTS: A. Lease for Suite 212
B. List of OSO subleases

AMENDMENT TO LEASE

This Amendment to Lease (“Amendment”), dated for reference purposes only as October 1, 2021, is made by and between O’Neill Sea Odyssey, a California nonprofit corporation (“Landlord”) and Martha Macambridge, an individual (“Tenant”).

RECITALS

A. Landlord and Tenant entered into that certain Lease dated December 15, 2020 (“Lease”), for certain Premises consisting of 270± square feet and commonly known as 2222 East Cliff Drive, Suite 212 Santa Cruz, California (“Premises”).

B. The capitalized terms used and not otherwise defined herein shall have the same meanings and definitions as set forth in the Lease.

AMENDMENT PROVISIONS

1. Term. The Lease Term for the Premises shall be modified to continue in force on a month to month basis, at your current rate, indicated below, from December 15, 2021, until deck construction is complete, at which time a second lease amendment with 12 month term will be presented to Tenant for review, with the normal expected CPI increase.

2. Base Rent.

<u>Months</u>	<u>Rental Rate/SF/MO/NNN</u>
New Term	\$4.31/sq.ft./\$1,163/mo.

3. General:

3.1 Effect of Amendment; Ratification. Except as otherwise modified by this Amendment, the Lease shall remain unmodified and in full force and effect. In the event of any conflict or inconsistency between the terms and conditions of the Lease and the terms and conditions of this Amendment, the terms and conditions of this Amendment shall prevail.

3.2 Attorney’s Fees. The provisions of the Lease respecting payment of attorney’s fees shall also apply to this Amendment.

3.3 Counterparts. If this Amendment is executed in counterparts, each counterpart shall be deemed an original.

3.4 Authority to Execute Amendment. Each individual executing this Amendment on behalf of a partnership or corporation represents that he or she is duly authorized to execute and deliver this Amendment on behalf of the partnership and/or

corporation and that this Amendment is binding upon the corporation or partnership in accordance with its terms.

3.5 Governing Laws. This Amendment and any enforcement of the agreements and modifications set forth above shall be governed by and construed in accordance with the laws of the State of California.

4. Tenant Improvements: Landlord shall not be required to provide any Tenant Improvements to the Premises during the New Term or any subsequent Extension Terms.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date and year first above written.

LANDLORD:

O'Neill Sea Odyssey,
a California nonprofit corporation

By:

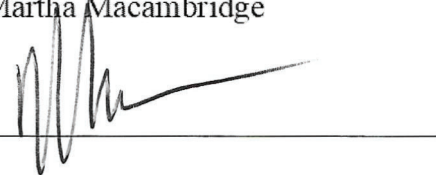


Barbara Beerstein
Its: Interim Executive Director

DATED: 26 October 2021

TENANT:

Martha Macambridge



DATED: Oct 25 2021

SANTA CRUZ PORT DISTRICT

By:

DATED: _____, 2021

Holland MacLaurie
Its: Port Director

OSO 2222 East Cliff Drive Leases as of 10/26/2021

Space	Tenant	Term	Expires	\$/SF	SF	Total	Renewal Status
200	State Farm - Chris Buich	5 years (1)	7/31/2026	\$4.69	616	\$2,886.35	
204	Laurel Andres, MFCC	2 yrs	7/31/2023	\$4.08	210	\$856.80	
208	Dr. Donald Markle	1.5 yr	12/31/2022	\$4.72	165	\$779.53	
212	Martha Macambridge	1 year *	12/14/2021	\$4.31	270	\$1,163.00	MTM
216	Mary Morgan	5 Year (1)	3/31/2023	\$4.88	478	\$2,332.25	
220	Estriatus Law	2 yrs	3/14/2022	\$4.42	337	\$1,490.97	
234	Surfrider Foundation	1 yr	7/31/2022	\$2.76	432	\$1,192.32	
222	O'Neill Sea Odyssey	25 years	12/31/2028	\$0.00	1207	\$0.00	
TOTAL MONTHLY					3715	\$10,701.22	
TOTAL ANNUAL						\$128,414.64	

(1) Suite numbers for 212 and 216 were switched on 6/11/2009 with approval from Harbor and City of SC

*Month-to-month lease amendment begins 12/15/2021



TO: Port Commission

FROM: Holland MacLaurie, Port Director

DATE: November 16, 2021

SUBJECT: Approval of Design Services for Removal and Replacement of FF-Dock, Rowing Dock, and Boatyard Dock (NTE \$400,000)

Recommendation: *Authorize the Port Director to execute an agreement with TranSystems for design, engineering, cost estimating, and construction support services for the demolition and reconstruction of FF-Dock, Rowing Dock, and Boatyard Dock to accommodate the Murray Street Bridge Seismic Retrofit and Barrier Replacement Project.*

BACKGROUND

The City of Santa Cruz (City) and Caltrans continue preparations for the commencement of the state-mandated Murray Street Bridge Seismic Retrofit and Barrier Replacement Project. The City has indicated that they plan to begin bridge construction in the Spring of 2022, although their final timeline pends receipt of regulatory permits, completion of right-of-way certifications, and execution of a settlement agreement between the Port District and City¹.

The City will utilize a phased construction approach for this project. To accommodate the City's construction phasing and estimated timelines, the Port District will be responsible for clearing temporary construction easement areas on both the east and west sides of the harbor, which includes demolishing and reconstructing FF-Dock, the Rowing Dock, and a portion of the Boatyard Dock. The City has indicated that the Port District may be required to commence work as early as Spring 2022.

To ensure the Port District does not cause any unnecessary delays to the City's overall construction timeline, a proposal for design services was solicited from TranSystems. The proposal submitted by TranSystems includes design, engineering, cost estimating, and construction support services for the demolition and reconstruction of FF-Dock, Rowing Dock, a portion of the Boatyard Dock, and associated utility service relocation. The proposal totals \$389,100.

TranSystems has provided engineering services to the Port District for many years, and staff is confident that the firm is well qualified to deliver the needed design work in an efficient and cost-effective manner.

¹ Execution of the settlement agreement pends completion of the Port District's independent appraisal of the easement areas, which is anticipated in January 2022.

ANALYSIS

TranSystems will complete design work in three phases, as outlined below.

It should be noted that initially, only the northern portion of FF-Dock was slated for removal and replacement as part of this project (southern portion was to remain intact). After further evaluation, TranSystems has indicated that separating the dock into two sections will diminish the structural integrity of the southern portion when reconnected, and recommended that it too be removed and replaced as part of this project. The City has agreed that demolishing and replacing the entirety of FF-Dock is necessary to maintain the dock's structural integrity. The City's proposed temporary easement area will be adjusted to incorporate this change. Work to demolish and reconstruct FF-Dock will occur in two phases (southern and northern phases), with the southern portion being demolished and reconstructed first.

PHASE 1 (Spring 2022)

Utility Design, Demolition and Reconstruction of Southern FF-Dock

- Design new landside utility services from main switchboard "D" to FF-Dock, Rowing Dock, and leasehold buildings under the bridge.
- Design temporary electrical and telephone services for City relocation of temporary leasehold offices.
- Develop plans for the demolition and replacement of the southern portion of FF-dock (including UCSC's sailing dock and floating office).
- Design plans for temporary slips at southern portion of FF-Dock.
- Design temporary gangway access to the southern portion of FF-Dock.
- Develop plans for the demolition of the northern portion of FF-Dock and Rowing Dock.

PHASE 2 (2023)

Demolition of Boatyard Dock

- Develop plans for the demolition of two northerly slips at Boatyard

PHASE 3 (2025)

Reconstruction of Northern FF-Dock, Rowing Dock, Boatyard Dock

- Design plans to relocate temporary slips from southern portion of FF-Dock to new permanent location on the north side of FF-Dock.
- Develop plans for the demolition of the temporary gangway access to the southern portion of FF-Dock.
- Develop plans for the replacement of the northern portion of FF-Dock.
- Develop plans for the replacement of the two northerly slips at Boatyard.
- Develop plans to remove temporary electrical and telephone services and connect new, permanent service from main switchboard "D".

The figures below represent the estimated contract costs based on TranSystem’s proposal:

Preliminary Design (all phases)	\$59,500
Phase 1 Design	\$151,700
Phase 2 Design	\$38,600
Phase 3 Design	\$139,300
Contingency (approximately 3%)	\$10,900
Total Contract Amount:	\$400,000

IMPACT ON PORT DISTRICT RESOURCES

Funding for this contract was not included in the FY22 budget and will be an unanticipated capital expense. It is not anticipated that the entire contract amount will be expended within the remainder of the current fiscal year, due to the phased design approach.

It is anticipated that the Port District will receive reimbursement for the entirety of the design services contract upon final execution of a settlement agreement with the City. Execution of the settlement agreement pends completion of the Port District’s independent appraisal of the easement areas, and receipt of that report is anticipated in January 2022. Once the appraisal report is received, staff will resume negotiating terms of the settlement agreement with the City and aim to execute the agreement in early 2022. Settlement funds will be deposited into an escrow account for the Port District after the agreement is executed.



TO: Port Commission

FROM: Holland MacLaurie, Port Director

DATE: November 16, 2021

SUBJECT: Approval of Resolution 21-06 – Authorizing the Port Director to Accept and Consent to Deeds and Grants for the Property Acquisition of 497 Lake Avenue

Recommendation: Approve Resolution 21-06.

BACKGROUND

The Santa Cruz Port District has an ongoing interest in acquiring harbor-adjacent properties for the continued development of the District's operation. In October 2021, the Commission authorized the purchase of a commercial property carrying a professional-administrative zoning status, located at 497 Lake Avenue. The Port District is proceeding with the acquisition and working with the title company to prepare the property deed for recording.

ANALYSIS

Pursuant to Government Code Section 27281, a Certificate of Acceptance (Attachment A) must accompany and be recorded with any property deed that is acquired by a government agency. Resolution 21-06 (Attachment B) authorizes the Port Director to execute the Certificate of Acceptance, which is required to complete acquisition.

