Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

Special Closed and Regular Public Session of March 23, 2021

**Santa Cruz Port Commission**
**MINUTES**

*Commission Members Present (via teleconference):*

| | |
|---|---|
| Toby Goddard | Chairman |
| Reed Geisreiter | Vice-chairman |
| Dennis Smith | Commissioner |
| Darren Gertler | Commissioner |
| Stephen Reed | Commissioner |

**SPECIAL PUBLIC SESSION – 5:00 PM**

Chairman Goddard convened the special public session at 5:00 PM via teleconference.

1. Oral Communication

2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54956.8 and 54956.9(d)(2)

   At 5:00 PM, Chairman Goddard announced the Commission will meet in closed session to discuss agenda items 3 and 4.

**SPECIAL CLOSED SESSION**

3. Conference with Real Property Negotiators
   Agency Designated Representative: M. Olin
   Property: 616 Atlantic Avenue (Aldo's Restaurant)
   Under Negotiation: Lease

4. Conference with Legal Counsel – Anticipated Litigation
   Significant Exposure to Litigation (1 Potential Case)

**SPECIAL PUBLIC SESSION**

5. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1

   Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

   Chairman Goddard adjourned the special open session following the closed meeting at 6:20 PM.

**REGULAR PUBLIC SESSION – 7:00 PM**

Chairman Goddard convened the regular public session at 7:00 PM via teleconference.

6. Pledge of Allegiance

7. Oral Communication

Chairman Goddard announced that the Commission took no reportable action in closed session on items 3 and 4.

**CONSENT AGENDA**

8. Approval of Minutes
   a) Special Public Budget Meeting of February 9, 2021
   b) Special Closed & Regular Public Meeting of February 23, 2021

Discussion: Chairman Goddard requested that a correction to the February 9, 2021, minutes (page 4) be made to reflect that there was consensus among a *majority* of the Commission to not include a slip rent increase in the FY22 budget. Additionally, he proposed the following statement for inclusion:

*"Chairman Goddard expressed his opinion that a fee increase in line with inflation was justified to keep up with rising expenses. Commissioner Reed agreed."*

MOTION: Motion made by Commissioner Smith, seconded by Commissioner Gertler to approve the consent agenda with proposed amendments to the February 9, 2021, minutes.

- *Motion carried unanimously by roll call vote.*
  - *Geisreiter*: YES
  - *Gertler*: YES
  - *Smith*: YES
  - *Reed*: YES
  - *Goddard*: YES

**REGULAR AGENDA**

9. Presentation by City of Santa Cruz on the Planned Retrofit of the Murray Street Bridge

Discussion: Port Director Olin stated that District staff has been working with City staff on planning for the upcoming project. She reported that the City and its consultants are working to update the project's cost estimates and the appraisal. She reported that the project will require multiple contractual agreements between the City and the Port District including a Memorandum of Understanding relocating port facilities; agreements for permanent and temporary construction easements; a reimbursement agreement for relocation

expenses and construction contract agreements for dock facilities that will need to be removed and reconstructed. She introduced City personnel and consultants in attendance who will present information on the planned project.

Project Consultant Mark Imbriani explained that the Murray Street Bridge Seismic Retrofit Project is a state-mandated project, which requires that all structurally vulnerable bridges be upgraded to current standards. He stated that while planning of this project has been prolonged (last project update provided to the District in September 2012), expiration of project specific funding necessitates commencement in 2022.

Mr. Imbriani explained that project plans and specifications remain largely unchanged from what was presented previously in 2012. He stated that one notable change involves abandoning the currently submerged sewer main that spans the width of the harbor and relocating it above ground, parallel to the bridge.

Mr. Imbriani stated that it remains the City's intention to:

- Upgrade bridge to current standards
- Maintain harbor access and operations
- Provide for safety of persons and property
- Minimize business impacts
- Maintain sewer (in alternate, aboveground location)
- Protect environment – fish, marine mammals
- Achieve ADA compliance
- Meet agency permit requirements
- Work around limited slip capacity

Mr. Imbriani provided an overview of the CalTrans' right-of-way process for temporary easements, which involves coordinating temporary relocation assistance and compensation for the Port District and other tenants and slip renters directly affected by construction. He stated that updated appraisals are being obtained and relocation plans are currently being discussed with the District.

Mr. Imbriani stated that construction commencement is anticipated in April 2022. He stated that construction is anticipated to last 30 months, with project completion scheduled for December 2024.

A brief discussion ensued regarding the material and corrosion rate of the proposed piles to be used in the retrofit project:

- Piles to be constructed with a steel casing, steel-reinforced cage, and concrete.

- The 30” piles will have thicker steel in the splash zone. An epoxy coating was considered – engineers will re-examine the corrosion report to confirm if a coating is recommended.
- The typical life expectancy of rehabilitation infrastructure project is consistent with the corrosion rate of 40-50 years.

Vice-chairman Geisreiter stated that it will be important for the City to perform outreach and host a public forum to provide a project overview and discuss construction impacts with the harbor community. Joshua Spangrud, Senior Civil Engineer for the City of Santa Cruz, confirmed that a community meeting will be held in the coming months.

Chairman Goddard commented that when the east or west side pathways are closed for certain phases of the project, many pedestrians who walk in the harbor will be impacted. Mr. Imbriani stated that in order to maintain public safety, the access roads will be closed at times. He stated that closures to these pedestrian pathways will be intermittent and advance notice will be given. He stated that a pedestrian detour plan will be implemented.

Commissioner Reed expressed concern regarding the City’s proposed process for abandoning the currently submerged sewer main. He stated that any proposed process to cap and abandon the sewer main should be permanent and not require additional repairs in decades to come.

Chairman Goddard thanked the representatives from the City for their thorough presentation.

10. Review Site Plan Concepts for Port District Owned Property at 1025 7th Avenue

Discussion: Port Director Olin requested that the Commission provide input on the preliminary site plan concepts developed by Rodney Cahill of Mesiti-Miller Engineering (“MME”) for improving the vessel dry storage area on the northwest corner of 7th and Brommer.

Port Director Olin stated that all of the proposed options include siting restaurant / retail operations along the 7th Avenue frontage. She stated that design elements for each concept and the associated revenue loss/gain for each is outlined on page 12 of the staff report.

Mr. Cahill reviewed each option, noting that each concept aims to make overall use of the dry storage lot more efficient by removing underutilized space and expanding the size of spaces available for trailer rig parking.

After reviewing each option, a discussion ensued regarding the Commission’s preference to prioritize functionality and maneuverability of the yard over yield (i.e., a reduced number of dry storage spaces is preferred if it increases ease of use).

A discussion ensued about the demand for smaller slip sizes. Port Director Olin noted that Harbormaster Anderson is not in attendance at tonight's meeting, but he has indicated that demand is strong in all dry storage size categories.

Commissioner Smith commented he would like to see more overflow parking provided. Port Director Olin reported that there are currently approximately 15 overflow spaces, which is typically adequate for weekday demand. She stated that when demand is high, whether there are 15 overflow spaces or 20, it is still not enough to meet high demand and staff will have to be creative to identify parking opportunities in the north harbor area. In considering concepts and options, staff felt that high demand days are fairly limited, making utilization of the space for dry storage preferred.

The Commission directed staff to work with MME to further refine options for the dry storage area to include:

- Focus on user friendliness
- Expanded space widths (9.5' may be acceptable, but 10.5' is preferred for highly utilized spaces)
- Expanded aisle widths (30'+ aisle width may be beneficial to maximize maneuverability)
- Include option for circular traffic flow
- Review diagonal space functionality
- Potential for expanded overflow parking

Commissioner Smith stated that in addition to the items listed above, he is supportive of expanding the size of the retail operation if feasible.

Engineer Cahill noted that a benefit of a permeable paving product is there is flexibility in layout of the spaces over painted striping.

11. Approval of Declaration Designating Authorized Signers for the Port District's Checking Account (*There was no discussion on this agenda item*)

MOTION: Motion made by Commissioner Reed, seconded by Vice-chairman Geisreiter to approve the declaration designating authorized signers for the Port District's checking account at Comerica Bank.

- *Motion carried unanimously by roll call vote.*
  - *Geisreiter*: YES
  - *Gertler*: YES
  - *Smith*: YES
  - *Reed*: YES
  - *Goddard*: YES

12. Authorization to Encumber Capital Improvement Plan Funding for Replacement of the Facilities Work Boat *Odd Job* ($25,000) (*There was no discussion on this agenda item*)

MOTION: Motion made by Vice-chairman Geisreiter, seconded by Commissioner Reed to authorized creation of a new Capital Improvement Plan ("CIP") Project for Replacement of the Workboat "*Odd Job*":

a) Transfer $15,000 in Capital Outlay Funding from the FY21 Operating Budget to the new CIP project fund;
b) Transfer $10,000 from unreserved cash to the new CIP project fund.

- *Motion carried unanimously by roll call vote.*
  - *Geisreiter*: YES
  - *Gertler*: YES
  - *Smith*: YES
  - *Reed*: YES
  - *Goddard*: YES

13. Approval of Cash / Payroll Disbursements – February 2021

Discussion: In response to a question posed by Commission Smith, staff provided additional information on the following warrant:

- Warrant # 54579 – Waste Disposal
  Additional services for hauling away dredge waste oil and antifreeze

MOTION: Motion made by Commissioner Reed, seconded by Commissioner Gertler to approve cash and payroll disbursements for February 2021 in the amount of $699,430.07

- *Motion carried unanimously by roll call vote.*
  - *Geisreiter*: YES
  - *Gertler*: YES
  - *Smith*: YES
  - *Reed*: YES
  - *Goddard*: YES

**INFORMATION**

14. Port Director's Report

US Army Corps of Engineers – Fiscal Year 2021 Reprogrammed Work Plan Funding
Port Director Olin stated that the US Army Corps of Engineers (USACE) has identified $525,000, in work plan funding that is available to be reprogrammed from the San Pablo Mare Island Straight Project to the District's annual dredging program reimbursement.

Lockton Insurance Renewals
Port Director Olin stated that she will meet with the District's insurance broker to review upcoming policy renewals. She stated that there have been preliminary indications that premium increases, ranging from 10-30% (especially in the property and excess liability markets), should be expected.

The remainder of the meeting was interrupted by an internet outage impacting the harbor office.

15. Harbormaster's Report (*There was no discussion on this agenda item*)

16. Facilities Maintenance & Engineering Report (*There was no discussion on this agenda item*)

17. Bi-Annual Slip Vacancy Report / Waiting List Statistics (*There was no discussion on this agenda item*)

18. Financial Reports (*There was no discussion on this agenda item*)
    a) Comparative Seasonal Revenue Graphs

19. Delinquent Account Reporting (*There was no discussion on this agenda item*)

20. Harbor Patrol Incident Response Report – February 2021 (*There was no discussion on this agenda item*)

21. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chairman Goddard adjourned the regular public session at 9:02 PM.

_____

Toby Goddard, Chairman

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission

FROM: Holland MacLaurie, Administrative Services Manager

DATE: April 8, 2021

SUBJECT: Approval of Sublease Agreement from O'Neill Sea Odyssey Sublease – 2222 East Cliff Drive, Suite 200 (Tenant: State Farm Insurance)

***Recommendation:*** ***Approve O'Neill Sea Odyssey sublease agreement.***

**BACKGROUND**

Chris Buich of the State Farm Insurance Agency has leased office space from O'Neill Sea Odyssey since 2010. The tenant wishes to execute a fourth amendment to lease extending the terms to July 31, 2026.

**ANALYSIS**

A summary of current terms is as follows:

| | |
|---|---|
| Tenant: | Chris Buich, State Farm Insurance Agency |
| Term: | August 1, 2021, to July 31, 2026 |
| Space: | 2222 East Cliff Drive Suite 200 (616 SF) |
| Rent: | $2,886.35/mo. ($4.68/SF) |
| Use: | Office space |
| Insurance: | $1 million with Santa Cruz Port District named as additional insured |

**IMPACT ON PORT DISTRICT RESOURCES**

Tenant rent is increasing by $56.57 per month. The Port District receives 16% of OSO's sublet revenue.

ATTACHMENTS:
A. O'Neill Sea Odyssey Sublease Agreement
B. List of O'Neill Sea Odyssey Subleases

# FOURTH AMENDMENT TO LEASE

This Fourth Amendment to Lease ("Amendment"), dated for reference purposes only as February 18, 2021, is made by and between O'Neill Sea Odyssey, a California nonprofit corporation ("Landlord") and Chris Buich, an individual dba State Farm Insurance Agency ("Tenant").

## RECITALS

A. Landlord and Tenant entered into that certain Lease dated April 22, 2010 ("Lease"), for certain Premises consisting of 616± square feet and commonly known as 2222 East Cliff Drive, Suite 200, Santa Cruz, California. Landlord and Tenant entered into the Second Amendment to Lease ("Second Amendment") on December 16, 2014. Landlord and Tenant entered into the Third Amendment to Lease ("Third Amendment") on April 14th, 2020. The capitalized terms used and not otherwise defined herein shall have the same meanings and definitions as set forth in this Fourth Amendment to Lease ("Fourth Amendment").

## AMENDMENT PROVISIONS

1.6. Beginning August 1, 2021, base rent will be: Year 1: $ 2,886.35/mo; Year 2: 2,986.35/mo; Year 3: $3,086.35/mo; Year 4: $3,186.35/mo; and Year 5: $3,286.35/mo.

IN WITNESS WHEREOF, the parties hereto have executed this Fourth Amendment as of the date and year first above written.

