

# Agenda

## Santa Cruz Port Commission Regular Public Session Tuesday, June 23, 2020

7:00 PM – Regular Public Session  
Web-Based Virtual Meeting

Please join the meeting from your computer, tablet, or smartphone.  
<https://www.gotomeet.me/SantaCruzPortDistrict/commissionmeeting>

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### Type of Meeting: REGULAR PUBLIC SESSION – 7:00 pm

1. Pledge of Allegiance
2. Oral Communication  
Members of the public wishing to comment during Oral Communication may send an email to [scpd@santacruzharbor.org](mailto:scpd@santacruzharbor.org). Receipt of your email will be acknowledged by the Administrative Services Manager at the meeting, will be shared with the Port Commission, and entered into public record. Members of the public should specify the item for which public comment is submitted.

### CONSENT AGENDA

3. Approval of Minutes..... Action **1-5**
  - a) Regular Public Session of May 26, 2020
4. Approval of O’Neill Sea Odyssey Sublease – 2222 East Cliff Drive, Suite 200 (Tenant: State Farm Insurance) ..... Action **6-8**
5. Approval of Resolution 20-06 – Designation of Applicant’s Agent for Non-State Agencies for the Purpose of Obtaining Federal Financial Assistance..... Action **9-11**
6. Approval of Resolution 20-07 – Designating Port District Officers as Authorized Local Agency Investment Fund (LAIF) Agents..... Action **12-14**
7. Public Hearing to Approve Resolution 20-08 – Adopting a Conflict-of-Interest Code..... Action **15-18**

### REGULAR AGENDA

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8. Approve Extended Warranty Contract with Scheidt and Bachmann for Concession Parking Lot Equipment ..... Discussion / Action **19-38**
9. Consider Amendments to Concession-Operated Charter Permits and Review Charter Fee Schedule ..... Discussion / Action **39-45**
10. General Election of November 2020 ..... Discussion / Action **46-63**
  - a) Approval of Resolution 20-09 – Serving Notice to County Clerk of Election Office to be Filled and Transmittal of Map and Boundaries
  - b) Approval of Resolution 20-10 – Ordering an Election and Requesting Consolidation of the Election
  - c) Administrative Calendar
11. Approval of Cash / Payroll Disbursements – May 2020..... Discussion / Action **64-67**

### INFORMATION

12. Port Director’s Report..... Information
13. Harbormaster’s Report..... Information **68-70**
14. Facilities Maintenance & Engineering Manager’s Report ..... Information **71**
15. Dredge Report 2019-20 ..... Information **72-88**
16. Financial Reports ..... Information **89**
  - a) Comparative Seasonal Revenue Graph
17. Delinquent Account Reporting ..... Information **90-91**
18. Harbor Patrol Incident Response Report – May 2020..... Information **92-93**
19. Written Correspondence ..... Information **94-98**
  - a) Letter to Chairman Reed from Law Office of Steven J. Andre
  - b) Letter to Chairman Reed from Mr. Wilson
  - c) Letter to Mr. Wilson from Chairman Reed
20. Port Commission Review Calendar / Follow-Up Items..... Information **99**

### **ADJOURNMENT**

The Santa Cruz Port District complies with the Americans with Disabilities Act.  
Questions regarding meeting accommodations may be directed to (831) 475-6161.