IMPACT ON PORT DISTRICT RESOURCES

There are no financial impacts associated with approving this resolution.

ATTACHMENTS: A. Certificate of Acceptance
B. Resolution 21-06

CERTIFICATE OF ACCEPTANCE
PURSUANT TO GOVERNMENT CODE § 27281

THIS IS TO CERTIFY that the interest in real property, commonly known as 497 Lake Avenue, Santa Cruz, California (APN: 027-032-04) conveyed by the Grant Deed dated _____ from RICHARD MCDERMOTT, TRUSTEE OF THE MCDERMOTT TRUST (“Grantor”) to the SANTA CRUZ PORT DISTRICT, a political subdivision of the State of California (“Grantee”), is HEREBY ACCEPTED by order of the undersigned officer on behalf of the Santa Cruz Port District Commission, pursuant to authority conferred by Resolution No. 21-06 of the Santa Cruz Port District Commission, adopted on the 23rd day of November 2021; and the Grantee consents to recordation thereof by its duly authorized officer, the Port Director.

Dated this ____ day of _____, 20__.

SANTA CRUZ PORT DISTRICT
a political subdivision of the State of
California

By: Holland MacLaurie, Port Director

Santa Cruz Port District
Resolution 21-06
November 23, 2021

On the motion of _____

Duly seconded by _____

A resolution authorizing the Port Director to accept and consent to deeds or grants, and to execute and record the Certificate of Acceptance related to the real estate purchase transaction from Richard McDermott, Trustee of the McDermott Trust, to the Santa Cruz Port District for the purchase of a professional / administrative commercial property located at 497 Lake Avenue; and

WHEREAS, the Santa Cruz Port District has an interest in acquiring harbor-adjacent properties for the continued development of District operations; and

WHEREAS, the Santa Cruz Port District intends to purchase certain real property located at 497 Lake Avenue, Santa Cruz, California; and

WHEREAS, Section 27281 of the Government Code of the State of California provides that deeds or grants conveying any interest in or easements upon real estate to a political corporation or governmental agency for public purposes shall not be accepted for recordation without the consent of the Grantee, evidenced by its Certificate or Resolution of Acceptance attached to or printed on the deed or grant; and

NOW, THEREFORE, BE IT RESOLVED that the Santa Cruz Port District Commission hereby authorizes the Port Director of the Santa Cruz Port District to accept and consent to deeds or grants conveying any interest or easement upon real property to the Santa Cruz Port District for public purposes; and

BE IT FURTHER RESOLVED that the Port Director is authorized to execute Certificates of Acceptance to be attached to or printed on such deeds or grants, substantially in the form specified by Section 27281 of the Government Code of the State of California; and

BE IT FURTHER RESOLVED that the Port Director is authorized to record or cause to be recorded, such deeds or grants, and the Certificates of Acceptance to be attached or printed thereto; and

BE IT FURTHER RESOLVED that any actions taken by the Port Director prior to the date of the foregoing resolution adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of the Port District.

PASSED AND ADOPTED, by the Santa Cruz Port District Commission this 23rd day of November 2021, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Approved by:

Toby Goddard, Chairman
Santa Cruz Port District Commission

Santa Cruz Port District
Accounts Payable Monthly Check Register
 October 2021

Date	No.	Vendor	Description	Amount
10/4/2021	55603	Employee #24	Final Pay	\$ 581.97
10/11/2021	55604	Ace Portable Services	Portable Toilet Rental	\$ 205.93
10/11/2021	55605	AT&T Mobility	Tablet Service	\$ 238.62
10/11/2021	55606	Bay Building Janitorial, Inc.	Janitorial Service, Refuse Collection	\$ 9,192.00
10/11/2021	55607	Bay Plumbing Supply, Inc.	D-Dock Restroom Shower Head	\$ 30.52
10/11/2021	55608	Bayside Oil II, Inc.	Hazardous Waste Disposal (\$378.00 Slip Renter Reimbursable)	\$ 2,258.00
10/11/2021	55609	Bertram, Ben	Credit Balance Refund	\$ 40.36
10/11/2021	55610	Blake Anderson	Quarterly Uniform Allowance	\$ 190.00
10/11/2021	55611	Bowman, Craig	Credit Balance Refund	\$ 12.00
10/11/2021	55612	Brooks, William	Security Deposit Refund	\$ 784.40
10/11/2021	55613	Cale America, Inc.	Parking Machine Modem Upgrade	\$ 4,964.47
10/11/2021	55614	Carlson, Jessica	Credit Balance Refund	\$ 0.72
10/11/2021	55615	Carpi & Clay	Washington Representation	\$ 800.00
10/11/2021	55616	Cates, John	Credit Balance Refund	\$ 348.90
10/11/2021	55617	Chaffey, Mark	Credit Balance Refund	\$ 4.25
10/11/2021	55618	Cleary, Brian	Credit Balance Refund	\$ 26.87
10/11/2021	55619	Cloyd, Shannon	Credit Balance Refund	\$ 21.00
10/11/2021	55620	Comcast	Business Internet	\$ 295.06
10/11/2021	55621	Computer Technical Specialists, Inc.	E-mail Scanning & Backup	\$ 732.24
10/11/2021	55622	County of Santa Cruz Auditor	Citation Tax (August)	\$ 3,705.00
10/11/2021	55623	California Society of Municipal Finance Officers	Employee Training Course	\$ 150.00
10/11/2021	55624	Darco Printing & Paper	RV Park Agreements	\$ 238.71
10/11/2021	55625	Data Ticket, Inc.	Citation Processing (July)	\$ 593.15
10/11/2021	55626	David Hill	Quarterly Uniform Allowance	\$ 190.00
10/11/2021	55627	Dice, Robert	Security Deposit Refund	\$ 130.16
10/11/2021	55628	Donnell, Gary	Security Deposit Refund	\$ 478.91
10/11/2021	55629	Dredging Supply Company, Inc.	Pump Packing Kit, O-Ring	\$ 697.69
10/11/2021	55630	Eaton, Matthew	Credit Balance Refund	\$ 106.60
10/11/2021	55631	Ferguson Enterprises, Inc.	Backflow Repair Kits	\$ 201.38
10/11/2021	55632	Garda CL West, Inc.	Deposit Courier Service	\$ 192.19
10/11/2021	55633	Gottlieb, Landon	Quarterly Uniform Allowance	\$ 190.00
10/11/2021	55634	Grainger	Disposable Gloves, Paint Supplies, Cut-Resistant Gloves	\$ 480.97
10/11/2021	55635	Grindy, Elvin	Credit Balance Refund	\$ 21.00
10/11/2021	55636	Gsolutionz	Telephone System Maintenance	\$ 216.95
10/11/2021	55637	Haro Kasunich & Associates, Inc.	East Access Road Embankment Assessment	\$ 1,407.50
10/11/2021	55638	Hose Shop	Twin Lakes Hose Adapter, Fittings, Flanges	\$ 1,451.35
10/11/2021	55639	Hummel, Chad	Credit Balance Refund	\$ 80.00

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2021

Date	No.	Vendor	Description	Amount
10/11/2021	55640	Independent Electric Supply, Inc.	Fuse Holder	\$ 50.94
10/11/2021	55641	Jada Broadcasting	Boating Safety Announcement Sponsorship	\$ 479.00
10/11/2021	55642	Jim Walters	Dozer Transportation	\$ 270.00
10/11/2021	55643	Karn, Bob	Credit Balance Refund	\$ 30.00
10/11/2021	55644	Kelly-Moore Paint Company, Inc.	Dredge Paint	\$ 281.85
10/11/2021	55645	Kevin King	Quarterly Uniform Allowance	\$ 190.00
10/11/2021	55646	Knaggs, Steve	Credit Balance Refund	\$ 65.00
10/11/2021	55647	Large's Metal Fabrication, Inc.	Maintenance Workboat Bumpers, Water Jet Gasket	\$ 1,043.33
10/11/2021	55648	Lawson, Harvey	Credit Balance Refund	\$ 21.00
10/11/2021	55649	Locke, Wayne	Credit Balance Refund	\$ 30.00
10/11/2021	55650	MacKimmie, Pence	Credit Balance Refund	\$ 54.00
10/11/2021	55651	Mardesich, Joseph	Credit Balance Refund	\$ 38.00
10/11/2021	55652	Marengo, Mark	Credit Balance Refund	\$ 17.00
10/11/2021	55653	Marina Ware	Concession Lot Security Camera	\$ 2,795.00
10/11/2021	55654	Marine Lien Sale Service	Lien Sale Expense	\$ 190.00
10/11/2021	55655	McNair, Annie	Credit Balance Refund	\$ 116.54
10/11/2021	55656	Mid County Auto Supply	Pipe Tape, Fuel Line Hose, Clamp, Oil Filter, Hydraulic Fluid, Maintenance Vehicle Alternator, Maintenance Vehicle Pulley, Shop Rags	\$ 660.64
10/11/2021	55657	Mission Uniform Service	Foul Weather Gear, Uniform Service	\$ 433.25
10/11/2021	55658	Mitchell, Matthew	Credit Balance Refund	\$ 30.00
10/11/2021	55659	Monterey Bay Marine	Maintenance Workboat Setup	\$ 1,371.15
10/11/2021	55660	Moro, Gary	Credit Balance Refund	\$ 21.00
10/11/2021	55661	Moroney, Thomas	Credit Balance Refund	\$ 30.00
10/11/2021	55662	Nelson, Richard	Credit Balance Refund	\$ 21.00
10/11/2021	55663	Nicholas Henning	Pro-Rated Medical Expense Reimbursement	\$ 350.00
10/11/2021	55664	Norbeck, Jann	Credit Balance Refund	\$ 25.00
10/11/2021	55665	O'Farrell, Michael	Credit Balance Refund	\$ 20.00
10/11/2021	55666	Pacific Gas & Electric Company	Utilities	\$ 11,044.92
10/11/2021	55667	Palace Art & Office Supply	Office Supplies	\$ 105.70
10/11/2021	55668	Pandian, Prithviraj	Credit Balance Refund	\$ 40.00
10/11/2021	55669	Praxair Distribution Inc.	Welding Wire	\$ 46.55
10/11/2021	55670	Employee #210	9/1/21-9/15/21 Payroll	\$ 204.74
10/11/2021	55671	Rideout, Nancy	Credit Balance Refund	\$ 327.75
10/11/2021	55672	Rodamer, Becky	Event Deposit Refund	\$ 500.00
10/11/2021	55673	Ruck, John	Credit Balance Refund	\$ 40.00
10/11/2021	55674	Michael Smith	Backflow Testing	\$ 728.00
10/11/2021	55675	Santa Cruz Fire Equipment Company	Fire Extinguishers & Maintenance/Inspection	\$ 2,434.37
10/11/2021	55676	Santa Cruz Records Management, Inc.	Document Shredding	\$ 58.00