**LANDLORD:**
O'Neill Sea Odyssey, Rachel Kippen,
Executive Director
By:

DATED: February 18, 2021

**TENANT:**
Chris Buich dba State Farm Insurance Agency
By:

DATED: 2/23, 2021

**SANTA CRUZ PORT DISTRICT**
By:

DATED:_____, 2021

Marian Olin, Port Director

# OSO 2222 East Cliff Drive Leases as of 01/12/2021

| Space | Tenant | Term | Expires | Amt/Sq ft | Sq. feet | Total | Renewal Status |
|---|---|---|---|---|---|---|---|
| 200 | State Farm - Chris Buich | 1 year | 7/31/2021 | $4.59 | 616 | $2,829.75 | Renewed |
| 204 | Laurel Andres, MFCC | 2 yrs | 7/31/2021 | $3.93 | 210 | $825.00 | Renewed |
| 208 | Dr. Donald Markle | 1.5 yr | 6/30/2021 | $4.65 | 165 | $767.25 | Renewed |
| 212 | Martha Macambridge | 1 year | 12/14/2021 | $4.31 | 270 | $1,163.00 | |
| 216 | Mary Morgan | 5 Year (1) | 3/31/2023 | $4.88 | 478 | $2,332.25 | Renewed |
| 220 | Estriatus Law | 2 yrs | 3/14/2022 | $4.42 | 337 | $1,490.97 | Renewed |
| 234 | Surfrider Foundation | 1 yr | 7/31/2021 | $2.66 | 432 | $1,149.00 | Renewed |
| 222 | O'Neill Sea Odyssey | 25 years | 12/31/2028 | $0.00 | 1207 | $0.00 | 25 Years |
| TOTAL MONTHLY | | | | | 3715 | $10,557.22 | |
| TOTAL ANNUAL | | | | | | $126,686.64 | |

(1) Suite numbers for 212 and 216 were switched on 6/11/2009 with approval from Harbor and City of SC

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Santa Cruz Port Commission

FROM: Marian Olin, Port Director

DATE: April 21, 2022

SUBJECT: Mutual Agreement to Terminate Lease dated January 1, 2020, between Santa Cruz Port District and A & I Olivieri, Inc., for 616 Atlantic Avenue, Santa Cruz

***Recommendation:*** ***Approve the letter mutually agreeing to terminate the Lease dated January 1, 2020, between Santa Cruz Port District and A & I Olivieri, Inc., for 616 Atlantic Avenue, Santa Cruz; and, authorize the Port Director to execute any additional documents as may be reasonably required in connection with the termination of the 2020 Lease, including but not limited to a document terminating/rescinding the recorded Memorandum of Lease.***

**BACKGROUND**

Santa Cruz Port District and A & I Olivieri, LLC ("Parties") entered into a lease for a restaurant to be located in Santa Cruz Harbor at 616 Atlantic Avenue effective January 1, 2020. The letter of agreement dated April 15, 2021 (Attachment A, "Mutual Agreement"), includes a brief history of the milestones and events that have led the Port District and A & I Olivieri to mutually agree to terminate the lease.

**ANALYSIS**

The Port Commission and staff are committed to ensuring a restaurant is rebuilt atop the seawall in accordance with the Coastal Development Permit issued for the seawall and restaurant building. In furtherance of that goal, the Port Commission and staff will work with legal counsel to develop a Request for Proposals ("RFP") to solicit proposals for a new lease. The RFP is a public process, and as such, Mauro Olivieri of A & I Olivieri, LLC will have an opportunity to submit a proposal if he so chooses.

**IMPACT ON PORT DISTRICT RESOURCES**

The Port District spent approximately $2.361 million on replacement of the seawall at 616 Atlantic Avenue. This sum does not include preliminary engineering assessments for replacement of the seawall and design costs of approximately $400,000, or legal fees.

Any additional costs associated with termination of the lease are not identified at this time, but will likely include additional legal and recording fees.

ATTACHMENTS:
A. Mutual Agreement to Terminate Lease dated January 1, 2020, for 616 Atlantic Avenue

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

April 15, 2021

Mauro Olivieri
A & I Olivieri, LLC
344 Felicidad Drive
Soquel, CA 95073

**SUBJECT: Mutual Agreement to Terminate Lease dated January 1, 2020, for 616 Atlantic Avenue, Santa Cruz**

Dear Mauro:

This letter shall serve to confirm that the Parties have mutually agreed to terminate the Lease dated January 1, 2020, between Santa Cruz Port District ("District") and A & I Olivieri, LLC ("Aldo's") for a restaurant to be located in Santa Cruz Harbor at 616 Atlantic Avenue ("2020 Lease"). The District and Aldo's shall be collectively referred to as the "Parties."

The 2020 Lease was entered into after the 2012 lease between the Parties for Aldo's Harbor Restaurant was put in abeyance due to damage and deterioration of the seawall supporting the restaurant building. Aldo's vacated the premise in June 2016, and the Parties entered into a month-to-month lease in September 2016, for a temporary location on Mariner Park Lawn, allowing Aldo's to continue the restaurant operation in an al fresco setting until a new restaurant is opened for business ("2016 Lease"). The restaurant operation on Mariner Park Lawn began on December 1, 2016. The City of Santa Cruz issued a Zoning Permit (CP16-0132) for the temporary restaurant location, which was modified effective December 14, 2020 (CP20-0142), to allow for a continuation of use for an additional four-year period.

In accordance with the 2020 Lease, Aldo's is required to construct a new restaurant building and related site improvements at its sole cost and expense at 616 Atlantic Avenue. The 2020 Lease also included specified timelines which the Parties were required to meet for completing the seawall project, securing financing and permits, and completing construction of the restaurant building.

The District replaced the deteriorated seawall and filed a Notice of Completion on July 29, 2020 and transmitted a copy to Aldo's. On July 29, 2020, Aldo's was given formal notice to commence tenant improvements in accordance with the 2020 Lease, Section 2(b) Tenant Improvements, which set the following timelines in motion.

Aldo's to provide the District:

| | |
|---|---|
| Evidence of financing: | November 26, 2020 |
| - Written notice of evidence of financing: | December 26, 2020 |
| Evidence of project permits: | January 29, 2022 |
| - Written notice of project permits: | February 28, 2022 |
| Restaurant completion: | January 29, 2023 |

Aldo's did not meet the timelines for providing evidence of financing as required by November 26, 2020, or notice of such evidence by December 26, 2020.

On January 26, 2021, the Port Commission took action to extend the timeline for providing evidence of financing to March 12, 2021. Aldo's did not meet the extended timeline of March 12, 2021.

On March 23, 2021, the Commission directed staff and District counsel to further extend the deadline for providing evidence of financing to June 21, 2021, to be memorialized in a Lease Amendment between the Parties for review and approval by the Parties. In addition to proposing to extend the timeline for providing evidence of financing, the Commission directed that the draft Lease Amendment should address lender requirements; and, clarify and define other requirements/timelines.

Aldo's has:

- reviewed and considered the draft Lease Amendment;
- considered construction cost estimates (which range upwards of $3 million); and
- considered the financing package offered by the lender (which is limited to 90% of the $2.57 million appraised leasehold value).

Aldo's has determined that the financing offered is not adequate to meet its financing needs for construction of the tenant improvements, has declined to execute the Lease Amendment, and has determined that it cannot move forward with the Lease and construction of the new restaurant building and improvements.

Accordingly, the Parties agree that the 2020 Lease is hereby terminated in its entirety by mutual agreement of the Parties. The Parties shall cooperate with one another and execute any additional documents as may be reasonably required in connection with the termination of the 2020 Lease, including but not limited to a document terminating/rescinding the recorded Memorandum of Lease.

Effective with termination of the 2020 Lease as confirmed by its signature below, Aldo's hereby assigns and transfers ownership of all plans, permits, drawings and specifications for the tenant improvements to District at no cost or expense including, but not limited to relevant design, planning, engineering and cost estimating work by Thatcher Thompson Architects, land planner Charles Eadie, Mesiti-Miller Engineering, Bogard Construction, and other consultants and subcontractors.

The Parties agree that the 2016 Lease for a month-to-month tenancy for the Mariner Park Lawn area shall continue on a month-to-month basis until terminated by either party. It is the intent of the Parties that the 2016 Lease may continue until the earlier of expiration of the existing Zoning Permit issued by the City of Santa Cruz or the opening of a new restaurant at 616 Atlantic Avenue, barring any changed conditions or failure of Aldo's to comply with its obligations under the 2016 Lease.

*[signatures next page]*

Approved and accepted this 28th day of April 2021:

LANDLORD:
Santa Cruz Port Commission

Thomas Goddard, Chairman

ATTEST:
Santa Cruz Port District

Marian Olin, Port Director

TENANT:
A & I Olivieri, LLC

Mauro Olivieri

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission

FROM: Blake Anderson, Harbormaster

DATE: April 15, 2021

SUBJECT: Consideration of Application for Additional Charter Operation (Joe and Raina Stoops)

***Recommendation:*** ***Consider authorization of an additional charter operation (6-pak) for Joe and Raina Stoops of Chartle Charters***

**BACKGROUND**

Joe and Raina Stoops have operated a charter business, *Chartle Charters,* out of the harbor for approximately 20 years. In September 2017, the Stoops requested to convert their 6-pak charter to a 30-pak charter after purchasing *Sea Spirit,* a 48-foot vessel, which operates from the north harbor and has been used primarily for eco-tours. The request to increase from a 6-pak to a 30-pak charter was approved by the Commission at its regular public session of September 26, 2017.

Due to COVID-19, the Stoops' eco-charter business temporarily ceased operation in late-March 2020, and has since resumed limited operations with a hope to return to full capacity this summer. To offset financial losses sustained by the COVID-19 related closures, the Stoops are now requesting Commission approval to operate a second charter operation (6-pak fishing charter) from their vessel, *Taylor Gene,* which is berthed in commercial fishery slip, S25. The Stoops originally planned to sell the *Taylor Gene* in 2017, after acquiring *Sea Spirit,* however no suitable buyers were found.

**ANALYSIS**

The Stoops plan to operate the 6-pak fishing charter seasonally, 2-5 days per week, primarily on weekends with occasional weekday charters during peak demand. The Stoops have indicated that they intend to only charter full boat loads with passengers from one group/family. Impacts to parking are expected to be minimal. Groups will likely travel to the harbor in one or two vehicles and will use the pay station near the fishery landing to purchase visitor parking passes. Most charters will finish in the late morning allowing the affected parking spaces to be used by afternoon visitors and restaurant patrons.

The Stoops have completed their charter application and paid the associated fee. The Stoops currently have $1 million in commercial liability insurance with the Port District listed as additional insured on the certificate. The vessel passed a U.S. Coast Guard fishing vessel safety examination and has current commercial fishing tags. Mr. Stoops holds a 100-ton Master Merchant Mariner Credential with the U.S. Coast Guard.

**IMPACT ON PORT DISTRICT RESOURCES**

If granted a second charter operation, the Port District will generate an additional $714 in charter fees annually, and associated visitor parking revenue.

ATTACHMENT:
A. Charter Application
B. Proposed Operating Plan
C. Merchant Mariner Credential
D. USCG Commercial Fishing Vessel Safety Sheet

## BUSINESS USE OF SLIP / CHARTER PERMIT APPLICATION

### CONTACT & BUSINESS INFORMATION

Applicant Name: Joseph F Stoops

Home Address: 340 Hallsons In. Ben Lomond, CA. 95005

Email Address: Charliecharters@gmail.com

Phone Number: 831-252-1777 (J) 831-252-1776 (R)

Assigned Slip #: S-25 Slip Assigned through Port District Waiting List? ☐ YES ☒ NO

Vessel Pak Rating: 6 Vessel Type: Commercial/Charter Vessel Size: 34'

Vessel Draw: 3' Operating Schedule: April - Oct.

**THE FOLLOWING INFORMATION MUST BE SUBMITTED AS PART OF THE APPLICATION PROCESS. THE INFORMATION WILL ASSIST IN THE APPROVAL PROCESS. ADDITIONAL INFORMATION MAY BE SUBMITTED, IF DESIRED.**

### PROPOSED OPERATING PLAN

Include days, times, and seasons of planned operation. Please note that any changes to the operating plan, including changes to the vessel's pak rating or size, will require additional Port Commission approval.

### PROPOSED PARKING PLAN

Parking within the harbor is limited. Please address how parking will be utilized and any steps you will take to minimize parking impacts.

### SAFETY PLAN

A comprehensive safety plan, outlining courses, certifications, licensing of each qualified vessel operator and/or skipper.

### INSURANCE REQUIREMENTS

Liability insurance, in the amount of $1 million, naming the Santa Cruz Port District as additional insured, must be provided.

### SIGNATURE

Owner hereby agrees that, to the full extent permitted by law, Port District shall not be liable or responsible for any claims, demands, damages, debts, liabilities, obligations, costs, expenses, liens, actions or causes of action of any kind whatsoever, resulting (1) from any collision with any of the dredging equipment or any other boat, (2) from any collision or contact with the bottom of the Harbor or any obstructions on the bottom of the Harbor, (3) from any collision or contact with the jetties or surrounding beaches, or (4) from, or in any way relating to, the dredging operations or the lack of dredging operations, including, but not limited to, the closure of the Harbor entrance for any reason or under any circumstances

NAME: Raina Stoops SIGNATURE: Joseph Stoops

SIGNATURE: Raina Stoops DATE: 4/4/2021

PRIMARY BANKING INSTITUTION: Bay Federal Credit Union

### FOR PORT DISTRICT USE

Application Fee: 250.00 paid Insurance Req't (Date Submitted): Current w/ 10/31/21 Exp.

Received Date: 4/5/21 Other Special Conditions:

Approval Date:

# CHARTLE CHARTERS

## PROPOSED OPERATING PLAN

Chartle Charters plans to continue operating as an exclusive 6 pack charter fishing only operation. We will offer full charter ONLY meaning no mixing of groups. During Fish and wildlife regulated seasons. Typically this would be April- October.

## PROPOSED PARKING PLAN

Because Chartle Charters will be full boat only parking will be one or 2 cars maximum in front of S or R dock.

## SAFETY PLAN

Fish and Game commercial passenger vessel permit is provided for file and operated by a Coast Guard Licensed Captain named Joe Stoops. Fully functioning Epirb and appropriate life saving devices are on board. Including all navigational electronic devise plus radar.

CF 0401FH

F&G 32368

## INSURANCE REQUIREMENTS

On File

subject to any limitations indicated.

| CAPACITY | LIMITATIONS APPLYING (IF ANY) |
|---|---|
| Master | Of Self-Propelled Vessels Not Including Auxiliary Sail Of Less Than 100 Gross Register Tons (GRT) Upon Near Coastal Waters. |
| Assistance Towing | |
| Ordinary Seaman | |
| Wiper | |
| Steward's Department (F.H.) | |

Ref Num 2248448

Serial Num 000516636

## UNITED STATES OF AMERICA

***MERCHANT MARINER CREDENTIAL***

**Issued By: The United States Coast Guard National Maritime Center**
**Website: http://www.uscg.mil/nmc Phone: 1-888-I-ASK-NMC**

| Document Number | Type | Country Code | Reference Number |
|---|---|---|---|
| [redacted] | PG | USA | 2248448 |

Full Name
JOSEPH FREDERICK STOOPS

Present Address
[redacted]

| Citizenship | Height | Hair Color | DOB |
|---|---|---|---|
| USA | 6'00" | BRO | [redacted] |
| **Sex** | **Weight** | **Eye Color** | **Place of Birth** |
| M | 195 | BLU | ST PAUL, MN |
| **Issue Date** | | | **Expiration Date** |
| 14-JUN-2019 | | | 14-JUN-2024 |

PGUSASTOOPS<<JOSEPH<FREDERICK<<<<<<<<<<<<<<<

# USCG COMMERCIAL FISHING VESSEL SAFETY EXAMINATION

| | | | |
|---|---|---|---|
| **Vessel Name:** Taylor Gene | **I.D. Number:** CF0401FH | | |
| **Call Sign:** N/A | **Other Identifier:** Hull Number 345C147 | | |
| **Hull Color:** White | **Trim Color:** Blue | **Superstructure Color:** White | |
| **Vessel Length:** 34' | **Gross Tonnage:** N/A | **Maximum POB:** 2 | |

**Hull Type:** ☐ Wood ☐ Aluminum ☒ Fiberglass ☐ Steel ☐ Other *(specify)*:

**Vessel Type:** ☒ Fishing Vessel ☐ Fish Tender ☐ Fish Processing Vessel

**Year Built:** 1965

**Year Converted:** N/A

**Propulsion:** ☐ Outboard ☒ Inboard ☐ Inboard/Outboard

**Horsepower:** 460 **Number of Shafts:** 1

**Decal Info:** ☐ Initial Issue ☒ Renewal
If a renewal, date last decal issued: _____

**Fishing Equipment:** ☐ Long Line ☐ Multi-Rig ☒ Troll ☐ Gill Net ☐ Tender ☐ Trawl ☐ Purse Seine ☐ Trap ☐ Bottom ☒ Other *(specify)*: Ground

**Fuel:** ☐ Gas ☒ Diesel ☐ Portable ☐ Fixed (vented)

**Number of Fuel Tanks:** 2

| **Lube Oil Capacity (gal):** | **Hydraulic Oil Capacity (gal):** | **Fuel Capacity (gal):** 200 |
|---|---|---|

**Route:** ☐ Inland ☐ Waters Inside Coastal Waters ☐ Coastal Waters
**Boundary Line:** ☐ Inside ☐ Outside ☐ <3nm ☒ <12nm ☐ <20nm ☐ <50nm ☐ >50nm ☐ >100nm
**Applicable Waters:** ☐ Warm ☒ Cold

| | |
|---|---|
| **Owner:** Joseph Stoops | **Contact Person:** Same |
| **Owner Address:** 340 Hallsons Ln. Ben Lomond, CA 95005 | **Contact Address:** |
| **Owner Phone:** 831-252-1777 | **Contact Phone:** |

**Exam Requested Due To:** ☐ 4100 Boarding ☐ Owner ☐ Family Member ☒ Observer Coverage ☐ Exemption ☐ Other *(specify)*:

**How did requester hear about program?**

A voluntary dockside examination has been completed on this vessel but a Commercial Fishing Vessel Safety Decal cannot be issued due to the deficiencies listed below and on the Continuation Sheet. *(Deficiencies are listed by citation number with an explanation of the item(s) not in compliance, or identification of any particularly hazardous condition(s))*:

Decal Issued
#11711

When these deficiencies are corrected, please call _____ to schedule a re-examination.

| | |
|---|---|
| Examiner's Name: Manny Ramirez | Examiner's Unit: Sector San Francisco |
| Date of this Exam: 04/15/2020 | Location: Santa Cruz (Virtual Exam) |

***CONGRATULATIONS!*** *Your vessel has been examined and is in compliance with all applicable safety regulations. Commercial Fishing Vessel Safety Decal Number* 11711 *has been issued. The decal is valid until the date indicated on the Decal provided the vessel safety equipment remains serviceable and the operating conditions described above are not exceeded. The Decal is to be removed from the vessel if the vessel is sold.*

***This form should be kept on board your vessel so it can be shown to the Coast Guard if your vessel is boarded.***

| | |
|---|---|
| Issuing Examiner's Signature: | Date Issued: 04/15/2020 |
| Vessel Representative's Signature: | |

***Official Use Only***

| HOURS | Exam: | Travel: | Training: | Training Travel: |
|---|---|---|---|---|

Department of Homeland Security
United States Coast Guard
CG-5587 (6/08) *Previous editions may be used.*

VESSEL OWNER COPY

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission

FROM: Marian Olin, Port Director

DATE: April 8, 2021

SUBJECT: Approval of FY22 Fee Schedule

***Recommendation:*** ***Approve the FY22 fee schedule and authorize the Port Director to waive or adjust fees as deemed appropriate.***

**BACKGROUND**

User fees are charged for a variety of Port District services and permits, and for rental of Port District facilities. The Port Commission approves marina fees (e.g., slip fees, dry storage, etc.) through the budget approval process. The Port Commission also periodically reviews and adjusts visitor fees such as parking rates and launch fees.

**ANALYSIS**

The proposed FY22 fee schedule is included for review as Attachment A. Proposed fee changes for FY22 are outlined below:

| Fee | Current Rate | Proposed Change | Comments |
|---|---|---|---|
| Meter & Pay Station Parking Pass: Visitors | $13 / day | $15 / day | Last increased FY18. Boardwalk: $15 weekday, $20 weekend |
| Meter & Pay Station Parking: Visitors | $1.25 / hour | $1.50 / hour | Last increased FY16. Live Oak Parking Program: Proposed @ $2/hr (6 hour max) City of Santa Cruz (Main Beach): Meters $1.80/hr. Proposed increase to $2.25/hr; variable rate for long-term $27/day max. Capitola Village $1.50/hr w/ 3 hr max stay. Remote long-term $1/hr |
| Meter Parking Pass: Slip Renter | $6 / day | $7 / day | Commensurate with Meter & Pay Station Parking Pass: Visitors |
| Daily Launch Permit | $17 / day | $18 / day | Last increased FY18 Moss Landing: $20 Monterey: Launch=free, Parking=$24 Pillar Point: $15 |
| Daily Launch Permit – Disabled | $10 / day | $12 / day | Current rate predates FY14 |
| Daily Cartop Launch Permit (2 vessels) | $13 / day | $15 / day | Last increased FY18. Commensurate with Meter & Pay Station Parking Pass: Visitors |
| Annual Launch Permit: Daily | $350 / year | $370 / year | Current rate predates FY14 |

| Fee | Current Rate | Proposed Change | Comments |
|---|---|---|---|
| Annual Launch Permit: M-F | $250 / year | $265 / year | Current rate predates FY14 |
| Annual Launch Permit – Disabled: Daily | $200 / year | $220 / year | Current rate predates FY14 |
| Annual Launch Permit – Disabled: M-F | $140 / year | $165 / year | Current rate predates FY14 |
| RV Park | $52 / night | $58 / night | Last increased FY16. Neighboring RV parks' peak-season rates average approximately $72/night. A modest increase is proposed, recognizing that the Port District's RV park does not provide extensive amenities. |
| RV in Launch Ramp (w/o trailer) | $52 / night | $58 / night | Commensurate with proposed RV park increase |
| RV in Launch Ramp (w / trailer) | $69 / night | $76 / night | Commensurate with proposed RV park and daily launch increases. |
| Non-Secure Trailer Storage | N/A | $75 / month | Requires Harbormaster approval; permission to store is temporary; cancellable and requires current vessel registration |
| Dock Box Sale | $350 | $450 | Last increase predates FY14. Commensurate with cost increase imposed by supplier. |
| Miscellaneous Landside Storage (including impound) | $10/day up to 100 SF | $150 initial impound fee + $10/day up to 100 SF | Initial impound fee not applicable to miscellaneous landside storage |

No fee increases are proposed for the concession parking lot, which was automated last spring; however, it is recommended that the fees be added to the schedule.

**IMPACT ON PORT DISTRICT RESOURCES**

There is no impact on Port District resources associated with adopting the fee schedule. Staff estimates additional revenue as a result of adjusting the fees.

ATTACHMENT: A. FY22 Fee Schedule (redline)

Santa Cruz Port District

**FY22 Fee Schedule** - *DRAFT*

| Description | Fee | Comments |
|---|---|---|
| PARKING | | |
| Meter Parking Pass: Slip Renter | $7.00/day | |
| Meter & Pay Station Parking Pass: Visitors | $15.00/day | |
| Meter & Pay Station Parking: Visitors | $1.50/hour | |
| Slip Licensee 1st/2nd Additional Parking Stickers | $50.00 / $100 | |
| Concession Restaurant & Tenant Lot (Overflow) | $6.00 | |
| Concession Parking Lot Lost Ticket Fee | $40.00 | |
| RV Park | $ 58 /night | |
| RV in Launch Ramp (w/o trailer) | $ 58 /night | |
| RV in Launch Ramp (w/trailer) | $ 76 /night | |
| Overnight Parking: Single Vehicle | $30 /night* | * Includes all-day parking through 9 PM 2nd night |
| Overnight Parking in Launch Ramp: Vehicle & Trailer | $30 /night* | |
| Overnight Parking: 7th & Brommer | $20 /night | |
| Concession Parking Lot: | Entry before 4 PM: $1.50/hr. (first 2 hours)<br>Entry before 4 PM after 2.5 hrs.: $5/hr.<br>Entry after 4 PM: $1.50/hr. | |
| LAUNCHING | | |
| Daily Launch Permit | $18.00 | |
| Daily Launch Permit - Disabled | $12.00 | |
| Daily Cartop Launch Permit (2 vessels) | $15.00* | * Includes launching for 2 vessels/boards & vehicle parking. |
| Handlaunch or Additional Vessel w/ Cartop | $6.00 | |
| Annual Launch Permit: Daily | $370.00 | |
| Annual Launch Permit: M - F | $265.00 | |
| Annual Launch Permit - Disabled: Daily | $225.00 | |
| Annual Launch Permit - Disabled: M - F | $165.00 | |
| Annual Launch Permit Cartop | $250.00 | |
| VISITOR BERTHING | | |
| Up to 50' Monohull: 1-14 Days | $1.25 /ft. | |
| Up to 50' Monohull: 15+ Days | $2.00 /ft. | |
| 50'+ Multihull: 1-14 Days | $1.50 /ft. | |
| 50'+ Multihull: 15+ Days | $2.00 /ft. | |
| Commercial | $0.60 /ft. | |
| OTHER VISITOR SERVICES | | |
| Catamaran Overnight Storage | $5.00* | * Storage on beach only |
| End-Tie full length (Regattas, Cruises, Etc.) | $250.00 | |
| End-Tie half length (Regattas, Cruises, Etc.) | $150.00 | |
| Winter End-Tie Berthing Program: Recreational** | $23.25 /ft./mo.* | * 1 month occupancy; paid in advance |
| Winter End-Tie Berthing Program: Commercial** | $15.00 /ft./mo.* | ** Winter: October 31 - March 1 |

ATTACHMENT A

| | | |
|---|---|---|
| **EVENTS** | | |
| Event Application Fee | $75.00* | * Cost recovery for administrative services |
| Harbor Beach: 0-100 people | $300.00 /day | |
| Harbor Beach: add'l 50 people | $100.00 /day | |
| Harbor Beach Plaza | $250.00 /day | |
| Mariner Park Lawn: 0-100 people | $250.00 /day | |
| Mariner Park Lawn: add'l 50 people | $100.00 /day | |
| JG Townsend Maritime Plaza | $150.00 /day | |
| Walton Lighthouse: 0-6 people | $500.00 /hour* | * Staff service charges for standby may apply |
| West Jetty | $250.00 /day | |
| Wiki's Island | $150.00 /day | |
| Information Booth | $40.00 /day | |
| Event Deposit | $500.00 /day* | * Minimum |
| Live Music /DJ | $165.00 /day | |
| Stereo System | $65.00 /day | |
| Volleyball Court | $50.00 /court/4-hours* | * Limit 2 courts |
| On-water Event Permit Inner Harbor | $50.00 /hour* | * Plus safety staffing & vessels |
| Electrical Service Use | $40.00 | |
| Mariner Park Lawn Camping | $10.00 /night/tent* | * Harbormaster approval required |
| Public Meeting Room | $25 /hour | |
| **DEPOSITS** | | |
| Dry Storage & Rack Storage | 2 months' rent | |
| Slips | 1 month's rent | |
| Dory Tie | 2 months' rent | |
| **STAFF SERVICES*** | | |
| Facilities Maintenance Manager | $98.76 | |
| Supervising Maintenance Worker | $70.35 | |
| Maintenance Worker | $65.83 | |
| Supervising Dredge Worker | $74.73 | |
| Harbormaster | $98.76 | * Hourly Labor charges for services outside of routine, for benefit of individual or group. Ex: Hazmat response & cleanup, damage repairs, event setup, security, etc... |
| Assistant Harbormaster | $78.01 | |
| Senior Deputy Harbormaster | $71.62 | |
| Deputy Harbormaster | $65.83 | |
| Reserve Deputy Harbormaster | $44.00 | * Commensurate with 2019 salaries. 2-hour minimum. |
| Customer Service Representative | $63.13 | |
| Accounting Technician | $69.84 | |
| Administrative Assistant | $64.21 | |
| Parking Coordinator | $56.73 | |
| Parking Control | $33.68 | |
| *All Vehicles* | *$75.00*** | *** 1-hour minimum* |
| **MISCELLANEOUS CHARGES** | | |
| Credit Card Convenience Fee | 3% | |