Santa Cruz Port District
Accounts Payable Monthly Check Register
October 2021

Date	No.	Vendor	Description	Amount
10/11/2021	55677	Santa Cruz Tire & Auto Care	Trailer Tire	\$ 202.58
10/11/2021	55678	SC Fuels	Fuel Dock Gas & Diesel	\$ 52,262.38
10/11/2021	55679	Scheidt & Bachmann	Concession Lot Parking Equipment Monthly Warranty, Receipt Paper	\$ 2,943.15
10/11/2021	55680	Sciarilli, Tony	Credit Balance Refund	\$ 30.00
10/11/2021	55681	Santa Cruz Municipal Utilities	Utilities	\$ 9,069.77
10/11/2021	55682	Sean Rothwell	Quarterly Uniform Allowance	\$ 190.00
10/11/2021	55683	Shedlarski, Eric	Claim Settlement	\$ 202.85
10/11/2021	55684	Superior Alarm Company	493 Lake Avenue Alarm Monitoring	\$ 207.00
10/11/2021	55685	The Home Depot Pro Institutional	Janitorial Supplies	\$ 81.72
10/11/2021	55686	Triton Construction	Designated Operator Service, Filter Change, Nozzle Replacement, Sump Valve Replacement	\$ 2,795.50
10/11/2021	55687	U.S. Bank Equipment Finance	Copier Lease	\$ 151.31
10/11/2021	55688	US Relay	Webcam Service	\$ 484.00
10/11/2021	55689	Van Steenberg, Floris	Key Deposit Refund	\$ 40.00
10/11/2021	55690	Verizon Wireless	Cell Phone & Tablet Service	\$ 341.13
10/11/2021	55691	Wallace, Jeff	Credit Balance Refund	\$ 21.00
10/11/2021	55692	West Marine Pro	Boat Stands	\$ 1,157.46
10/11/2021	55693	West Marine Pro	Boatyard Retail Items	\$ 164.55
10/11/2021	55694	Williams, Karl	Credit Balance Refund	\$ 30.00
10/11/2021	55695	Williams, Homer	Credit Balance Refund	\$ 470.40
10/22/2021	55696	AA Safe & Security Co.	Truck Toolbox Key	\$ 26.39
10/22/2021	55697	ACCO Engineered Systems	2222 East Cliff Drive Boiler Maintenance	\$ 875.00
10/22/2021	55698	Airtec Service	New Harbor Office Boiler	\$ 15,272.00
10/22/2021	55699	Allied Administrators for Delta Dental	Dental Insurance	\$ 3,560.05
10/22/2021	55700	Allied Universal	Security Patrol	\$ 4,052.06
10/22/2021	55701	Amerigas	Ancillary Equipment Fuel	\$ 244.13
10/22/2021	55702	AT&T	Telephone	\$ 2,287.44
10/22/2021	55703	Atchison Barisone Condotti & Kovacevich	Legal Consultation	\$ 30,519.90
10/22/2021	55704	CIT	Telephone System Lease	\$ 646.18
10/22/2021	55705	Bay Plumbing Supply, Inc.	Hose Bibs, Pipe Patch Clamps	\$ 120.23
10/22/2021	55706	Bayside Oil II, Inc.	Waste Oil Disposal	\$ 334.75
10/22/2021	55707	Big Creek	616 Atlantic Avenue Seawall Coating, <i>Odd Job</i> Body Filler, Adhesive Caulk	\$ 166.85
10/22/2021	55708	Bob Murray & Associates	Executive Recruitment Services	\$ 1,543.94
10/22/2021	55709	Bow Wow Pet Waste Products	Pet Waste Station Bags	\$ 340.01
10/22/2021	55710	Brass Key Locksmith, Inc.	2222 East Cliff Drive Door Repair, Suite 100	\$ 102.57
10/22/2021	55711	Cale America, Inc.	Parking Machine Monthly Service (June - September)	\$ 3,328.00
10/22/2021	55712	Christie, Pat & Bill	Security Deposit Refund	\$ 98.70

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Date	No.	Vendor	Description	Amount
10/22/2021	55713	Citi Cards	Breakroom Supplies, Drinking Water	\$ 310.96
10/22/2021	55714	City of Santa Cruz Finance Dept.	Annual Stormwater Users Charge	\$ 8,830.76
10/22/2021	55715	Comcast	Business Internet	\$ 401.56
10/22/2021	55716	Compass Bank	Taxable Loan Principle & Interest	\$ 136,715.88
10/22/2021	55717	Costco Membership	Annual Membership	\$ 60.00
10/22/2021	55718	Crystal Springs Water Co.	Boatyard Drinking Water	\$ 37.50
10/22/2021	55719	Data Ticket, Inc.	Citation Processing (August)	\$ 539.08
10/22/2021	55720	Dredging Supply Company, Inc.	<i>Twin Lakes</i> Main Pump Impeller, Spare Ladder Maximizer Actuator Assembly	\$ 13,755.18
10/22/2021	55721	Ewing Irrigation Products, Inc.	PVC Fittings, Saw Blade	\$ 63.14
10/22/2021	55722	Ferguson, Lorin	Security Deposit Refund	\$ 185.94
10/22/2021	55723	Filtrexx	Storm Drain Socks & Filters	\$ 2,520.08
10/22/2021	55724	Grainger	Grease Gun, Trash Can, Markers, Paint Rollers, Wire Wheels, Disposable Gloves, Wire Crimper Tool, Electrical Connectors, Heat Shrink Tubing	\$ 1,050.77
10/22/2021	55725	Home Depot Credit Services	Electrical Outlet, Washers, Faucet Handles	\$ 40.28
10/22/2021	55726	Hose Shop	<i>Twin Lakes</i> Standby Generator Fuel Connector, Beach Valve Fitting	\$ 390.51
10/22/2021	55727	Employee #28	9/30/21 & 10/15/21 Payroll	\$ 1,074.47
10/22/2021	55728	Kendall, Josh	Security Deposit Refund	\$ 403.20
10/22/2021	55729	Kevin Melrose	Mileage Expense Reimbursement	\$ 37.03
10/22/2021	55730	King's Paint & Paper, Inc.	616 Atlantic Avenue Seawall Coating	\$ 35.58
10/22/2021	55731	Lawson	<i>Twin Lakes</i> Snorkel Hydraulic Fittings & Hardware	\$ 2,040.06
10/22/2021	55732	Luedthe, Cynthia	Security Deposit Refund	\$ 120.63
10/22/2021	55733	Marina Ware	Software Updates & Security Camera Installation	\$ 785.00
10/22/2021	55734	Matheson Tri-Gas, Inc.	Welding Gas	\$ 61.32
10/22/2021	55735	McMaster-Carr Supply Company	<i>Twin Lakes</i> Hose Clamps, Gaskets, Sanding Discs, Snorkel Hardware, Grease Fittings & Hardware, Standby Generator Conduit Adapter	\$ 1,087.33
10/22/2021	55736	Mid County Auto Supply	Transmission Fluid, Alternator Belt, Water Repellant, Brake Cleaner, Dozer Wiper Blades, Brake Fluid, Door Handle, Vehicle Battery	\$ 649.69
10/22/2021	55737	Mission Uniform Service	Uniform Service	\$ 433.80
10/22/2021	55738	Nicholas Henning	Mileage Reimbursement	\$ 50.83
10/22/2021	55739	Olmo-Claudio, Yhaira	Security Deposit Refund	\$ 616.68
10/22/2021	55740	Operating Engineers Local Union No. 3	Union Dues (Payroll Deductible)	\$ 330.00
10/22/2021	55741	Pacific Gas & Electric Company	Utilities	\$ 17,143.30
10/22/2021	55742	Palace Art & Office Supply	Office Supplies	\$ 143.82
10/22/2021	55743	Pape Material Handling	Hyster Forklift Seals & Rings	\$ 164.53
10/22/2021	55744	Praxair Distribution Inc.	Welding Gas	\$ 292.61
10/22/2021	55745	Quadient Leasing USA, Inc.	Postage Meter Lease	\$ 206.67
10/22/2021	55746	Red Wing Shoe Store	Boatyard Employee Work Boots	\$ 245.66