| | | |
|---|---|---|
| Appeals to the Board of Port Commissioners | $25.00 filing fee | |
| Credit Card Phone-in Fee | $10.00 | |
| Fuel Service Call Back | $10.00 | |
| Dewatering | $125.00+* | * Actual cost + admin overhead or $125.00 minimum |
| Dock Box Sale | $450.00 | |
| Ice Sales | $20.00 /tote up to 500lbs. | |
| Returned Check Fee | $40.00 | |
| Discount for Advance Payment of Slip Fees | 2% annually | |
| Postage/Mailing | Actual cost + 25%, $10.00 minimum | |
| Late Payments: one-time fee | $25 fee, plus .833% interest on aged bal. | |
| Late Payments: interest on aged balance | 0.833% | |
| Police/Incident Reports Copies | $25.00 | |
| Miscellaneous Landside Storage (including impound) | $150 initial impound fee + $10.00 /day up to 100 SF* | * $0.10/SF/day additional space. Initial impound fee not applicable to miscellaneous storage. |
| Temporary Non-Secure Trailer Storage | $75/month | Requires Harbormaster approval; requires current vessel registration |
| Crab Pot Storage: max 2 weeks / paid in advance | $35/week/parking space or 200 SF of pier | |
| Crab Pot Storage: per add'l day | $10.00 /day/space or 200 SF of pier* | * Harbormaster approval required |
| Cleat Installation | $200.00 minimum | |
| Towing: inner-harbor at slip licensee request | $150.00 | |
| Towing: tow rescued vessel to harbor | $250.00 minimum for 2 hours max | |
| Citation Signoff | $15.00 | |
| Launch Area Rinse/Flush | $2.00 /5-minutes | |
| Charter Fee: Small (6 Pak) | *$119 x passenger capacity/12-month** | |
| Charter Fee: Medium (7-48 Pak) | *$119 x 2 x passenger capacity/12-month** | ** Fees for guidance only. Charter approvals & fees are set by Port Commission.* |
| Charter Fee: Large (49+ Pak) | *$2.00 /per passenger (base fee may apply)** | |
| Charter Application Fee: | $250.00 + deposit, if required | |
| Liveaboard Monthly/Per Person | $100.00 /month | |
| Liveaboard Variable Fee | 30% of slip fees | |
| Liveaboard Application Fee | $250.00 | |
| Unattended Electrical Use: 30 AMP | $35.00 /month | |
| Unattended Electrical Use: 50 AMP | $50.00 /month | |
| Partnership Fee: 3-Partners/2-Partners/1-Partner | 15.00%/10.00%/5.00% of slip rent* | * Fee structure to be reviewed with FY23 budget |
| Electronic Key Fob: first 3 | $20.00 /each | * Approved partnerships eligible for first 4 at $20/fob. |
| Electronic Key Fob: add'l over 3 | $80.00 /each | |
| Sublease Fee: South Harbor | 30% of slip fees | |
| Sublease Fee: North Harbor | 15% of slip fees | |
| Waiting List | $100.00 /year | |
| Waiting List Bypass Fee: South Harbor | *$6,000.00 +1.5 x slip** | ** Applicable to business use only* |
| Waiting List Bypass Fee: North Harbor | *$2,000.00 +1.5 x slip** | |
| Slip Leave Option | $250.00 /year | |
| Encroachment Permit Fee | $150.00 | |

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission

FROM: Marian Olin, Port Director

DATE: April 5, 2021

SUBJECT: Approval of FY22 Boatyard Fee Schedule

***Recommendation:*** ***Approve the FY22 Boatyard fee schedule and authorize the Port Director to waive or adjust fees as deemed appropriate.***

## BACKGROUND

The Boatyard assesses a variety of fees for products and services. In January 2014, the Commission reviewed and approved an operating plan for the Boatyard, including a budget and rate schedule. A subsequent review of the Boatyard's rate schedule was last performed in April 2019. As a result of that review, fee adjustments were made to both the contractor application fee and contractor registration fee.

## ANALYSIS

The following fees are recommended for adjustment for FY22:

**Boatyard Contractor Registration Fee - $125.00/yr. proposed**
Contractors seeking renewal to operate at the Boatyard are assessed an annual registration fee of $100. Staff proposes increasing this fee to $125 to more accurately account for the services provided by the District to the contractor (e.g., facility to operate, cleanup, hauling and shoring, environmental permits, free advertising, parking, etc.).

**Pressure Wash for Trailerable Vessel - $4.00/ft., $100 minimum fee proposed**
Adding this fee to the schedule will establish a rate for a service that is currently being offered and performed. The current amount being charged, $37.50, is not on the fee schedule and likely does not recoup staff services provided, water use, and associated impacts on the District's stormwater filtration system. The proposed fee is less than half of the pressure wash cost for a haul, hang, and relaunch.

## IMPACT ON PORT DISTRICT RESOURCES

There is no impact on Port District resources associated with adopting the fee schedule. Staff estimates modest additional revenue will be generated as a result of adjusting the fees, in the range of $1,000 annually.

ATTACHMENT: A. FY22 Boatyard Fee Schedule (redline)

SANTA CRUZ HARBOR BOATYARD

# RATE SCHEDULE

Haulout Rate

- Monohull: 2-Strap - $12.00/ft., $250.00 minimum, 4-Strap - $15.00/ft.
- Multihull: 2-Strap - $15.00/ft., $300.00 minimum, 4-Strap - $18.00/ft.

Haulout rate includes 2-strap haul, high pressure wash and shoring. Haulout and launch day not charged as lay days. Excessive marine growth subject to additional fee.

Hold in Straps/Survey Haul

- Haul, hang & relaunch only - $10.00/ft, $250.00 minimum, 1 hour maximum
- $250.00/hour for additional time charged in ¼ hour increments
- High Pressure Wash - add $1.50/ft

One-Way Haul

- Haul and load onto trailer - $15.00/ft, $250.00 minimum charge, 1 hour maximum
- Offload from trailer and launch - $15.00/ft, $250.00 minimum charge, 1 hour maximum
- High Pressure Wash – add $1.50/ft

Lay Days / Yard Days

- Haul and launch days – no charge
- Days 1-14 - $1.50/ft/day
- Days 15-30 - $2.00/ft/day
- Day 31 and beyond - $5.00/ft/day
- Mast / engine storage - $15.00/day when available

Fee applies to vessels trailered in on per space basis. No free days for delays in ordering parts, hiring contractors, etc.

Wet Slips

- Current Visitor Berthing rates per marina fee schedule

Miscellaneous Fees

- Environmental Surcharge - $5.00/day
- Hazardous Materials Disposal Fee - $20.00 (small quantities of paint, solvents and used oil only - large quantities to be disposed of by vessel owner or contractor)
- Uninsured Vessel Fee - $10.00/day
- Travelift & Crew - $250.00/hr. $250.00 minimum charge, additional time charged in ¼ hour increments
- Staff Services - $65.00/hour
- Interior Bay Rental - $50.00/day as scheduled by boatyard personnel
- Contractor Registration Fee - $250.00 (non-refundable)
- Contractor Renewal Fee - $125~~00~~.00/yr.
- Pressure Wash for Trailerable Vessel - $4.00/ft., $100.00 minimum

Santa Cruz Port District
Preliminary Year-End Budget Report -- Impacts / Analysis of COVID-19
For the Twelve Months Ending March 31, 2021

| ACCOUNT DESCRIPTION | FY21 YTD @ 3/31/21 | FY21 BUDGET | % BUDGET | BUDGET STUDY 1 | % BUDGET STUDY 1 | YTD 3/31/20 | DIFFERENCE |
|---|---|---|---|---|---|---|---|
| **OPERATING INCOME** | | | | | | | |
| Slip Rent Permanent | $4,668,658 | $4,579,964 | 102% | $ 4,350,966 | 107% | $4,500,072 | $168,585 |
| Slip Rent Visitors | $160,809 | $125,000 | 129% | 78,125 | 206% | $130,827 | $29,981 |
| Annual Slip Rent Discount | ($2,764) | ($1,000) | 276% | (1,000) | 276% | ($2,484) | ($280) |
| Tenant Concession Rent | $1,594,678 | $1,866,320 | 85% | 1,315,460 | 121% | $1,893,576 | ($298,898) |
| Misc. Tenant Rent (Sewer) | $133,553 | $150,000 | 89% | 127,500 | 105% | $212,854 | ($79,302) |
| Launch Fees | $210,487 | $100,000 | 210% | 65,000 | 324% | $135,460 | $75,026 |
| Liveaboard | $71,692 | $76,000 | 94% | 72,200 | 99% | $75,669 | ($3,977) |
| Catamaran Storage | $26,069 | $26,650 | 98% | 25,318 | 103% | $26,740 | ($671) |
| North Harbor Dry Storage | $188,262 | $179,631 | 105% | 170,649 | 110% | $183,009 | $5,253 |
| 7th Ave Dry Storage | $117,821 | $115,313 | 102% | 109,547 | 108% | $112,784 | $5,036 |
| Waiting List | $141,900 | $105,000 | 135% | 105,000 | 135% | $122,125 | $19,775 |
| Slip Leave Option | $5,250 | $2,500 | 210% | 2,500 | 210% | $4,500 | $750 |
| Partnership Fees | $28,993 | $27,250 | 106% | 25,888 | 112% | $27,500 | $1,494 |
| Sublease Fees | $28,958 | $25,113 | 115% | 21,345 | 136% | $28,478 | $480 |
| Variable/Utility Fees | $195,610 | $200,031 | 98% | 190,029 | 103% | $194,531 | $1,079 |
| Late Fees | $46,571 | $50,000 | 93% | 18,750 | 248% | $53,795 | ($7,224) |
| Citations | $89,341 | $92,500 | 97% | 46,250 | 193% | $105,165 | ($15,824) |
| Credit Card Convenience Charges | $23,241 | $15,000 | 155% | 13,500 | 172% | $18,476 | $4,765 |
| Parking - Concession Lot | $403,434 | $800,000 | 83% | 400,000 | 167% | $419,681 | ($16,247) |
| Parking - Launch Area | $17,115 | | 0% | | | $41,295 | ($24,180) |
| Parking - Westside | $95,942 | | 0% | | | $116,782 | ($20,840) |
| Meter Permits & Coin | $150,507 | | 0% | | | $197,257 | ($46,750) |
| Slip Renter Parking Permits | $31,648 | $21,500 | 147% | 13,975 | 226% | $30,442 | $1,206 |
| RV Parking | $121,394 | $185,000 | 66% | 92,500 | 131% | $186,272 | ($64,878) |
| Fuel Sales Gasoline | $226,743 | $285,000 | 80% | 285,000 | 80% | $250,853 | ($24,109) |
| Fuel Sales Diesel | $348,759 | $405,000 | 86% | 405,000 | 86% | $404,802 | ($56,043) |
| Fuel Service Call Back Charges | $10 | | | | | $20 | ($10) |
| Wash Rack | $1,859 | $6,250 | 30% | 4,063 | 46% | $6,831 | ($4,972) |
| Boatyard Retail | $11,371 | $10,500 | 108% | 8,925 | 127% | $11,884 | ($513) |
| Boatyard Labor | | $1,000 | 0% | 850 | 0% | $161 | ($161) |
| Boatyard Rental | $3,025 | $2,500 | 121% | 2,125 | 142% | $3,415 | ($390) |
| Boatyard Misc. | $35,840 | $25,000 | 143% | 21,250 | 169% | $30,683 | $5,158 |
| Lay Days/Storage | $140,551 | $100,000 | 141% | 85,000 | 165% | $115,905 | $24,646 |
| Vessel Haulout | $135,045 | $124,000 | 109% | 105,400 | 128% | $140,589 | ($5,544) |
| Vessel Berthing | $24,229 | $30,000 | 81% | 28,500 | 85% | $33,711 | ($9,482) |
| **OPERATING INCOME** | **$9,476,601** | **$9,731,022** | **97%** | **$ 8,189,614** | **116%** | **$9,813,660** | **($337,059)** |

*84% of budget anticipated*

Santa Cruz Port District
Preliminary Year-End Budget Report -- Impacts / Analysis of COVID-19
For the Twelve Months Ending March 31, 2021

| ACCOUNT DESCRIPTION | FY21 YTD @ 3/31/21 | FY21 BUDGET | % BUDGET | BUDGET STUDY 1 | % BUDGET STUDY 1 | YTD 3/31/20 | DIFFERENCE |
|---|---|---|---|---|---|---|---|
| **EXPENSE SUMMARY BY PROGRAM** | | | | | | | |
| Administrative Services (110) | $746,604 | $778,728 | 74% | $ 750,042 | 100% | $760,316 | ($13,711) |
| Finance & Purchasing (120) | $194,437 | $207,570 | 73% | 205,570 | 95% | $181,208 | $13,229 |
| Property Management (130) | $515,981 | $538,859 | 76% | 533,355 | 97% | $480,408 | $35,573 |
| Environmental & Permitting (140) | $139,977 | $195,610 | 52% | 195,610 | 72% | $174,317 | ($34,340) |
| Port Commission Support (190) | $56,672 | $80,350 | 41% | 49,350 | 115% | $52,156 | $4,516 |
| Harbor Patrol (210) | $664,770 | $712,349 | 68% | 666,149 | 100% | $683,548 | ($18,778) |
| Marina Management (220) | $482,973 | $516,390 | 67% | 511,565 | 94% | $434,288 | $48,685 |
| Rescue Services (230) | $84,540 | $119,260 | 41% | 111,880 | 76% | $99,550 | ($15,011) |
| Parking Services (240) | $241,201 | $371,526 | 53% | 219,603 | 110% | $341,393 | ($100,192) |
| Events (250) | $12 | $34,791 | 3% | 20,591 | 0% | $30,439 | ($30,427) |
| Fuel Services (280) | $427,772 | $590,261 | 63% | 588,195 | 73% | $536,061 | ($108,289) |
| Docks, Piers, Marine Structures (310) | $295,438 | $263,751 | 87% | 255,501 | 116% | $228,719 | $66,719 |
| Utilities (320) | $75,303 | $125,918 | 40% | 123,918 | 61% | $85,664 | ($10,360) |
| Buildings (330) | $321,411 | $389,156 | 63% | 383,536 | 84% | $323,550 | ($2,139) |
| Grounds (340) | $739,999 | $837,988 | 64% | 770,913 | 96% | $727,771 | $12,229 |
| Aeration (350) | $41,397 | $60,578 | 54% | 55,578 | 74% | $38,468 | $2,929 |
| Fishery Support (360) | $5,074 | $19,460 | 17% | 19,460 | 26% | $5,679 | ($606) |
| Capital Projects (390) | $451,035 | $459,285 | 57% | 459,285 | 98% | $497,761 | ($46,726) |
| Dredging Operations (400) | $1,375,424 | $1,470,038 | 66% | 1,445,038 | 95% | $1,377,966 | ($2,542) |
| Boatyard Operations (500) | $294,456 | $292,540 | 74% | 292,515 | 101% | $274,978 | $19,479 |
| **OPERATING EXPENSES** | **$7,154,476** | **$8,064,408** | **65%** | **$ 7,657,654** | **93%** | **$7,334,239** | **($179,763)** |
| **OPERATING PROFIT** | **$2,322,125** | **$1,666,614** | **139%** | **$ 531,960** | **437%** | **$2,479,421** | **($157,296)** |