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Date	No.	Vendor	Description	Amount
10/22/2021	55747	Riverside Lighting & Electric	Security Camera Wire, Grommets, Emergency Lighting, Labels, 2222 East Cliff Drive Patio Outlet & Cover	\$ 374.64
10/22/2021	55748	Rodgers, Joseph	Security Deposit Refund	\$ 1,970.18
10/22/2021	55749	ROI Safety Services	California Environmental Reporting System / Certified Unified Program Agencies Hazmat Training	\$ 1,800.00
10/22/2021	55750	Rowe Machinery	<i>Twin Lakes</i> Christmas Tree & <i>Dauntless</i> Machining	\$ 2,054.63
10/22/2021	55751	San Lorenzo	<i>Odd Job</i> Body Filler	\$ 20.58
10/22/2021	55752	Santa Cruz Records Management, Inc.	Document Shredding	\$ 18.25
10/22/2021	55753	Santa Cruz Tire & Auto Care	Dredge Vehicle Tire Replacement, Parking Shuttle Tires & Alignment	\$ 863.72
10/22/2021	55754	SC Fuels	Fuel Dock Gas & Diesel	\$ 28,608.96
10/22/2021	55755	Santa Cruz Municipal Utilities	Utilities	\$ 9,807.64
10/22/2021	55756	Silva, Bill	Security Deposit Refund	\$ 313.90
10/22/2021	55757	Spiegelman, Will	Security Deposit Refund	\$ 110.92
10/22/2021	55758	Staples Credit Plan	Office Supplies	\$ 71.00
10/22/2021	55759	Svensden's Boat Works	Boatyard Retail Items	\$ 14.13
10/22/2021	55760	The Home Depot Pro Institutional	Janitorial Supplies	\$ 2,035.34
10/22/2021	55761	Triton Construction	Fuel Pump Dispenser Repair	\$ 290.00
10/22/2021	55762	Van Buren, Lois	Security Deposit Refund	\$ 116.54
10/22/2021	55763	Mark Larsen DBA: Viking	Harbor Office Window Cleaning	\$ 30.00
10/22/2021	55764	Warren, Chris	Security Deposit Refund	\$ 133.03
10/22/2021	55765	West Coast Wire Rope	Buoy Wires, Poles, Slings, Anchor Straps	\$ 2,969.82
10/22/2021	55766	West Marine Pro	Caulking, Fuse Block, Bilge Pump Switch, Dredge Wiring, VHF Speaker	\$ 466.76
10/22/2021	55767	West Marine Pro	Boatyard Retail Item	\$ 614.58
10/22/2021	55768	Wetzel, Ray	Security Deposit Refund	\$ 717.00
10/22/2021	55769	Zee Medical Service Co.	First Aid Supplies	\$ 42.23
	55770	VOID		
10/28/2021	55771	Old Republic Title	Property Acquisition Deposit for 497 Lake Avenue	\$ 250,000.00
10/29/2021	55772	Employee #174	Final Pay	\$ 5,614.58
10/5/2021	Various	Various Employees	9/16/21-9/30/21 Payroll	\$ 9,135.61
10/20/2021	Various	Various Employees	10/1/21-10/15/21 Payroll	\$ 6,002.87
10/1/2021	EFT	Merchant Services	Online Billpay Credit Card Fees	\$ 269.91
10/1/2021	EFT	Merchant Services	Parking Machine Credit Card Fees	\$ 1,858.26
10/1/2021	EFT	Merchant Services	Boatyard Credit Card Fees	\$ 594.93
10/1/2021	EFT	Gravity Payments	Front Desk Credit Card Fees	\$ 1,975.18
10/1/2021	EFT	Windcave, Inc.	Concession Lot Credit Card Fees	\$ 2,506.76
10/1/2021	EFT	ElectronicPayments	Fuel Dock Credit Card Fees	\$ 787.56
10/1/2021	EFT	Transaction Express	Online Billpay ACH Fees	\$ 443.16

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Accounts Payable Monthly Check Register
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Date	No.	Vendor	Description	Amount
10/5/2021	EFT	PAYCHEX	9/16/21-9/30/21 Payroll Direct Deposit	\$ 52,065.49
10/5/2021	EFT	PAYCHEX	9/16/21-9/30/21 Payroll Taxes	\$ 25,526.00
10/5/2021	EFT	Empower Retirement	457 Contributions (Payroll Deduction)	\$ 2,466.49
10/5/2021	EFT	CalPERS	Health Insurance	\$ 39,996.96
10/5/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 6,925.91
10/5/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 5,370.03
10/5/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,254.82
10/5/2021	EFT	CalPERS	Administrative Fee	\$ 200.00
10/5/2021	EFT	PAYCHEX	Payroll Service Fees	\$ 525.78
10/7/2021	EFT	Comerica Commercial Card Services	Employee Appreciation, Zoom Subscription, Recruitment Advertising, H2S Meter Calibration, Patrol Boat Decals, Commission Meeting Refreshments, Maintenance Workboat Horn & Lights, Workplace App Subscription, Prosper Forms Subscription, Face Shield, Employee Training, Parking Gate Hardware, Terex Service Manual, Blasting Media, Power Tool Battery, Shipping, Battery Supplies, Office Supplies, Absorbent Socks, Dock Water Line Hose, <i>Twin Lakes</i> Electric Winch, Flap Discs, Safety Gloves, <i>Twin Lakes</i> Strainer O-Rings, Jigsaw Blades, Crimping Tool, Snap Ring Pliers, Welding Rod & Wire	\$ 8,522.60
10/10/2021	EFT	Gravity Payments	Front Desk Credit Card Gateway Fee	\$ 18.70
10/12/2021	EFT	Comerica Bank	Service Charges	\$ 1,045.45
10/18/2021	EFT	California Department of Tax and Fee Administration	Quarterly Sales & Use Tax Return	\$ 19,548.00
10/18/2021	EFT	California Department of Tax and Fee Administration	Underground Storage Tank Maintenance Fee Return	\$ 1,108.00
10/20/2021	EFT	PAYCHEX	10/1/21-10/15/21 Payroll Direct Deposit	\$ 52,431.92
10/20/2021	EFT	PAYCHEX	10/1/21-10/15/21 Payroll Taxes	\$ 23,728.01
10/20/2021	EFT	Empower Retirement	457 Contributions (Payroll Deduction)	\$ 1,977.52
10/20/2021	EFT	PAYCHEX	Time & Attendance Fees	\$ 109.00
10/20/2021	EFT	PAYCHEX	Payroll Service Fees	\$ 514.38
10/21/2021	EFT	WEX Bank	Fleet Fuel	\$ 1,880.64
10/21/2021	EFT	CalPERS	Unfunded Accrued Liability	\$ 29,384.50
10/21/2021	EFT	CalPERS	Unfunded Accrued Liability	\$ 3,169.17
10/21/2021	EFT	CalPERS	Unfunded Accrued Liability	\$ 601.17
10/21/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 6,568.57
10/21/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 4,760.91
10/21/2021	EFT	CalPERS	Retirement Contributions (Employee & Employer)	\$ 1,235.64
10/30/2021	EFT	Windcave, Inc.	Concession Lot Credit Card Device Charges	\$ 721.48
Total October 2021 Disbursements				\$ 1,004,899.26



TO: Port Commission
FROM: Blake Anderson, Harbormaster
DATE: November 16, 2021
SUBJECT: Harbormaster's Report

Dungeness Crab Fishery Update

The California Department of Fish and Wildlife has delayed the start of commercial Dungeness crab season and restricted methods of take in the recreational fishery, which opened November 6, 2021. The decision was made to mitigate the potential for whale and sea turtle entanglement in the area between the Sonoma/Mendocino County line and Lopez Point (Big Sur area). Recreational take of Dungeness crab is permitted only by means other than conventional traps. Anglers may use hoop nets and snares, although these methods are typically used in shallow water crab fisheries and are difficult in Monterey Bay. The next wildlife assessment is expected on or before November 22, 2021.

New Deputy Harbormaster Staff

The Port District welcomes two new Deputy Harbormaster staff, Peter Melrose and Parker Guy, and the return of former District employee John Haynes, who accepted the recently vacated Senior Deputy Harbormaster position. The three new hires officially began on November 16, 2021. Both Peter and Parker will begin their field training this week, which includes several months of non-sworn operational training before uniformed field training begins. John will be re-acclimating to harbor operations and will take over south harbor administration, training, and other supervisory roles. John will also be a lead on putting the new patrol vessel into service.



Golden State Salmon Association Informational Meeting

The Port District and the Monterey Bay Fisheries Trust co-hosted an informational meeting with the Golden Gate Salmon Association on October 29, 2021. The meeting was an opportunity for Monterey Bay commercial fishermen to learn about GSSA's work and their goals and strategies for protecting salmon in California. The meeting was well-attended with approximately 30 stakeholders engaging in the discussion.

Replacement Patrol Vessel Update

The existing electronic equipment on Almar, including the screens, radar, FLIR, and RDF, was removed and transported to Moose Boats, Inc. on November 3, 2021, for installation on the new boat. The equipment was purchased in 2016, and is in good working order. When designing the new boat, staff decided to reuse the existing equipment in order to invest more in the boat itself during the build. Sea trials will likely be conducted during the first week of December with delivery to Santa Cruz soon thereafter.



CERS Training

Staff participated in an annual Hazardous Waste training on October 14, 2021, hosted by ROI Safety Services. The training focused on compliance with the California Environmental Reporting System, which monitors the use and disposal of chemicals deemed hazardous by the State of California. The training included a classroom portion and a walkthrough of waste generating facilities including the boatyard, the maintenance yard, and the dredge yard.

Annual Fuel Dock Operator Training

Deputy Harbormasters, operations, and maintenance staff participated in an annual fuel dock operations training with Triton Construction. The annual training, which is required under the District's operating permit, included a review of the fuel system, troubleshooting, emergency procedures, record keeping, hazmat mitigation, and best management practices.

California Department of Justice (DOJ) Training

Deputy Harbormaster staff completed California's DOJ biannual security training and certification test. The training certificate is required to maintain access to confidential databases and to receive law enforcement information such as DMV records, criminal history, and identification records.

Fisheries Report

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and the H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight and value. For other data, the species landed is shown with no weight data.

October 2021 – Total Port Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
Halibut	1,623.00	\$7.48	\$12,148.80
Rock Crab	1,230.55	\$2.39	\$2,943.98
Bonito	601.30	\$2.73	\$1,641.73
Jacksmelt	368.60	\$.40	\$145.76
Total Reported:	3,823.45 lbs	Total Ex-Vessel:	\$16,880.27

Species also landed* -Bluefin Tuna, Albacore Tuna, Sablefish, Pacific Sardine, Butterfish, Lingcod, Rockfish (various species), Pacific Mackerel, Jack Mackerel, Petrale Sole, Dover Sole, Thornyhead Shortspine, Thornyhead Longspine, White Croaker, Northern Anchovy

**weight and value data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

October 2021 – Resident Buyer Landings:

Species	Weight (lbs.)	Ex-Vessel (per lbs.)	Approx. Value
Halibut	509.15	\$7.50	\$3,818.62
Sablefish	39.1	\$3.00	\$117.30
Rockfish (various)	1,073.0	\$3.00	\$3,219.00
Lingcod	134.45	\$3.00	\$403.35
Bonito	223.8	\$3.00	\$671.40
Soles	16.2	\$2.00	\$32.40
Bluefin Tuna	4,100	\$6.50	\$26,650.00
Total Reported:	6,095.7 lbs	Total Ex-Vessel:	\$34,912.07

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org



PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

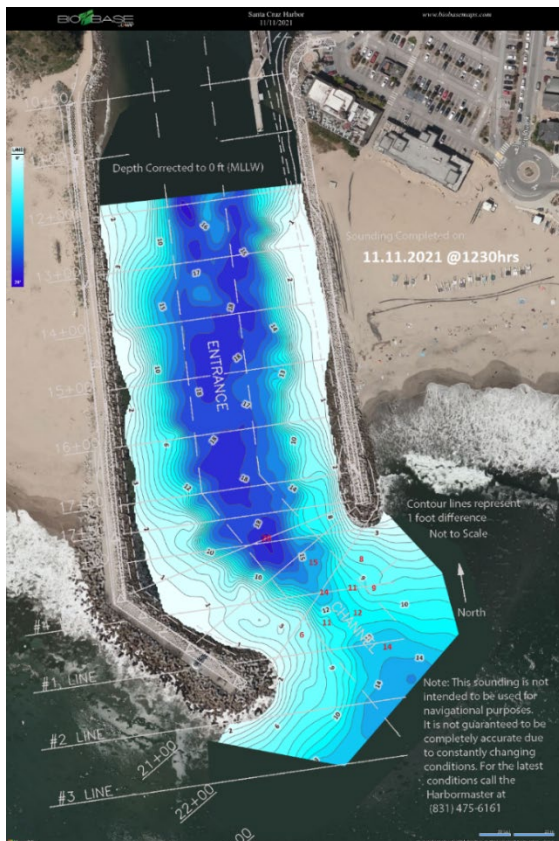
TO: Port Commission
FROM: Carl Wulf, Facilities Maintenance & Engineering Manager
DATE: November 17, 2021
SUBJECT: Facilities Maintenance & Engineering Report

Dredging Operations:

Twin Lakes

Twin Lakes was moved from her off-season mooring in the north harbor to the entrance channel during the low tide on Tuesday, November 2, 2021. The current entrance sounding taken on November 11, 2021, shows that good depth was maintained during the off-season. The sediment at the mouth of the entrance will be the first focus of digging for the season.

Dredging began on Monday, November 15, 2021, and ended early due to trouble with the main engine. After investigation, it was determined that a loose bolt on one injector caused the engine to fail. It has subsequently been repaired and the motor seems to be running smoothly. Dredge operations are scheduled to continue Thursday, November 18, 2021.



Dauntless

Dauntless has received a new battery charging system designed to better support the District's operations.

Maintenance:

UCSC Office Space

FF-dock's buoyancy significantly declined during the last storm. Facilities staff surveyed the portion of FF-dock that houses the UCSC sailing office and determined that the office building needs to be temporarily relocated to the parking lot to facilitate repairs. Facilities staff will perform the necessary repairs and install dock floats to restore buoyancy. The work to repair FF-dock is expected to take approximately one month.



Lift Stations

A contract has been executed with MKN & Associates, Inc. for civil engineering services for the assessment of the Santa Cruz Port District Lift Stations. Staff has a kick-off meeting and site visit scheduled with MKN on November 19, 2021.

333 Lake Avenue – Electrical Upgrades Project

Thomas Pinkerton from Fehr Engineering has been working on the electrical engineering and design for the upgrades to the electrical system at 333 Lake Avenue. The project is pending PG&E's portion of the electrical engineering work. It is anticipated that the project will be out to bid in another month.

CHARTER / BUSINESS USE OF SLIPS ANNUAL REPORT

2021

CHARTER FEE

Annual Charter Fee Formula - Small (6 Pak): \$119*passenger rating, Medium (7-48 Pak): \$119*2*passenger rating, Large (49 + Pak): \$2 per passenger (base fee may apply)

Operator	Pak Rating	Slips Originating From:		Revenue Calculation:		Discounts:		*Adjusted Revenue (After Discounts):		Comments:
		Commission	Waiting List	Annual Slip Rent	Annual Charter Fee	Public Benefit	Other	Annual Slip Rent	Annual Charter Fee	
Adams, R	6		1	5,489	714	0	0	5,489	655	
Armstrong, R	6		1	4,838	714	0	0	4,838	655	
Beauregard, J	49	1		14,208	40,822	0	0	14,208	38,822	Minimum base charter fee of \$2,000 per month. (Chard II)
Dolan, T	6		1	6,451	714	0	0	6,451	655	
Pac.Yacht & Sail	72	11		65,658	8,568	0	0	65,658	7,854	11 slips, 12 6-pak charter vessels (PC approval April 2019)
Lighthall, S	12	2		13,910	1,428	0	0	1,428	1,309	2 slips, 2 6-pak charter vessels
Olsen, B	6		1	8,100	714	0	0	8,100	655	
O'Neill Yacht Charters	49	1		17,969	20,218	0	0	17,969	19,878	Implementation of 99-pak charter permit regulations resumed in June 2021. Annual fee varies (\$2 per passenger)
Roberts, F	10		1	8,880	714	0	0	8,880	655	Reduced pak rating from 12-pak to 6-pak (Dec 2020)
Stagnaro, K	65	1		11,544	7,734	0	0	11,544	7,734	
Stagnaro, K	46	1		10,656	5,474	0	0	10,656	5,474	Stagnaro Fishing. Slip awarded prior to creation of wait list.
Stoops, J	30		1	7,741	7,140	0	0	7,741	6,545	
Stoops, J	6		1	5,484	714	0	0	5,484	417	PC approval in April 2021, started in May 2021
Thom, B	6		1	10,656	714	0	0	10,656	655	
Thomas, J	6	1		5,489	714	0	0	5,489	655	
No operators are paying the Waiting List Bypass Fee in 2021.				2021	\$0	\$0	\$184,593	\$92,614	*Operators received a fee credit in January 2021, in recognition of the County's COVID-19 Shelter-in-Place Order.	
				2020	\$5,735	\$0	\$183,602	\$54,728		

BUSINESS USE OF SLIP

Annual Business Use Fee Formula is Equal to: 1.5 times slip rent.

Operator	Pak Rating	Slips Originating From:		Revenue Calculation:		Discounts:		Adjusted Revenue (After Discounts):		Comments:
		Commission	Waiting List	Annual Slip Rent	Annual Bus. Use Fee	Public Benefit	Other	Annual Slip Rent	Annual Bus. Use Fee	
Ash, M	N/A	1		4,838	2,419	0	0	4,838	2,419	Vessel Assist - Tow Vessel
Kahn, P	N/A		1	10,656	5,328	0	0	10,656	5,328	Pegasus Racing
Kayak Connect.	N/A	1		4,576	2,288	0	0	4,576	2,288	Kayak Connection (U-Dock Float)
Lee, Bill	N/A		1	9,677	4,838	0	0	9,677	4,838	Wizard Yachts
Repass, R	N/A		1	6,451	3,226	0	0	6,451	3,226	West Marine
				2021	\$36,198	\$18,099				
				2020	\$36,198	\$18,099				