*Expense savings more than offset revenue losses positively impacting Operating Profit overall*

Santa Cruz Port District
Preliminary Year-End Budget Report -- Impacts / Analysis of COVID-19
For the Twelve Months Ending March 31, 2021

| ACCOUNT DESCRIPTION | FY21 YTD @ 3/31/21 | FY21 BUDGET | % BUDGET | BUDGET STUDY 1 | % BUDGET STUDY 1 | YTD 3/31/20 | DIFFERENCE |
|---|---|---|---|---|---|---|---|
| **NON OPERATING INCOME/(EXPENSE)** | | | | | | | |
| Harbor Services Charge | $5,910 | $10,000 | 59% | $ 2,500 | 236% | $14,107 | ($8,197) |
| Interest Income | $69,289 | $180,000 | 38% | 182,738 | 38% | $265,810 | ($196,521) |
| Other Income | $32,258 | $50,000 | 65% | 25,000 | 129% | $54,693 | ($22,435) |
| USACE Reimbursement | $385,000 | $385,000 | 100% | 385,000 | 100% | $385,000 | $0 |
| Grants - Federal | | | | | | $1,720 | ($1,720) |
| Grants - DBAW | $10,078 | $30,000 | 34% | 30,000 | 34% | $21,471 | ($11,393) |
| County Rescue Contribution | $50,000 | $50,000 | 100% | 50,000 | 100% | $49,985 | $15 |
| Waste Oil Grant | $13,723 | $12,000 | 114% | 12,000 | 114% | $14,635 | ($912) |
| Gain/(Loss) on Asset Disposal | $9,162 | | | | | ($66,368) | $75,530 |
| Cash Over/Under | ($144) | | | | | $367 | ($512) |
| Election Expense | ($175) | | | | | $0 | ($175) |
| Principal Debt Payments | ($1,285,274) | ($1,285,274) | 100% | (1,285,274) | 100% | $0 | ($1,285,274) |
| Capital Improvement Program | ($623,489) | | | - | | $0 | ($623,489) |
| Capitalized Expenses | ($218,845) | ($201,091) | 109% | (201,091) | 109% | $0 | ($218,845) |
| Net Pension Liability Expense | | | | | | ($338,086) | $338,086 |
| Net OPEB Liability Expense | | | | | | ($67,186) | $67,186 |
| Depreciation | ($1,680,018) | | | | | ($1,954,933) | $274,915 |
| **NET INCOME/(LOSS)*** | **($910,400)** | **$897,249** | | **$ (267,168)** | **341%** | **$860,636** | **($1,771,036)** |
| **FY21 Projected Reserve Fund Contribution** | | $ (127,410) | | $ - | | | |

* *Year-end figures preliminary. Net income loss will adjust as fixed assets are reallocated to close out the fiscal year. Note: The Port District does not budget for depreciation*

Santa Cruz Port District
**Accounts Payable Monthly Check Register**
March 2021

| Date | No. | Vendor | Description | Amount |
|---|---|---|---|---|
| 3/5/2021 | 54695 | Ace Portable Services | Portable Toilet Rental | $160.93 |
| 3/5/2021 | 54696 | Allied Universal | Security Patrol | $1,448.10 |
| 3/5/2021 | 54697 | American Textile & Supply, Inc. | Oil Absorbent Pads | $1,588.46 |
| 3/5/2021 | 54698 | AmeriDyn | Annual Software Maintenance | $952.80 |
| 3/5/2021 | 54699 | AT&T | Telephone | $1,190.46 |
| 3/5/2021 | 54700 | AT&T Mobility | Tablet Service | $235.00 |
| 3/5/2021 | 54701 | Atchison Barisone Condotti & Kovacevich | Legal Consultation | $5,720.50 |
| 3/5/2021 | 54702 | Bay Building Janitorial, Inc. | Janitorial Services | $5,292.00 |
| 3/5/2021 | 54703 | Bay Plumbing Supply, Inc. | Shower Fittings | $48.47 |
| 3/5/2021 | 54704 | Bay Power Equipment, Inc. | *Twin Lakes* Hydraulic Tubing | $3,926.41 |
| 3/5/2021 | 54705 | Big Creek | Window Flashing, Fence Repair Lumber, Screws, North Harbor Dock Removal & Assembly Supplies, Pencils, Impact Bits | $682.45 |
| 3/5/2021 | 54706 | Burke, Williams & Sorensen, LLP | Legal Consultation | $3,377.00 |
| 3/5/2021 | 54707 | Byte Technology | Website Maintenance | $151.50 |
| 3/5/2021 | 54708 | CA State Parks | 2020 Lifeguard Services | $15,173.08 |
| 3/5/2021 | 54709 | California Special Districts Association | Annual Membership | $7,805.00 |
| 3/5/2021 | 54710 | Citi Cards | Breakroom Supplies | $156.56 |
| 3/5/2021 | 54711 | Comcast | Business Internet | $265.07 |
| 3/5/2021 | 54712 | Crow's Nest Restaurant | 1/2 Concession Lot Garbage (Tenant Reimbursable) | $561.65 |
| 3/5/2021 | 54713 | Czajkowski, Helena | Security Deposit Refund | $188.60 |
| 3/5/2021 | 54714 | Darco Printing & Paper | RV Park Guides | $138.04 |
| 3/5/2021 | 54715 | Data Ticket, Inc. | Citation Processing (January) | $300.00 |
| 3/5/2021 | 54716 | Dredging Supply Company, Inc. | Adapter, Bushings, Nuts | $356.03 |
| 3/5/2021 | 54717 | Ewing Irrigation Products, Inc. | Hose Bibs & Potting Soil | $75.23 |
| 3/5/2021 | 54718 | Fastenal Company | Oil Absorbent Pads | $224.24 |
| 3/5/2021 | 54719 | FedEx Office | Shipping | $75.24 |
| 3/5/2021 | 54720 | Garig Equipment | Travelift: Inspection, Training, Lynch Pins | $4,618.97 |
| 3/5/2021 | 54721 | Grainger | Power Tool Batteries, Sledge Hammer, Pliers, Sockets, Wrenches, *Twin Lakes* Check Valves, *Twin Lakes* Toilet, Welding Supplies, Rubber Boots, Lift Station Check Valve, Lift Station Alarm, Caulking Gun, Sunscreen | $3,003.29 |
| 3/5/2021 | 54722 | Home Depot Credit Services | Boatyard Chain, Drywall Texture, HVAC Filters, Hard Hat, Impact Driver, Reciprocating Saw, Drywall Tape & Mud, Corner Bead, Drywall Tools, Antifreeze | $998.84 |
| 3/5/2021 | 54723 | Jorgensen, Siegel, McClure & Flegel, LLP | Legal Consultation | $646.25 |
| 3/5/2021 | 54724 | Kelly-Moore Paint Company, Inc. | Primer, Paint Pails | $145.84 |
| 3/5/2021 | 54725 | Krummen, Ray | Security Deposit Refund | $320.28 |
| 3/5/2021 | 54726 | Lighthouse Welding | *Twin Lakes* Stainless Steel Hydraulic Lines | $2,047.50 |

Santa Cruz Port District
**Accounts Payable Monthly Check Register**
March 2021

| Date | No. | Vendor | Description | Amount |
|---|---|---|---|---|
| 3/5/2021 | 54727 | Mankins, Logan | Security Deposit Refund | $130.16 |
| 3/5/2021 | 54728 | Marine Lien Sale Service | Lien Fee | $160.00 |
| 3/5/2021 | 54729 | McMaster-Carr Supply Company | Padlocks | $157.99 |
| 3/5/2021 | 54730 | Mid County Auto Supply | Patrol Truck Taillight Bulb, Travelift Air Filter, Forklift Battery | $245.73 |
| 3/5/2021 | 54731 | Mission Uniform Service | Uniform Service | $422.60 |
| 3/5/2021 | 54732 | Moore & Sons Outboard Motors, Inc. | *Scout* Throttle Repair | $1,399.57 |
| 3/5/2021 | 54733 | Pacific Coast Termite Inc. | Termite Inspection Warranty Extension - 493 Lake Avenue | $500.00 |
| 3/5/2021 | 54734 | Pacific Crane Inspections | Link-Belt Crane Inspection | $600.00 |
| 3/5/2021 | 54735 | Pacific Gas & Electric Company | Utilities | $18,563.35 |
| 3/5/2021 | 54736 | Palace Art & Office Supply | Office Supplies | $94.18 |
| 3/5/2021 | 54737 | Peterson | Dozer Repair, Coolant, Fuel Caps | $3,546.34 |
| 3/5/2021 | 54738 | Praxair Distribution Inc. | Welding Gas | $83.07 |
| 3/5/2021 | 54739 | Ramos Oil Inc. | *Twin Lakes* Fuel | $27,834.76 |
| 3/5/2021 | 54740 | Red Wing Shoe Store | Dredge Staff Work Boots | $281.56 |
| 3/5/2021 | 54741 | Ryan Stephenson | Expense Reimbursement: Travelift Maintenance, Security Deposit Refund | $268.00 |
| 3/5/2021 | 54742 | San Lorenzo | Tape, Nail Puller | $35.19 |
| 3/5/2021 | 54743 | Santa Cruz Fire Equipment Company | Fire Extinguisher Replacement, Fire Alarm Service | $330.30 |
| 3/5/2021 | 54744 | SC Fuels | Fuel Dock Gas & Diesel | $19,084.28 |
| 3/5/2021 | 54745 | Scarborough, Nate | Security Deposit Refund | $229.80 |
| 3/5/2021 | 54746 | Santa Cruz Municipal Utilities | Utilities | $12,693.88 |
| 3/5/2021 | 54747 | Seagraves, Jerry | Credit Balance Refund | $24.13 |
| 3/5/2021 | 54748 | The Home Depot Pro Institutional | Janitorial Supplies | $87.88 |
| 3/5/2021 | 54749 | Triton Construction | Designated Fuel Operator Service | $300.00 |
| 3/5/2021 | 54750 | U.S. Bank Equipment Finance | Copier Lease | $151.31 |
| 3/5/2021 | 54751 | WEX Bank | Fleet Fuel | $1,854.74 |
| 3/5/2021 | 54752 | Mark Larsen DBA: Viking | Harbor Office Window Cleaning | $30.00 |
| 3/5/2021 | 54753 | West Coast Wire Rope | *Twin Lakes* Wire Rope | $2,109.22 |
| 3/5/2021 | 54754 | West Marine Pro | VHF Radio | $94.29 |
| 3/10/2021 | 54755 | Employee #2 | Holiday Payout | $1,906.72 |
| 3/11/2021 | 54756 | Employee #24 | Vacation Payout | $1,123.55 |
| 3/19/2021 | 54757 | Allied Administrators for Delta Dental | Dental Insurance | $3,207.74 |
| 3/19/2021 | 54758 | AT&T | Telephone | $2,177.33 |
| 3/19/2021 | 54759 | CIT | Telephone System Lease | $323.09 |
| 3/19/2021 | 54760 | Bay Plumbing Supply, Inc. | *Twin Lakes* Toilet Fitting | $8.73 |
| 3/19/2021 | 54761 | Bayside Oil II, Inc. | Waste Oil Disposal | $195.00 |

Santa Cruz Port District
**Accounts Payable Monthly Check Register**
March 2021

| Date | No. | Vendor | Description | Amount |
|---|---|---|---|---|
| 3/19/2021 | 54762 | Big Creek | Deck Patch - 2222 East Cliff Drive ($31.73 Tenant Reimbursable), Staple Gun, Nails, Screws, Window Trim, Door Trim | $315.20 |
| 3/19/2021 | 54763 | Bow Wow Pet Waste Products | Pet Waste Station Bags | $300.77 |
| 3/19/2021 | 54764 | Cale America, Inc. | Parking Pay Station Monthly Service | $832.00 |
| 3/19/2021 | 54765 | Carpi & Clay | Washington Representation | $800.00 |
| 3/19/2021 | 54766 | Citi Cards | VHF Radio, Splicing Tool, *Twin Lakes* Lights | $437.77 |
| 3/19/2021 | 54767 | Comcast | Business Internet | $267.22 |
| 3/19/2021 | 54768 | County Specialty Gases | Welding Gas | $78.81 |
| 3/19/2021 | 54769 | Crystal Springs Water Co. | Boatyard Drinking Water | $21.00 |
| 3/19/2021 | 54770 | Elevator Service Company | Load Test - 493 Lake Avenue, Monthly Maintenance ($223.60 Tenant Reimbursable) | $2,280.00 |
| 3/19/2021 | 54771 | Fastenal Company | Drinking Water, Wire Wheels | $1,055.66 |
| 3/19/2021 | 54772 | Fresno Pipe & Supply | *Twin Lakes* Christmas Tree Flanges | $530.94 |
| 3/19/2021 | 54773 | Friesell, Jon | Security Deposit Refund | $290.75 |
| 3/19/2021 | 54774 | Garda CL West, Inc. | Deposit Courier Service | $293.28 |
| 3/19/2021 | 54775 | Ghisletta, Renee | Mileage Expense Reimbursement | $85.56 |
| 3/19/2021 | 54776 | Grainger | Propane Cylinder Storage, Disposable Gloves, Tissue | $614.52 |
| 3/19/2021 | 54777 | Gsolutionz | Telephone System Monthly Support | $216.95 |
| 3/19/2021 | 54778 | HD Supply Facilities Maintenance, Ltd. | Lighting Fixture, Light Bulbs | $238.01 |
| 3/19/2021 | 54779 | Henderson Marine Supply, Inc. | Heavy Duty Cleat | $299.59 |
| 3/19/2021 | 54780 | Hose Shop | *Twin Lakes* Tube Adapter, Hydraulic Parts | $365.65 |
| 3/19/2021 | 54781 | Johnson Hicks Marine Electronics | Coaxial Antenna Cable | $20.70 |
| 3/19/2021 | 54782 | Lee & Associates Rescue | Confined Space Training | $9,150.00 |
| 3/19/2021 | 54783 | Lockton Insurance Brokers, LLC | FY22 Directors & Officers / Employment Practices Liability Insurance | $17,485.00 |
| 3/19/2021 | 54784 | MarineSync Corporation | Pumpout Monitor Service Annual Subscription | $360.00 |
| 3/19/2021 | 54785 | Matheson Tri-Gas, Inc. | Welding Gas | $637.79 |
| 3/19/2021 | 54786 | McMaster-Carr Supply Company | Dozer Gas Cap Cable, Pipeline Weight Bolts | $332.66 |
| 3/19/2021 | 54787 | Mission Uniform Service | Uniform Service | $201.28 |
| 3/19/2021 | 54788 | Operating Engineers Local Union No. 3 | Union Dues (Payroll Deduction) | $660.00 |
| 3/19/2021 | 54789 | Pacific Gas & Electric Company | Utilities | $15,372.34 |
| 3/19/2021 | 54790 | Palace Art & Office Supply | Office Supplies | $65.40 |
| 3/19/2021 | 54791 | Parker, Tracy | Security Deposit Refund | $628.44 |
| 3/19/2021 | 54792 | Peterson | *Twin Lakes* Engine Coolant | $307.25 |
| 3/19/2021 | 54793 | Popp, Gwendelen | Security Deposit Refund | $660.96 |
| 3/19/2021 | 54794 | Peace Officers Research Association of California | Organization Dues (Payroll Deduction) | $246.00 |
| 3/19/2021 | 54795 | PORAC Legal Defense Fund | Organization Dues (Payroll Deduction) | $336.00 |