NON-CHARTER / NON-BUSINESS USE DISCOUNTED SLIPS ANNUAL REPORT

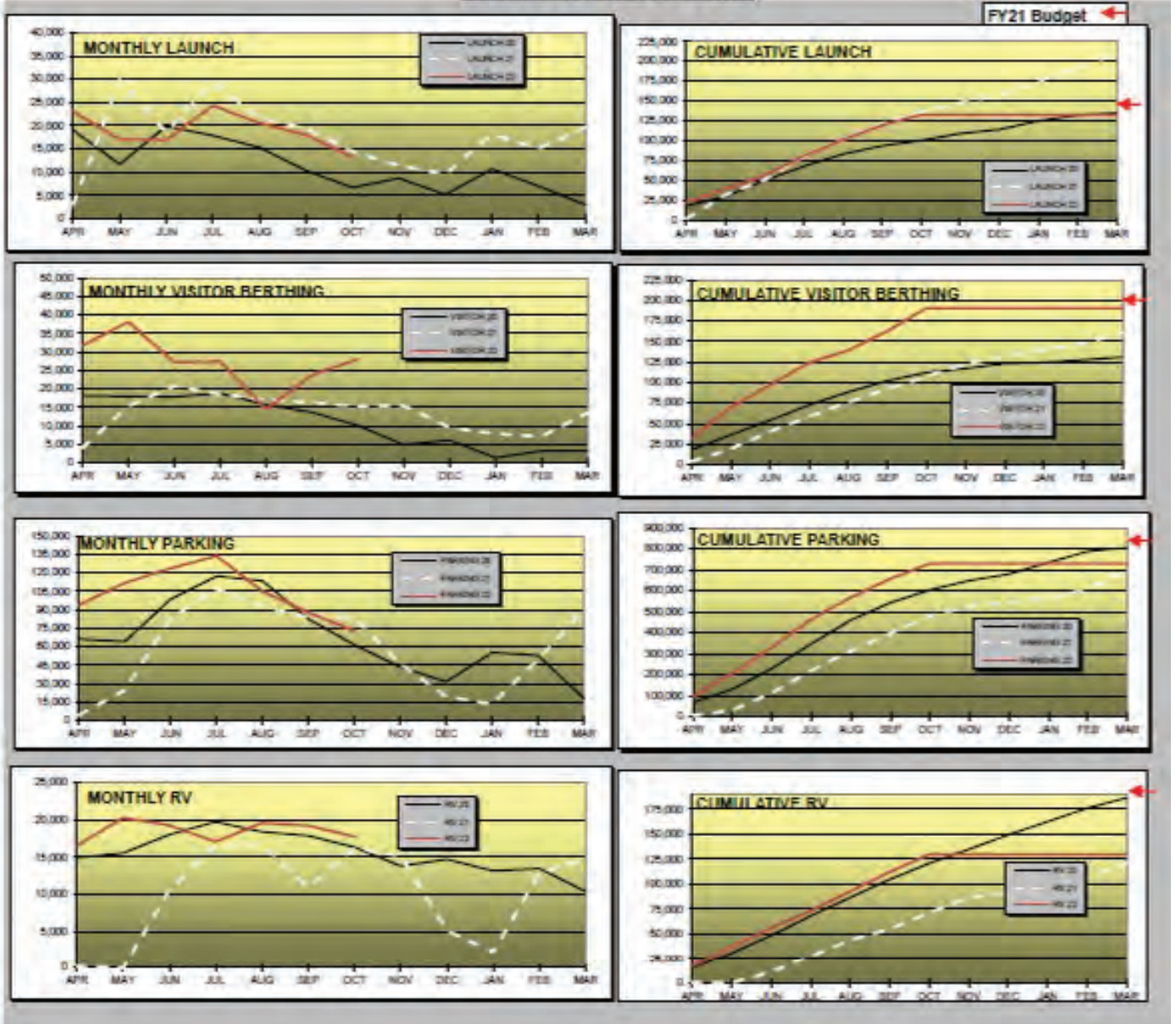
2021

DISCOUNTED SLIPS

Programs receiving public benefit discounts,

Operator	Pak Rating	Slips Originating From:		Revenue Calculation:		Discounts:		Adjusted Revenue (After Discounts):		Comments:
		Commission	Waiting List	Annual Slip Rent	Annual Base Rent	Public Benefit	Other	Annual Slip Rent	Annual Base Rent	
UCSC	N/A	4		16,448	22,380	50%	0	16,448	11,190	50% discount applied to "Annual Base Rent" only, not slips.
O'Neill Sea Odyssey	49	1		0	0	100%	0	0	0	Assigned slip is F-1. No Use in 2021 due to COVID-19.
Sea Scouts	N/A	1		10,531	0	100%	0	0	0	Annual slip rent revenue is estimated NH Wide 45' rate @ 60'
SCYC Junior Program	N/A	1		0	0	100%	0	0	0	100% benefit discount approved (10/27/20) for one year commencing 12/1/20.
				2021		\$21,721	\$0	\$16,448	\$11,190	
				2020		\$25,779	\$0	\$16,448	\$10,971	

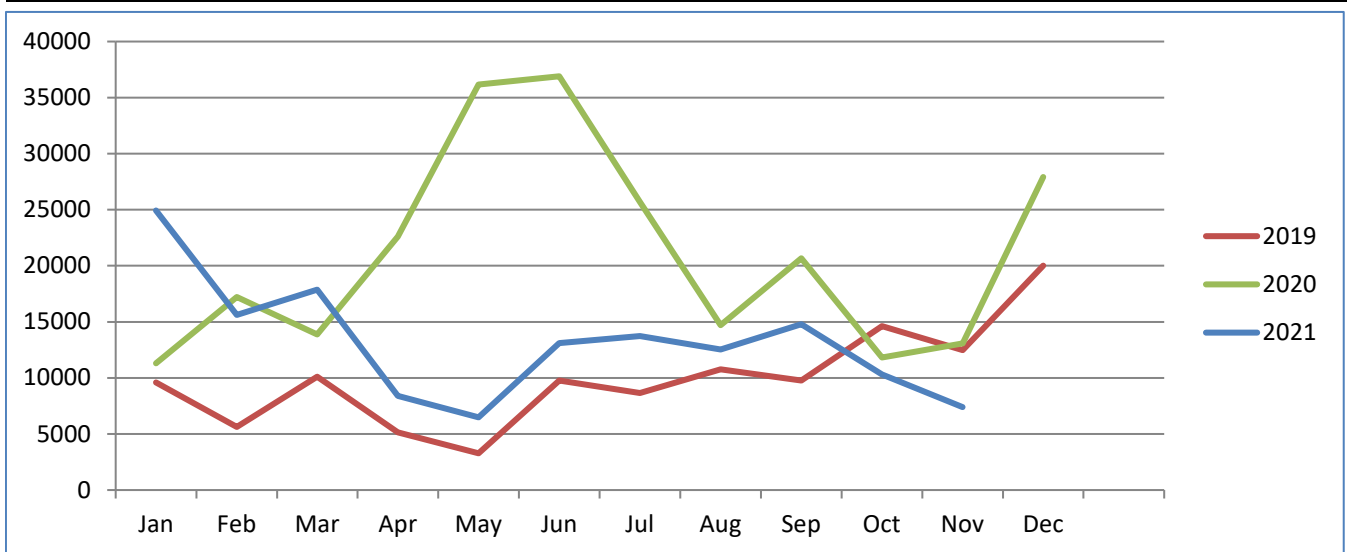
SEASONAL INCOME



Santa Cruz Port District
60 DAY DELINQUENT ACCOUNTS

The following accounts have balances 60 days delinquent as of November 17, 2021

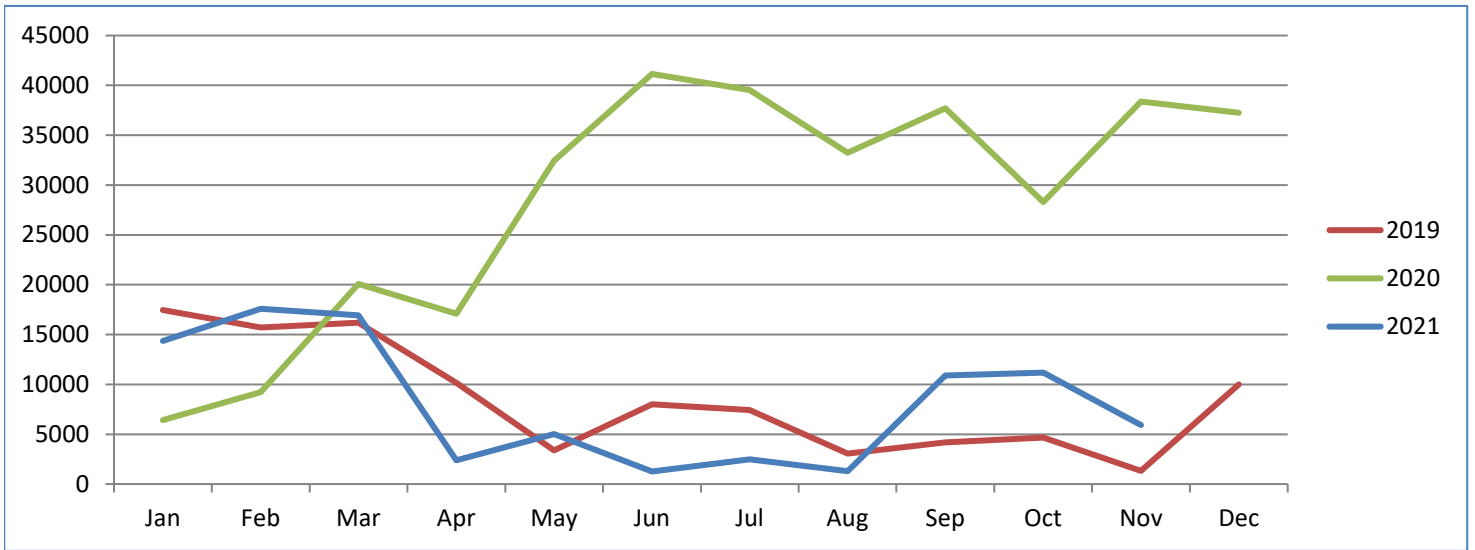
Account Number	Current Month	30 Day Balance	60 Day Balance	90 Day Balance	Total Balance
1057	683.39	677.99	663.20	0.00	2,024.58
57057	434.92	431.56	403.20	0.00	1,269.68
56083	500.55	496.67	226.36	0.00	1,223.58
55386	429.05	426.19	343.29	0.00	1,198.53
45787	0.00	485.39	205.63	0.00	691.02
58414	151.03	149.99	123.96	0.00	424.98
57361	91.26	88.08	60.02	0.00	239.36
58612	83.82	83.33	7.47	0.00	174.62
58882	25.73	25.73	88.00	0.00	139.46
Total:	2,399.75	2,864.93	2,121.13	0.00	7,385.81



Santa Cruz Port District
90+ DAY DELINQUENT ACCOUNTS

The following accounts have balances 90 days delinquent or greater as of November 17, 2021

Account Number	Current Month	30 Day Balance	60 Day Balance	90+ Day Balance	Total Balance	Commercial Slip	Action
3094	411.67	411.16	412.15	69.26	1,304.24		Revoke
56783	-	-	-	1,045.22	1,045.22		Bad Debt
58160	-	-	-	859.81	859.81		Bad Debt
58174	162.46	161.35	160.25	363.44	847.50		Revoke
59325	28.25	36.37	236.37	401.66	702.65		Bad Debt
58308	170.35	164.24	158.35	127.68	620.62		Revoke
48170	85.21	84.73	84.24	142.03	396.21		Revoke
56146	-	-	-	149.96	149.96		Bad Debt
TOTAL:	857.94	857.85	1,051.36	3,159.06	5,926.21		





TO: Port Commission
FROM: Sean Rothwell, Assistant Harbormaster
DATE: November 9, 2021
SUBJECT: Harbor Patrol Incident Response Report – October 2021

Search and Rescue, Patrol Boat Response

- 10/2/21 Harbor Patrol responded to a report of a vessel in distress in the area of Twin Lakes State Beach. Upon arrival, Harbor Patrol contacted the vessel operator who was anchored in the surf. Harbor Patrol towed the sailboat back to the harbor without incident.
- 10/2/21 Harbor Patrol responded to a report of a vessel actively taking on water while being towed to the harbor by TowBoatUS. Harbor Patrol escorted TowBoatUS in towing the vessel to the launch ramp, where it was raised and trailered out.
- 10/3/21 Harbor Patrol responded to a report of a kayak taking on water in the area of Steamer Lane. Upon arrival, Harbor Patrol located the victim on board an inflatable kayak that was losing air. Harbor Patrol brought the victim on board the patrol vessel and provided transport back to the harbor without incident.
- 10/10/21 Harbor Patrol responded to a report of a swimmer in distress in the area of The Hook. Prior to arrival, the swimmer self-rescued. Harbor Patrol returned to harbor without incident.
- 10/10/21 Harbor Patrol responded to a report of a kite surfer in distress in the area of Waddell Creek. Prior to arrival, the kite surfer self-rescued. Harbor Patrol returned to harbor without incident.
- 10/16/21 Harbor Patrol responded to a report of a missing swimmer in the area of Cowell's Beach. Upon arrival, Harbor Patrol searched the area until the swimmer was located safely onshore. Harbor Patrol returned to harbor without incident.
- 10/17/21 Harbor Patrol responded to a report of a kite surfer in distress in the area of Twin Lakes State Beach. Upon arrival, the kite surfer indicated he was not in distress. Harbor Patrol returned to harbor without incident.
- 10/23/21 Harbor Patrol responded to a report of two surfers in distress in the area of 38th Avenue. Prior to arrival, the surfers self-rescued. Harbor Patrol returned to harbor without incident.

Crime Reports, Assist Outside Department and Incident Reports

- 10/2/21 Harbor Patrol responded to a report of a medical emergency in the area of H-dock after a subject sustained a possible stroke. Upon arrival, the victim was being evaluated by paramedics and was transported to Dominican Hospital for further evaluation.
- 10/3/21 Harbor Patrol performed a welfare check on a subject onboard a vessel in the area of X-Dock. The subject was deceased, and the case was turned over to the Coroner's office.
- 10/9/21 Harbor Patrol took an accident report after a person carrying a canoe through the concession parking lot was struck by the lowering gate arm. No injuries reported, medical attention declined.
- 10/12/21 Harbor Patrol took an accident report after a skateboarder fell in the area of S-dock. The subject sustained a minor head injury and Central Fire attempted to evaluate the injury further, but the victim declined medical attention and insisted on walking to his nearby residence.
- 10/19/21 Harbor Patrol responded to a report of an intoxicated subject who fell in the area of W-dock. Upon arrival, it was determined that the subject sustained a broken leg after forgetting his gate key and attempting to climb over the dock gate. The victim was transported to Dominican Hospital by paramedics.
- 10/22/21 Harbor Patrol responded to a report of a vessel actively sinking in the area of W-dock. Upon arrival, the vessel was mostly submerged. The National Response Center was contacted, and staff deployed boom and absorbent pads. TowBoatUS recovered the vessel, and it was hauled out at the boatyard. The vessel owner was invoiced for the cost recovery.

October Parking Citations: 110

From: Andy Kreyche <akreyche@gmail.com>
Sent: Tuesday, November 2, 2021 9:55 PM
To: scpd@ SCPD
Subject: Light Pollution and the Harbor

Dear Port Commissioners-

I regularly walk from my home through the harbor to the beach on weekend mornings. I've spoken with Commissioner Goddard on several occasions, including about my interest in reducing light pollution locally.

I am currently Vice President of the Santa Cruz Chapter of the [International Dark-Sky Association](#). Our chapter is working in Santa Cruz to see the city fulfill existing language in the General Plan about reducing light pollution and considering a Model Lighting Ordinance. We also have an interest in seeing the entire Monterey Bay region become more involved in responsible outdoor lighting practices. I am currently working with Pinnacles National Park on a project to retrofit all outdoor lighting so they can be certified as a [Dark Sky Park](#). Although targeted light is useful, the harm from excessive artificial light at night is well documented when it comes to wildlife ... and even human health.

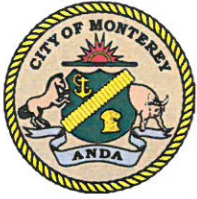
If there's interest, I would be happy to prepare a presentation for an upcoming Port Commission Meeting. Additionally, because vision is an experienced phenomenon, I would suggest meeting up with all or some of you to walk around the harbor at night. That would be a great opportunity to discuss some concepts about vision and lighting, and have you take part in analyzing conditions for yourselves. It's much more convenient to do something like this at this time of year, with daylight hours decreasing and the change back to Standard Time. I look forward to hearing back from you about either or both proposals.

Best Wishes,

Andy Kreyche
VP, International Dark-Sky Association - Santa Cruz Chapter



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City of Monterey Harbor
 250 Figueroa Street
 Monterey, CA 95940
www.monterey.org

Mark Gorelnik, Chair
 Pacific Fishery Management Council
 1100 NE Ambassador Place, #101
 Portland, Oregon 97220

November 2, 2021

RE: E.6 NON-TRAWL SECTOR MANAGEMENT MEASURES: ANALYSIS TO SUPPORT THE DEVELOPMENT OF A RANGE OF ALTERNATIVES



Moss Landing Harbor District
 7881 Sandholdt Road
 Moss Landing, CA 95039
www.mosslandingharbor.dst.ca.us

Dear Chair Gorelnik and Council Members:

We are writing on behalf of Monterey Bay Harbors to respectfully support the expansion of access to the non-trawl RCA for our Open Access permitted small boat fleet(s).

Monterey Bay harbors are the portals of commerce and recreation activities on our bay and sea. Harbors provide vital infrastructure such as docks, berthing, ice, landing piers, fuel, buildings, and safe refuge for the commercial fishing fleet. Harbors are where the community of generations of fishermen meet, gather, work, and make their livelihoods.



Santa Cruz Port District
 135 5th Avenue
 Santa Cruz, CA 95062
www.santacruzharbor.org

Our commercial fishing fleets are being challenged by shortening seasons of their fisheries, closure of grounds, tighter gear restrictions, and rising operating costs. Because of these ongoing constraints fishermen are having a difficult time paying fixed costs which in turn is making it more difficult for harbors to provide the infrastructure that the fisheries depend on. The proposed increased access to the non-trawl RCA represents an opportunity for our fleet(s) to participate in a much needed bridge fishery between the salmon and crab seasons, which have been severely curtailed in recent years.

Harbors rely on year-round use of the infrastructure they provide in order to cost-share capitalization, operating and maintenance costs. Currently, ice machines are dormant, and piers and berths are empty for much of the year between fisheries seasons that, in the past, were in operation year-round. Additionally, berthing fees go unpaid by financially distressed fishermen and commercial berths are either empty or converted to recreational uses to cover costs.

Our harbors are committed to stewarding a robust and viable commercial fishing community and it's disheartening when commercial facilities sit idle. By working throughout a greater part of the year our local commercial operators, and the ancillary businesses associated with fishing, will help pay for infrastructure costs that support fisheries. Access to this historic and important fishery will support our community of commercial fishermen, fish buyers, chandleries, harbor employees, and many other businesses.

Again, we ask that the Council make increased non-trawl RCA access a high priority topic to help move our fishing communities towards a more secure future. Thank you for your consideration.

Sincerely,

John Haynes
 Harbormaster
 City of Monterey

Tommy Razzeca
 Harbormaster
 Moss Landing Harbor District

Blake Anderson
 Harbormaster
 Santa Cruz Port District

From: g.stearns Stearns <g.stearns@stearnsandmorecapital.com>
Sent: Sunday, November 14, 2021 7:30 PM
To: scpd@ SCPD
Cc: Holland MacLaurie; Marian Olin; Colin Young
Subject: Sea Rat Sailors Work Aboard Agreement & Sailing Plan Week #21...

TO: Port Commission Chairman Toby Goddard via scpd@santacruzharbor.org

TO: Port Commission Stephen Reed via scpd@santacruzharbor.org

CC: Port Director via hmacclaurie@santacruzharbor.org

CC: Port Director Past via molin@santacruzharbor.org

CC: Sea Rat Boat Agent Colin Young

DATE: 2021.06.30H Update 2021.11.14d...

SUBJECT: Sea Rat Sailors Work Aboard Agreement & Sailing Plan Week #21...

SUGGEST: Create Harbor Motto using California Highway Patrol's Safety & Service...

REQUEST: Mail Colin Harbor Sailing Quota Meet & The Sea Rat Off Harbor Vessel Use List.

CURCUMSTANCE: SAILS MADE 10/27 3pm 10/28 2:30pm 10/29 3:30pm 10/30 2pm 10/31 1pm

CURCUMSTANCE: SAILS MADE 11/03 3:30pm 11/05 2:30pm 11/06 1:30pm 11/07 1:30pm 11/10 1:30pm

CURCUMSTANCE: STORMS 10/23-25 11/1 11/9-10 11/1 11/8-9 11/04 And CY @ Island 11/17+

CURCUMSTANCE: STORMS Limits Sea Rat Sailing So Future Wed Happy Hours & Regattas.

ACKNOWLEDGE: Harbor Letter Received Use List Extension Notice Dated 2021.09.02.

ACKNOWLEDGE: Incurring Significant Extra Time Talent Tender Expediting UnPlanned Sails.

ACKNOWLEDGE: G Failed Motor Replacement with Electric via Trust Disbursement Postponed.