Santa Cruz Port District
**Accounts Payable Monthly Check Register**
March 2021

| Date | No. | Vendor | Description | Amount |
|---|---|---|---|---|
| 3/19/2021 | 54796 | Raimondi, Peter | Security Deposit Refund | $241.29 |
| 3/19/2021 | 54797 | Randazzo Enterprises, Inc. | Boat Disposal (Grant Reimbursable) | $7,185.00 |
| 3/19/2021 | 54798 | Roberts, Alan | Security Deposit Refund | $347.10 |
| 3/19/2021 | 54799 | San Lorenzo | Vapor Barrier, Siding, Flashing, Nails | $1,662.83 |
| 3/19/2021 | 54800 | Schelsetraete, Carlin | Security Deposit Refund | $116.54 |
| 3/19/2021 | 54801 | US Relay | Webcam Service | $484.00 |
| 3/19/2021 | 54802 | Verizon Wireless | Cell Phone & Tablet Service | $533.91 |
| 3/19/2021 | 54803 | Wilson, Koy | Security Deposit Refund | $322.80 |
| | 54804 | VOID | | |
| 3/19/2021 | 54805 | LANDRY, HELENE | Security Deposit Refund | $182.89 |
| 3/5/2021 | Various | Various Employees | 2/16/21-2/28/21 Payroll | $8,304.10 |
| 3/19/2021 | Various | Various Employees | 3/1/21-3/15/21 Payroll | $8,683.60 |
| 3/1/2021 | EFT | ChargeItPro | Front Desk Credit Card Fees | $1,813.97 |
| 3/1/2021 | EFT | ChargeItPro | Front Desk Credit Card Gateway Fee | $17.90 |
| 3/1/2021 | EFT | ElectronicPayments | Fuel Dock Credit Card Fees | $195.25 |
| 3/1/2021 | EFT | Merchant Services | Online BillPay Credit Card Fees | $250.11 |
| 3/1/2021 | EFT | Merchant Services | Parking Machine Credit Card Fees | $3,087.04 |
| 3/1/2021 | EFT | Merchant Services | Boatyard Credit Card Fees | $355.43 |
| 3/1/2021 | EFT | Transaction Express | Online BillPay ACH Fees | $506.21 |
| 3/3/2021 | EFT | Windcave, Inc. | Concession Lot Device Charges | $370.00 |
| 3/5/2021 | EFT | Comerica Commercial Card Services | Recruitment Advertisement, Web-Based Meeting Subscription, Port Commission Meeting iPads & Cases, Walking Tour Station Prints, 2021 CMANC Flyers, Shed Door Pull & Lock, 2222 East Cliff Drive Roof Repair ($289.95 Tenant Reimbursable), Window Flashing, Workplace App Subscription, Bank Deposit Bags, Prosper Forms Subscription, H2S Meter Repair, Web Domain Renewal, 333 Lake Avenue Temporary Office Rental, Roof Caulking, USA & CA Flags, Lift Station Alarm, Vehicle Signage, Power Washer Parts, Gopher Traps, Nylon Water Meter, Plastic Partition for Boatyard Office, Office Supplies | $6,979.28 |
| 3/5/2021 | EFT | Empower Retirement | 457 Contributions (Payroll Deduction) | $3,298.80 |
| 3/5/2021 | EFT | PAYCHEX | Payroll Service Fees | $474.05 |
| 3/5/2021 | EFT | PAYCHEX | 2/16/21-2/28/21 Payroll Taxes | $31,058.84 |
| 3/5/2021 | EFT | PAYCHEX | 2/16/21-2/28/21 Payroll Direct Deposit | $62,044.55 |
| 3/8/2021 | EFT | CalPERS | Health Insurance | $44,171.16 |
| 3/8/2021 | EFT | CalPERS | Retirement Contributions (Employee & Employer) | $7,382.02 |
| 3/8/2021 | EFT | CalPERS | Retirement Contributions (Employee & Employer) | $6,933.73 |
| 3/8/2021 | EFT | CalPERS | Retirement Contributions (Employee & Employer) | $1,500.43 |
| 3/9/2021 | EFT | Comerica Bank | Service Fees | $672.38 |

Santa Cruz Port District
**Accounts Payable Monthly Check Register**
March 2021

| Date | No. | Vendor | Description | Amount |
|---|---|---|---|---|
| 3/19/2021 | EFT | CalPERS | Unfunded Accrued Liability | $25,304.62 |
| 3/19/2021 | EFT | CalPERS | Unfunded Accrued Liability | $2,541.93 |
| 3/19/2021 | EFT | CalPERS | Unfunded Accrued Liability | $524.14 |
| 3/19/2021 | EFT | CalPERS | Retirement Contributions (Employee & Employer) | $7,650.31 |
| 3/19/2021 | EFT | CalPERS | Retirement Contributions (Employee & Employer) | $6,926.21 |
| 3/19/2021 | EFT | CalPERS | Retirement Contributions (Employee & Employer) | $1,498.32 |
| 3/19/2021 | EFT | Empower Retirement | 457 Contributions (Payroll Deduction) | $3,211.43 |
| 3/19/2021 | EFT | PAYCHEX | Payroll Service Fees | $504.80 |
| 3/19/2021 | EFT | PAYCHEX | 3/1/21-3/15/21 Payroll Taxes | $30,517.32 |
| 3/19/2021 | EFT | PAYCHEX | 3/1/21-3/15/21 Payroll Direct Deposit | $59,805.41 |
| 3/20/2021 | EFT | PAYCHEX | Time & Attendance Fees | $109.00 |
| 3/30/2021 | EFT | Windcave, Inc. | Concession Lot Device Charges | $606.46 |
| **Total March 2021 Disbursements** | | | | **$556,290.94** |

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission

FROM: Blake Anderson, Harbormaster

DATE: April 15, 2021

SUBJECT: Harbormaster's Report

Salmon Season

Recreational salmon season began on Saturday, April 3, 2021. Overall, the first two weeks of the season were a success with most anglers getting their share. The fishing slowed around April 16 but with reports of fish in the central/southern part of the state, we expect to see more fish move through our area in the coming months. The Pacific Fisheries Management Council established the final season during the April meeting. The Monterey management zone will be open until September 30, 2021. One noteworthy change is that on May 16, 2021, the minimum size will be adjusted from 24" to 20". The mid-season size limit adjustment has been normal for management zones north of Pigeon Point for some time but is new to the Monterey management zone.

The commercial season in the Monterey management zone is as follows: **May** 1-12, 20-27; **June** 16-30; **July** 17-22; **August** 1-17. The Monterey management zone will be the only open area in the state during the month of May so staff is expecting heavy visitation by transient commercial vessels.

Patrol Boat Update

Moose Boats Inc. has begun major metal fabrication on the District's new patrol vessel. All metal has been cut by CNC machine and is in various stages of fabrication. Currently, the cabin is being constructed with the hull soon to follow. Once the hull and cabin are fabricated and the two structures joined, staff will have the opportunity to inspect the vessel during the mid-construction meeting. The engines and other long lead-time components, have been ordered to ensure there is no delay once the hull is finished. The vessel will be delivered no later than December 1, 2021.

COVID-19 Extended Payment Plan Agreements

The COVID-19 extended payment plan agreements expired on March 31, 2021. The extended payment plans, which allowed marina customers to defer rent for a period of 90 days, with the deferred amount paid back over an extended-term with no late fees or interest charged if paid as agreed, were established by the Port Commission at the April 2020 regular meeting to help alleviate financial difficulties some customers were experiencing as a result of COVID-19. Overall, staff received 37 payment plan inquiries from slip renters with 20 of those executing a contract. Most plans were paid off well in advance of the deadline and currently, only one plan remains outstanding. Staff is working with the remaining customer to ensure fees are paid off in advance of the slip revocation process.

Fisheries Meeting

Staff participated in a remote meeting with the Monterey Bay Fisheries Trust and other fishery stakeholders to discuss efforts to expand access to the Rockfish Conservation Areas (RCAs) that lie in outer waters off our coast. Groundfish stocks have rebounded since the areas were established in 2002 and studies suggest that fish in these areas can be harvested commercially through sustainable, non-trawl, means. Staff, along with Monterey Harbor and Moss Landing Harbor, submitted public comment to the Pacific Fisheries Management Council in support of an agenda item that would expand RCA access to the benefit of our local commercial fleet.

Annual Harbor Patrol Training with Monte Ash

Deputy Harbormaster staff participated in a training exercise with TowBoatUS Captain Monte Ash. The annual crew training covered: salvage operations, dewatering operations, cold-water survival, emergency life raft procedures, and e-PIRB deployment.

CPR Training

Staff from Operations, Dredge, Maintenance, and Administration departments participated in a CPR refresher class on April 7 and April 8 at the Harbor Public Meeting Room.

Use-Of-Force Training

Deputy Harbormaster staff participated in a training webinar hosted by the District's law enforcement policy manual provider, Lexipol. The training, titled *Duty to Intercede*, focused on use-of-force policies and the oversight role of each officer present during use-of-force/critical incidents.

Fisheries Report

The fisheries report consists of data from two sources: the Department of Fish and Wildlife (DFW) and the H&H Fresh Fish (resident fish buyer). The data from DFW is partially redacted in accordance with federal fisheries laws. Data is considered confidential when less than three separate vessels land species at any one port. For species landed by three or more separate vessels, the full data is made public and includes weight. For other data, the species landed is shown with no weight data.

**March 2021 – Total Port Landings:**

| Species | Weight (lbs.) | Ex-Vessel (per lbs.) | Approx. Value |
|---|---|---|---|
| Dungeness Crab | 17,649.3 | $7.04 | $124,301.28 |
| Sablefish (blackcod) | 2,871.05 | $3.35 | $9,629.93 |
| Rockfish | 379.6 | $2.67 | $142.05 |
| | **Total Reported: 20,899.95 lbs.** | | **Total Ex-Vessel: $134,073.26** |

Species also landed* - CA Halibut, Lingcod, Flounder, Rockfish (various species), Rock Crab, Thornyhead Shortspine, Thornyhead Longspine, Skate, Surfperch

**weight data redacted by Fish and Wildlife pursuant to Fish and Game Code, Section 8022.*

**March 2021 – Resident Buyer Landings:**

| Species | Weight (lbs.) | Ex-Vessel (per lbs.) | Approx. Value |
|---|---|---|---|
| CA Halibut | 867.55 | $7.00 | $6,072.85 |
| Sablefish (blackcod) | 104.65 | $3.50 | $366.28 |
| Dungeness Crab | 6,332.05 | $7.00 | $44,324.35 |
| Starry Flounder | 41.4 | $2.00 | $82.80 |
| Rockfish (various) | 1,388.7 | $3.00 | $4,166.10 |
| Skates | 5.3 | $1.00 | $5.30 |
| Sole | 86.85 | $2.00 | $173.70 |
| | **Total Reported: 8,826.5 lbs.** | | **Total Ex-Vessel: $55,191.38** |

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

Santa Cruz Harbor
Since 1964

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission

FROM: Carl Wulf, Facilities Maintenance Engineering Manager

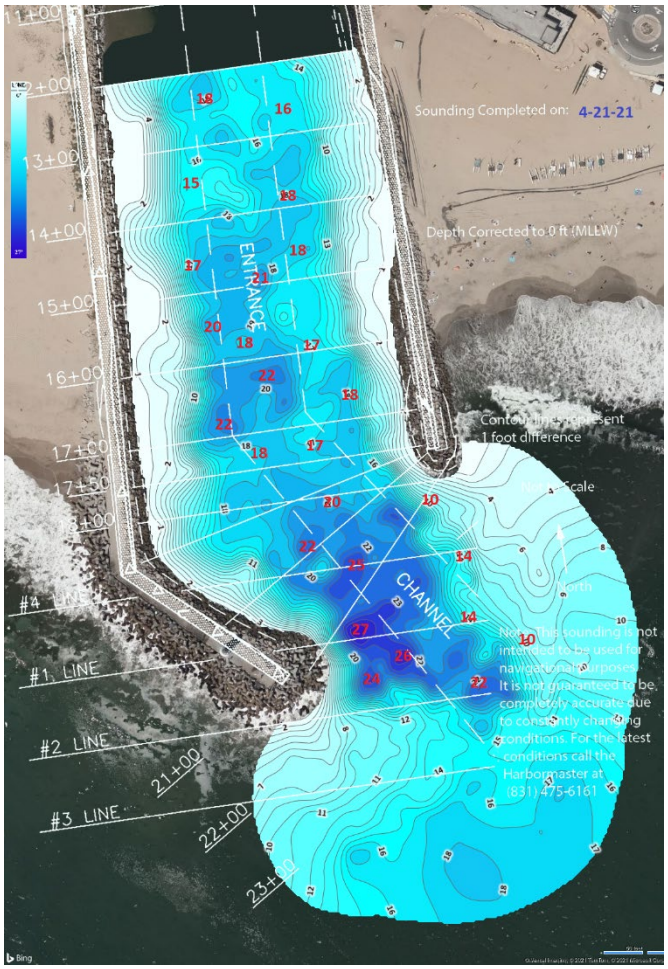
DATE: April 27, 2021

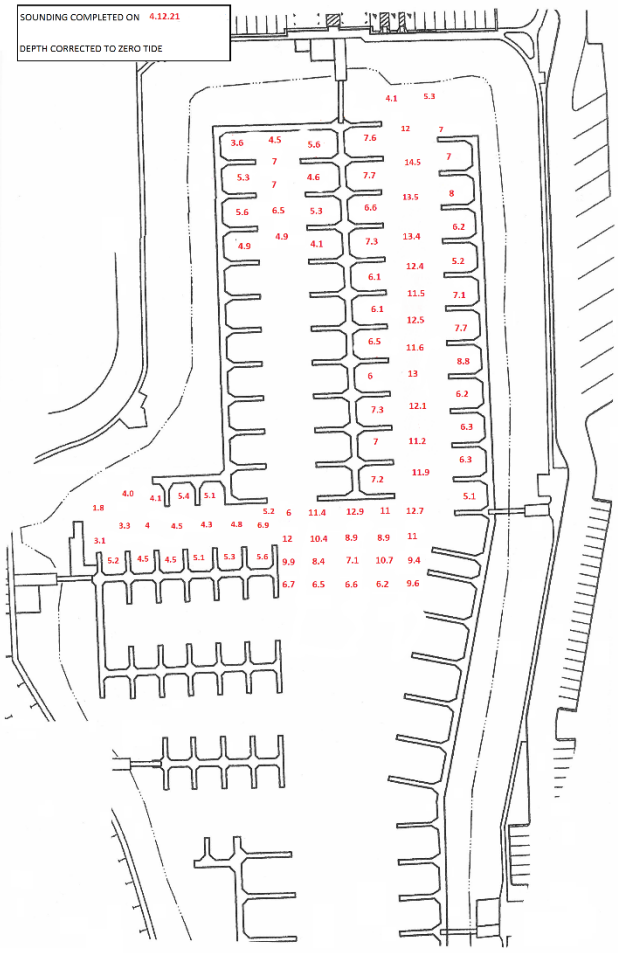
SUBJECT: Facilities Maintenance & Engineering Report