ACKNOWLEDGE: G Disassembled Failed Outboard so Now Minimal Petrol Replacement Underway.

ACKNOWLEDGE: Colin Already Left the Country on International Business 9/8 for 6+ Weeks.

ACKNOWLEDGE: G & Colin work Sun Up to Sun Down on Global Businesses so Weekend Sailing.

ACKNOWLEDGE: Therefore The Sea Rat has 6 Weekends to Make 10 Recorder Sails by Colin.

ACKNOWLEDGE: Expediting 2x Harbor Trials then 2x Mile Buoy Trials then 6x Sea Trials.

LAST REQUEST: eMail Colin Enough Before 9/8 Intent Enforce Slip Revocation for Response.

LAST REQUEST: Or eMail Colin Enough Before 9/8 to Disregard 2021.08.19 Revocation Letter.

CONFUSING HARBOR LETTER: 2021.08.28 USPS BOX Visit Found Harbor Letter Dated 2021.08.19.

CONFUSING HARBOR LETTER: 2021.08.28 Letter Stated "Notification of Slip Revocation 9/19"

CONFUSING HARBOR LETTER: 2021.08.28 Letter In Effect Evicts Sailors Seizes Boat to Sell.

CONFUSING HARBOR LETTER: 2021.08.28 Sailors Assume Computer Letter Generated In Error.

CURRENT CURCUMSTANCE: Colin Ticketed To Leave 9/8 on 4+ Weeks of International Business.

CURRENT CURCUMSTANCE: Port Director Retired 8/15 & Harbor Master on Vacation Aug & Sep.

CURRENT HISTORY: 2021.08.29 G Stearns Gave Commission Sustainable Harbor Water Taxi Plan.

CURRENT HISTORY: 2021.08.24 Commission Mtg Reported Our Offer In Effect & Thanked Staff.

CURRENT HISTORY: 2021.08.24 Commission Mtg Acknowledged with No Mention Slip Revocation.

CURRENT HISTORY: 2021.08.22 eMailed Thank You for ReActivating Gate Keys after 21 Months.

CURRENT HISTORY: 2021.08.22 We Increased our Slip & Utility Payments will Sail Our Boat.

CURRENT HISTORY: 2021.08.22 Thanked Harbor Master for Professional Handling Circumstance.

CURRENT HISTORY: 2021.08.22 Congratulated Port Director on Their Retirement August 15th.

CURRENT HISTORY: 2021.08.22 Harbor Electric Motors Ideas -> <https://youtu.be/yAuvR6dpU00>

PAST HISTORY: 2021.08.09 eMailed Commission No Offer Issues Received & Consider Offer OK.

PAST HISTORY: 2021.08.09 Subsequently Harbor Master Meet in Person at Boat about Engine.

PAST HISTORY: 2021.08.09 Subsequently Boat Partner Summarized Electric Replacement Plan.

PAST HISTORY: 2021.08.09 Subsequently Harbor Master Replied OK & Just Keep Him Informed.

PAST HISTORY: 2021.08.09 Subsequently Asked Harbor Master ReActivate Gate Keys & He Did.

PAST HISTORY: 2021.08.09 Subsequently We Considered Our Offer of Compromise In Effect.

PAST HISTORY: 2021.07.26 eMailed Commission to Notify Boat Agent of Issues by 7/31.

PAST HISTORY: 2021.07.20 eMailed Commission Sea Rat Sailors Offer of Compromise.
PAST HISTORY: 2021.06.30 Hand Delivered Commission Sea Rat Sailors Offer of Compromise.
STATUS QUO: Sea Rat Sailors Work aBoard Agreement In Effect Until Circumstances Change.
STATUS QUO: G Stearns Senior Citizen Working aBoard to Shelter In Place During Pandemic.
STATUS QUO: G Stearns Planning Using Some of Mom's Recent Death Trust To Upgrade Sea Rat.
STATUS QUO: G Stearns Has Scheduled Line Item Plan to Upgrade Sea Rat when Trust Settles.
STATUS QUO: G Stearns Finds Processing Mother's Death Working aBoard Soothes His Soul.

The Sea Rat's Boat Agent is Colin Young & Boat Partner is G Stearns. Boat Partner Agreement on File with Santa Cruz Harbor with Registration Insurance & All Harbor Fees Paid In Full.

We heard Marian Olin, Port Director, on KSCO Radio doing Local Outreach about Liking Harbor Live Aboards as they are only about 10% and the Harbor welcomes more as they are the eyes and ears in the harbor. Also that boat owners need only fill out the paperwork and pay the additional fees. We do not intend to "Live aBoard" yet Intend to "Work aBoard" Often with overnights so will Submit "Work aBoard" Paperwork & Pay the Extra Fees.

We have been involved in Local Radio TV & Politics at State, National & Global Level plus Global Social Networking & Global Business for some time and appreciated the Harbor's Outreach so do let us know how we may help the Harbor.

We have also been involved in nonprofessional emergency response to motorcycle car boat plane emergency situations plus private community management so we wish to offer those skills to the Harbor.

We have Attend Harbor Commission Meetings & Reviewed Harbor Financials therefore believe the Harbor Would Benefit from Our Additional Income.

We are Both SEC Accredited Investors with our recent Time Talent Tender being consumed by Personal Professional & Pandemic Transactions (Colin's Global Business & PPE to NYC Hospitals & Personal Real Estate) & (G's Global Business & PPE to NYC Hospitals & Mother's Death plus Trust Disbursement as The Sea Soothes His Soul).

The Sea Rat has Received a Demand Letter Dated 2021.05.25 that The Sea Rat is on the "Vessel Use List" and Must Report Sailing 10 Times by July 31st and the Boat Partner Sailing Alone does not Qualify as "A Sail".

The 2020/2021 Sailing Season has had Physical & Legal Obstacles to Sailing.

Therefore We make this Offer of Compromise:

1. We have No Intention to Live aBoard yet we Work aBoard Often & Sleep aBoard Overnight therefore we Offer to Increase our Monthly Payment Equal to Live aBoard Slip Rate & Live aBoard Utilities Rate.
2. Physically we have been Denied Access to our Boat to Sail for Over a Year because our Electronic Gate Keys were DeActivated therefore we will Complete our Combined Annual Sailing Quotas of 20 before August 2022.
3. Legally we have been Denied Access to Crew our Boat to Sail for Over a Year because Pandemic Shelter In Place Orders & Lock Down Orders & Social Distancing Orders therefore we will Complete our Combined Annual Sailing Quotas of 20 before August 2022.

To Accept our Offer of Compromise simply ReActivate our Electronic Gate Keys & We Will Increase our Next Monthly Payment plus Start Sailing as Proposed.

All The Best... The Sea Rat Sailors

P.S. The Sea Rat Fossil Fuel Outboard Failed & Converting to Solar Electric.

P.S.S. InPerson Delivery Failed Therefore eMailed Port Commission & Port Director.

P.S.S.S BTW Did Not Receive Written Notification of Planned DeActivation Date of Gate Keys Citing the Law Being Violated that Stipulated Consequence was Denying Access to Property.

P.S.S.S Contact Boat Agent with Any Issues Slowing Acceptance so We Can Address Them by 7/31. No Issues Slowing Acceptance Received by 7/31 so We Believe Our Offer of Compromise OK. Probably Best ReActivate Gate Keys so Boat Owners can Access Their Property & Sail then Adjust The Sea Rat Work aBoard Agreement Along The Way As Needed Based on Changing Circumstances.

All The Best... G

Act Global... Grow Local...

Brand Monterey Bay & Invest Monterey Bay...

Regional Innovation for People Planet Profits...

www.Linkedin.com/in/g-stearns-a274

www.Facebook.com/glenn.stearns

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Port Commission Review Calendar 2021-22

2021

January-March

- ✓ Ethics Training Update
- ✓ Committee Assignments for 2021
- ✓ Sea Scouts' Biannual Report
- ✓ Slip Vacancy Biannual Report / Waiting List Statistics
- ✓ FY 22 Budget
- ✓ Review 5-year CIP
- ✓ Form 700 Filing (due by 03/31 each year)
- ✓ Biennial Anti-Harassment/Anti-Discrimination Training

April-June

- ✓ Dredge Report 2021-22 (postponed to July)

July-September

- ✓ Johnny's Harborside Restaurant Lease Exp. 8/15/2021 (*no option to extend*)
- ✓ Annual O'Neill Sea Odyssey Report (review slip rent reduction / charter fee. PC action of 07/07)
- ✓ Sea Scouts' Biannual Report
- ✓ Annual Vessel Use List Review
- ✓ Slip Vacancy Biannual Report / Waiting List Statistics

October-December

- Annual Review of Business Use of Slips
- Port Commission Officers for 2022
- Bayside Marine Lease Exp. 01/31/2022 (*no option to extend*)

Committee Review Items (*timeline not specified*)

- Comprehensive Review of Charter Fees
- Public Benefit Discount Policy

Key

- Pending
- In process
- ✓ Done

2022

January-March

- Ethics Training Update
- Committee Assignments for 2022
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics
- FY 23 Budget
- Review 5-year CIP
- Form 700 Filing (due by 03/31 each year)
- Biennial Anti-Harassment/Anti-Discrimination Training
- Santa Cruz Yacht Club Lease Exp. 03/31/2022 (*no option to extend*)

April-June

- Dredge Report 2022-23
- Annual Vessel Use List Review
- Biennial Update to Conflict-of-Interest Code

July-September

- Annual O'Neill Sea Odyssey Report (review slip rent reduction / charter fee. PC action of 07/07)
- Sea Scouts' Biannual Report
- Slip Vacancy Biannual Report / Waiting List Statistics

October-December

- Annual Review of Business Use of Slips
- Port Commission Officers for 2023

Future Calendar

- ABC End-Tie Review after Murray Street Bridge Retrofit
- 7th and Brommer Property Assessment