**Dredging Operations:**

*Twin Lakes*
As the dredging season for 2021 is coming to an end, we can see that the Federal Entrance Channel is in great shape. My thanks to Rory & the crew (Danny, Jason, Josh, Bryce, Steven) for a job well done. The channel is clear and deep enough to hold us through until next winter.

*Squirt*
The crew has also done a good job digging in the upper harbor this season. The sounding shows good depth through the culvert area, turning basin, and the X & J dock fairway. North harbor dredging has concluded for the season and crews began demobilizing operations on April 19.



**Maintenance:**

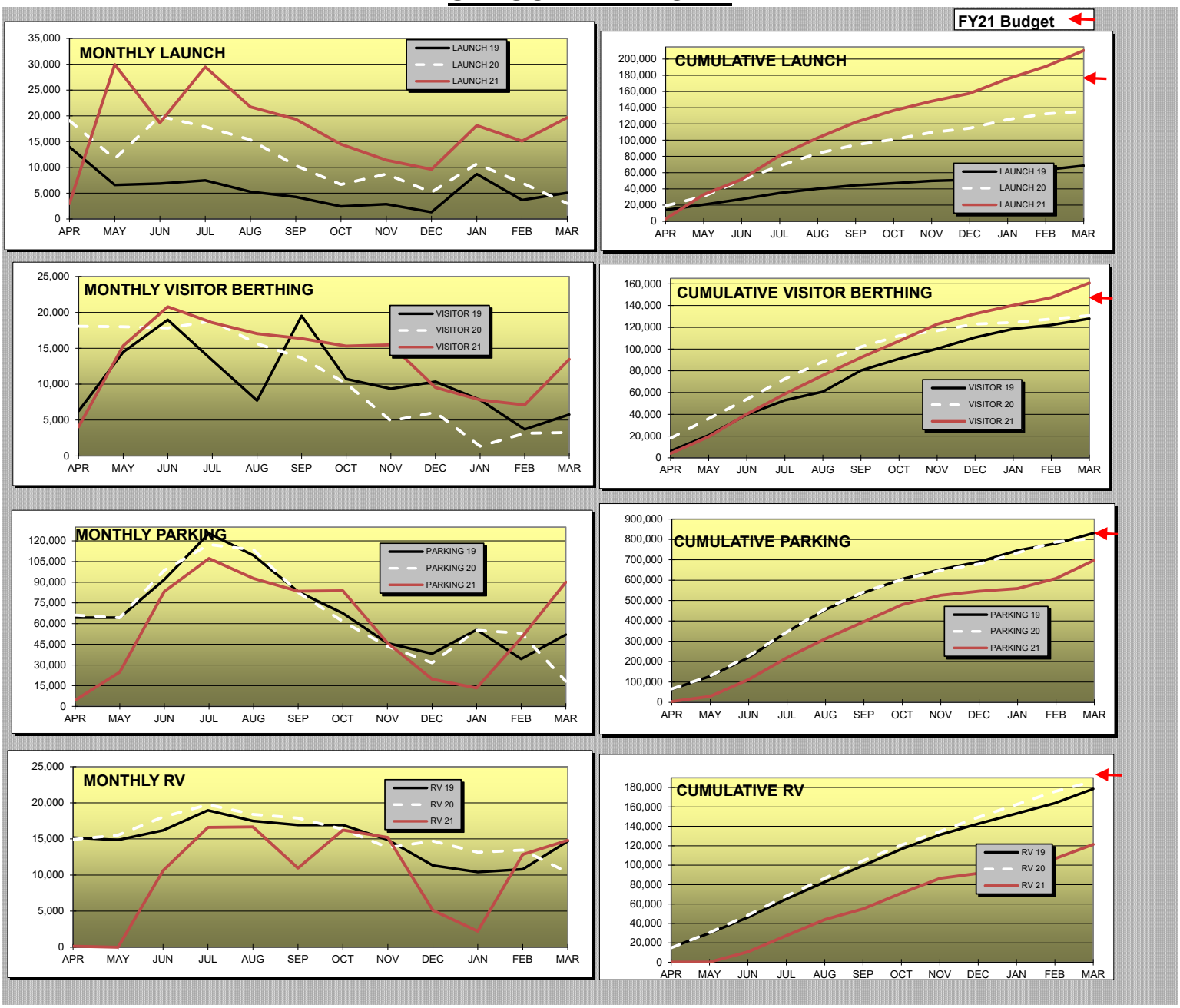
Water Leak
Staff continues to identify and eliminate the water leaks on the harbor's west side. The Santa Cruz Yacht Club dry storage yard, D-dock, E-dock, and F-dock are the areas of concern. When this was called to my attention, we had been losing 160 gallons of water per hour. With the work that staff has done along with an outside leak detector agency, we have been able to reduce the flow to 14 gallons per hour. That's 3 major pipe failures. We are currently replacing the 2" main line that supplies this area with a new above ground piping system attached to the sea wall. The picture below is the existing deteriorated water line at E-dock.

Gangways
The gangway project has been on hold as staff prioritizes the water leak issue and waits for needed lumber. The pressure treated lumber needed for the gangways is currently on an 8-week lead time with the local lumber companies for an estimated delivery date during the second week of May.

**Facilities Engineering Manager:**

With the dredging season coming to an end, I look forward to the start of the off-season maintenance. There will be a lot to learn and experience as I participate in the program. Most of my time has been spent on trying to eliminate the water leak issues. I have also been working on planning for a few of the Capital Improvement Projects. The electrical improvement for 333 Lake Avenue is in process with the electrical engineers, and bids are being sought for paving work. The booster pad / embankment issue is also in process with the geotechnical engineers. We have facilitated the submittal of an alternate bid for the repairs of the second floor deck at 2222 East Cliff Drive and are awaiting a response from the tenant. At the fisheries area, we have started to survey the piles under 493 Lake Avenue for the potential restaurant deck addition requested by the tenant.

# SEASONAL INCOME



**Preliminary Year-End Budget Report as of March 31, 2021: Please refer to agenda item 14.**

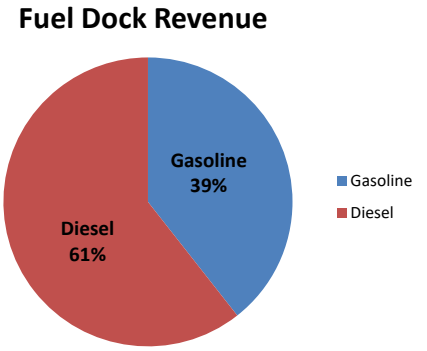
EMPLOYEE COUNT AT 3/31/21

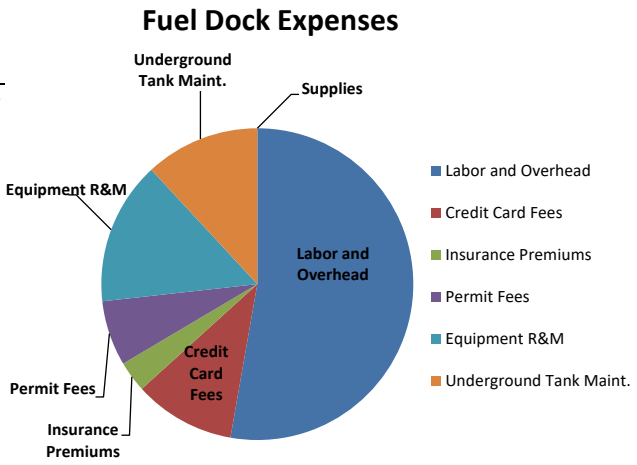
| | | *FTE% Regular* | *Unrepresented* | |
|---|---|---|---|---|
| ADMIN | Eldridge, Mark | 100.0% | | Accounting Technician II |
| ADMIN | Ghisletta, Renee | 100.0% | | Administrative Assistant I |
| ADMIN | MacLaurie, Holland | 100.0% | | Admin. Services Manager |
| ADMIN | Olin, Marian | 100.0% | | Port Director |
| | | | | |
| FACILITIES | Acevedo, Arturo | 100.0% | | Maintenance Worker II |
| FACILITIES | Erevia, Vincent | | var | Temporary Harbor Maintenance Worker & Dredge Monitor |
| FACILITIES | Goering, Bryce | 100.0% | | Harbor Dredge Worker I |
| FACILITIES | Gullo, Nicholas | 100.0% | | Supervising Maint. Worker |
| FACILITIES | Laine, Jason | 100.0% | | Harbor Dredge Worker II |
| FACILITIES | Lopez, Jorge | 100.0% | | Maintenance Worker II |
| FACILITIES | Lopez-Martinez, Jorge | | var | Temporary Harbor Maintenance Worker |
| FACILITIES | Marty, Randy | 100.0% | | Maintenance Worker III |
| FACILITIES | Ramos, Brenda | 100.0% | | Facilities Coordinator |
| FACILITIES | Rodriguez, Brian | | var | Weekend Janitorial |
| FACILITIES | Simoni, Daniel | 100.0% | | Harbor Dredge Worker I |
| FACILITIES | Stipanovich, Rory | 100.0% | | Supervising Dredge Worker |
| FACILITIES | Tandoi, Steven | 100.0% | | Harbor Dredge Worker II |
| FACILITIES | Vera, Jose | 100.0% | | Maintenance Worker II |
| FACILITIES | Wagoner, Joshua | 100.0% | | Harbor Dredge Worker III |
| FACILITIES | Wulf, Carl | 100.0% | | Facilities, Maintenance, & Engineering Manager |
| | | | | |
| OPERATIONS | Agnew, John | 100.0% | | Deputy Harbormaster |
| OPERATIONS | Amundson, Greg | | var | Reserve Deputy Harbormaster |
| OPERATIONS | Anderson, Blake | 100.0% | | Harbormaster |
| OPERATIONS | Bravo, Taurean | | var | Parking Control |
| OPERATIONS | Chausse, Kurt | | var | Parking Control |
| OPERATIONS | Gitler, Mark | | var | Operations Assistant & Dredge Monitor |
| OPERATIONS | Gottlieb, Landon | 100.0% | | Deputy Harbormaster |
| OPERATIONS | Hann, Alfred | | var | Operations Assistant |
| OPERATIONS | Hill, David | 100.0% | | Deputy Harbormaster |
| OPERATIONS | King, Kevin | 100.0% | | Deputy Harbormaster |
| OPERATIONS | Kinnamon, Don | 100.0% | | Senior Deputy Harbormaster |
| OPERATIONS | Kurrle, Madison | | var | Parking Control |
| OPERATIONS | Loelhoeffel, Katrin | | var | Operations Assistant |
| OPERATIONS | Long, John | | var | Parking Control |
| OPERATIONS | Melrose, Kevin | 100.0% | | Boatyard Crew |
| OPERATIONS | Melrose, Peter | | var | Operations Assistant |
| OPERATIONS | Melrose, Richard | | var | Operations Assistant |
| OPERATIONS | Palmer, Darrell | | var | Parking Control |
| OPERATIONS | Rank, Jordan | 100.0% | | Deputy Harbormaster |
| OPERATIONS | Rothwell, Niki | 100.0% | | Customer Service Rep. |
| OPERATIONS | Rothwell, Sean | 100.0% | | Deputy Harbormaster |
| OPERATIONS | Stephenson, Ryan | 100.0% | | Boatyard Supervisor |

**Total FTE's** 28

Santa Cruz Port District
Quarterly Fuel Dock Report
For the Three Months Ended March 31, 2021

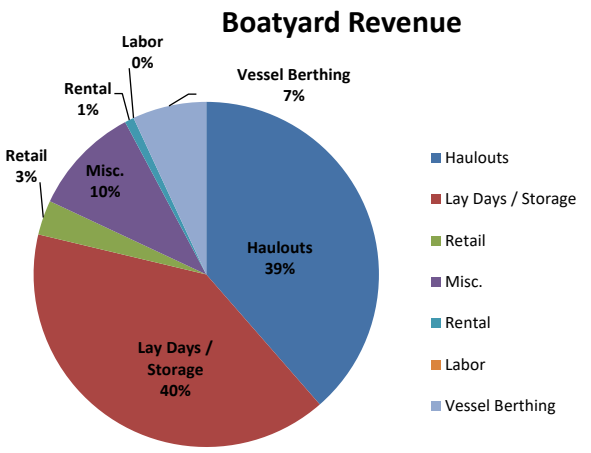
| | FY 2021 QTD Jan - Mar | YTD Apr - Mar | % of Budget |
|---|---|---|---|
| **Fuel Dock Revenue** | | | |
| Gasoline | $56,739 | $226,743 | 80% |
| Diesel | $61,917 | $348,759 | 86% |
| **Total Revenue** | **$118,657** | **$575,503** | **76%** |
| | | | |
| **Cost of Sales** | | | |
| Gasoline | $42,593 | $188,391 | 78% |
| Diesel | $28,469 | $179,153 | 61% |
| **Total Cost of Sales** | **$71,063** | **$367,544** | **60%** |
| | | | |
| **Gross Profit** | **$47,594** | **$207,959** | |
| | | | |
| **Operating Expenses** | | | |
| Labor and Overhead | $7,200 | $31,779 | 108% |
| Credit Card Fees | $1,539 | $6,330 | 84% |
| Insurance Premiums | $484 | $1,934 | 48% |
| Permit Fees | $689 | $4,069 | 107% |
| Equipment R&M | $2,678 | $8,956 | 358% |
| Underground Tank Maint. | $3,186 | $7,160 | 143% |
| Supplies | $0 | $0 | 0% |
| **Total Operating Expenses** | **$15,776** | **$60,228** | **109%** |
| | | | |
| **Net Profit / (Loss)** | **$31,818** | **$147,730** | |
| | | | |
| **Profit Margin** | **27%** | **26%** | |

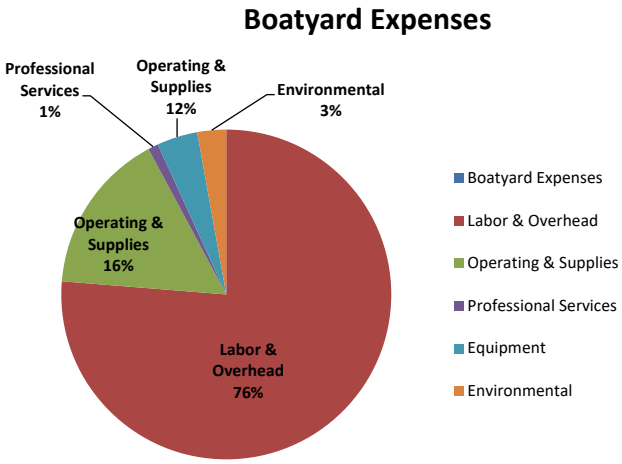


**Santa Cruz Port District**
**Quarterly Boatyard Report**
**For the Three Months Ended March 31, 2021**

| | QTD Jan - Mar | YTD Apr - Mar | % of Budget |
|---|---|---|---|
| **Boatyard Revenue** | | | |
| Haulouts | $33,473 | $135,045 | 109% |
| Lay Days / Storage | $38,224 | $140,551 | 141% |
| Retail | $1,522 | $11,371 | 108% |
| Misc. | $8,314 | $35,840 | 143% |
| Rental | $790 | $3,025 | 121% |
| Labor | $0 | $0 | 0% |
| Vessel Berthing | $5,405 | $24,229 | 81% |
| **Total Revenue** | **$87,728** | **$350,061** | **119%** |
| | | | |
| **Boatyard Expenses** | | | |
| Labor & Overhead | $56,416 | $219,111 | 104% |
| Operating & Supplies | $12,061 | $45,703 | 81% |
| Professional Services | $625 | $2,869 | 96% |
| Equipment | $6,018 | $11,464 | 160% |
| Environmental | $3,045 | $8,116 | 180% |
| Cost of Goods Sold | $1,427 | $7,194 | 72% |
| **Total Operating Expenses** | **$79,592** | **$294,456** | **101%** |
| | | | |
| **Net Profit / (Loss)** | **$8,136** | **$55,605** | |

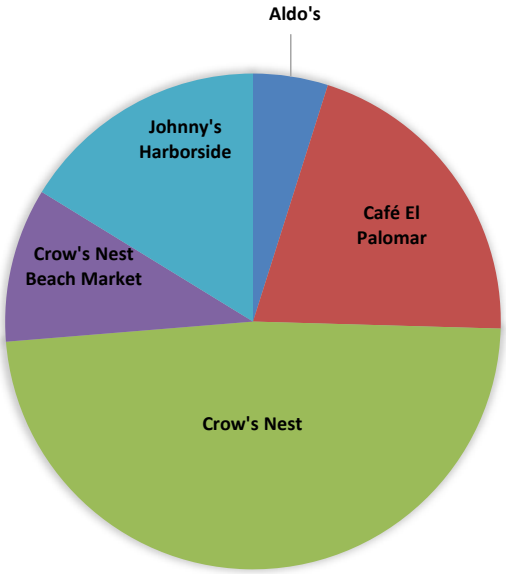


**Santa Cruz Port District**
**Quarterly Concession Rent Report**
**For the Three Months Ended March 31, 2021**

| | FY 2021 QTD Jan - Mar | FY 2021 YTD Apr - Mar |
|---|---|---|
| **Base Rent** | | |
| Aldo's | 5,622 | 22,488 |
| Café El Palomar | 41,199 | 164,796 |
| Crow's Nest | 18,849 | 73,956 |
| Crow's Nest Beach Market | 17,862 | 71,448 |
| Johnny's Harborside | 31,485 | 131,010 |
| **Total Base Rent** | **115,017** | **463,698** |
| | | |
| **% Rent** | | |
| Aldo's | $5,252 | $16,895 |
| Café El Palomar | $1,224 | $1,224 |
| Crow's Nest | $109,212 | $315,155 |
| Crow's Nest Beach Market | $3,830 | $9,794 |
| Johnny's Harborside | $0 | $0 |
| **Total % Rent** | **$119,518** | **$343,068** |
| | | |
| **Total Rent** | | |
| Aldo's | $10,874 | $39,383 |
| Café El Palomar | $42,423 | $166,020 |
| Crow's Nest | $128,061 | $389,111 |
| Crow's Nest Beach Market | $21,692 | $81,242 |
| Johnny's Harborside | $31,485 | $131,010 |
| **Total Rent** | **$234,535** | **$806,766** |

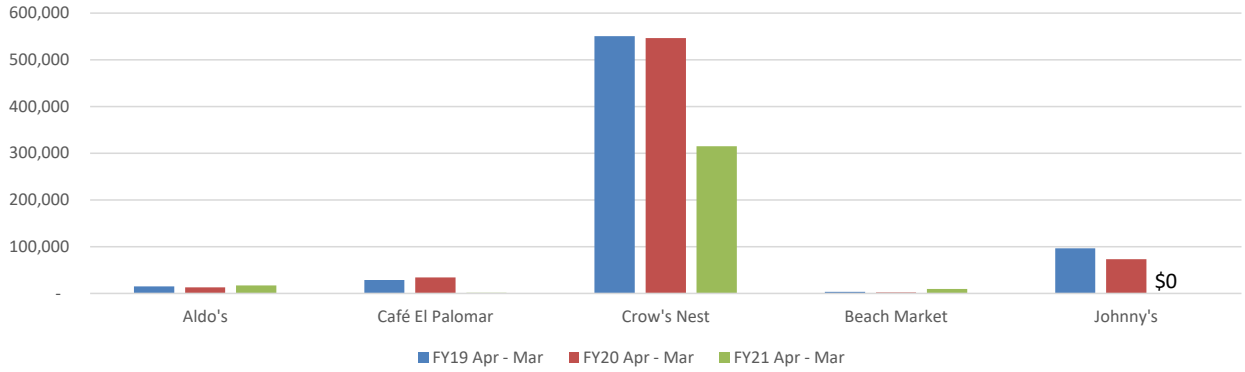
## TOTAL CONCESSION RENT YTD




**YTD 3-Year Concession % Rent**

| Tenant | FY19 Apr - Mar | FY20 Apr - Mar | FY21 Apr - Mar |
|---|---|---|---|
| Aldo's | 14,870 | 13,010 | 16,895 |
| Café El Palomar | 28,749 | 34,065 | 1,224 |
| Crow's Nest | 550,608 | 546,594 | 315,155 |
| Beach Market | 3,127 | 2,123 | 9,794 |
| Johnny's | 96,453 | 73,343 | - |

## PERCENTAGE RENT YTD



California State Treasurer
**Fiona Ma, CPA**

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 21, 2021

LAIF Home
PMIA Average
Monthly Yields

SANTA CRUZ PORT DISTRICT

PORT DIRECTOR
135 5TH AVENUE
SANTA CRUZ, CA 95062

Tran Type Definitions

**Account Number:** [redacted]

March 2021 Statement

**Account Summary**

| | | | |
|---|---|---|---|
| Total Deposit: | 0.00 | Beginning Balance: | 10,062,493.37 |
| Total Withdrawal: | 0.00 | Ending Balance: | 10,062,493.37 |

# PMIA/LAIF Performance Report as of 04/15/21

## PMIA Average Monthly Effective Yields[1]

| | |
|---|---|
| **Mar** | **0.357** |
| Feb | 0.407 |
| Jan | 0.458 |

## Quarterly Performance Quarter Ended 03/31/21

| | |
|---|---|
| LAIF Apportionment Rate[2]: | 0.44 |
| LAIF Earnings Ratio[2]: | 0.00001214175683392 |
| LAIF Fair Value Factor[1]: | 1.001269853 |
| PMIA Daily[1]: | 0.35% |
| PMIA Quarter to Date[1]: | 0.41% |
| PMIA Average Life[1]: | 220 |

## Pooled Money Investment Account Monthly Portfolio Composition [1] 03/31/21 $126.7 billion

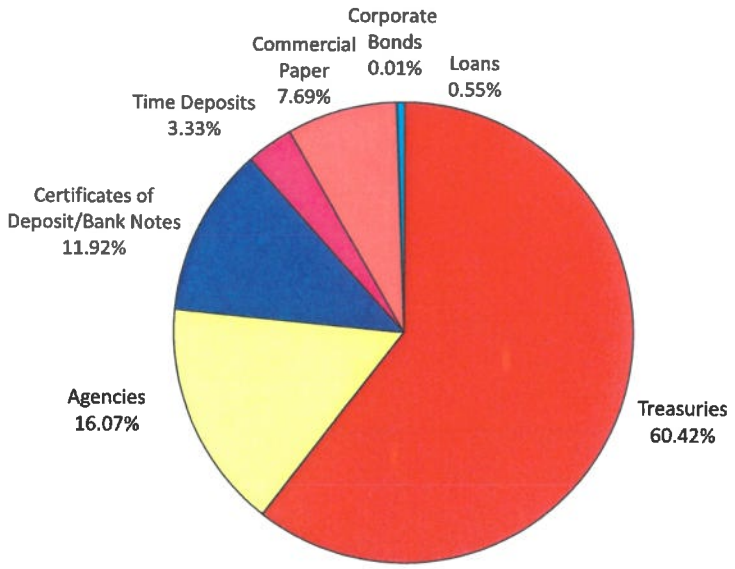



Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

**Daily rates are now available here.** View PMIA Daily Rates

*Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).*

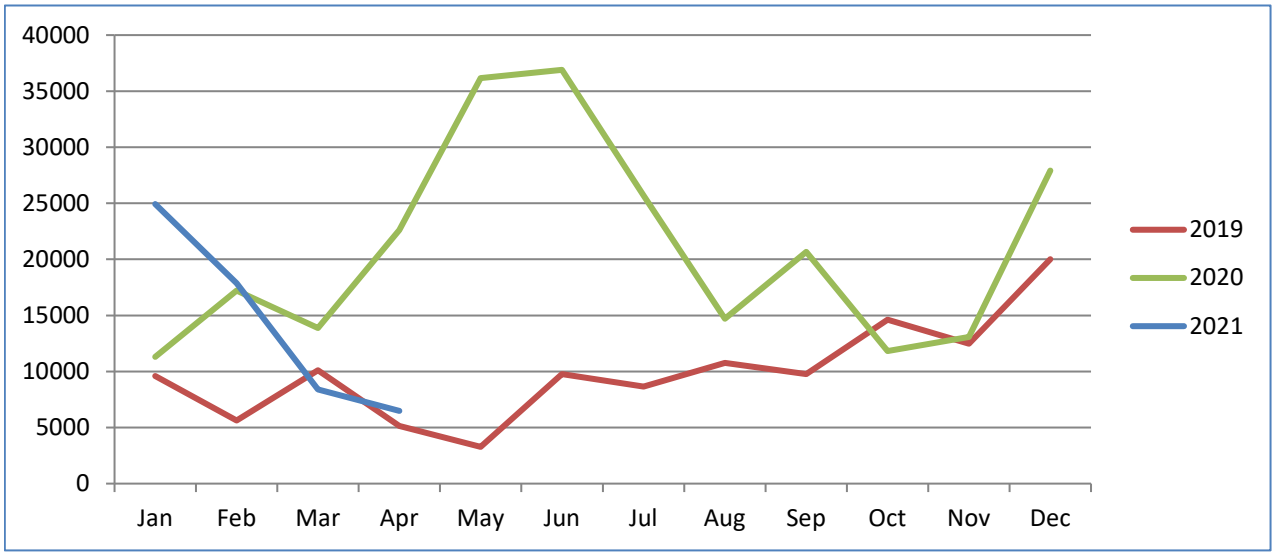
Source:
[1] State of California, Office of the Treasurer
[2] State of Calfiornia, Office of the Controller

Santa Cruz Port District

**60 DAY DELINQUENT ACCOUNTS**

**The following accounts have balances 60 days delinquent as of April 21, 2021**

| Account Number | Current Month | 30 Day Balance | 60 Day Balance | 90 Day Balance | Total Balance |
|---|---|---|---|---|---|
| 4134 | 858.50 | 976.65 | 564.86 | 0.00 | 2,400.01 |
| 57413 | 770.69 | 730.69 | 346.92 | 0.00 | 1,848.30 |
| 48028 | 176.38 | 224.94 | 166.30 | 0.00 | 567.62 |
| 58520 | 147.25 | 196.05 | 147.25 | 0.00 | 490.55 |
| 3574 | 126.03 | 174.99 | 123.96 | 0.00 | 424.98 |
| 58758 | 131.56 | 176.03 | 119.45 | 0.00 | 427.04 |
| 3506 | 134.85 | 184.55 | 7.37 | 0.00 | 326.77 |
| **Total:** | **2,345.26** | **2,663.90** | **1,476.11** | **0.00** | **6,485.27** |

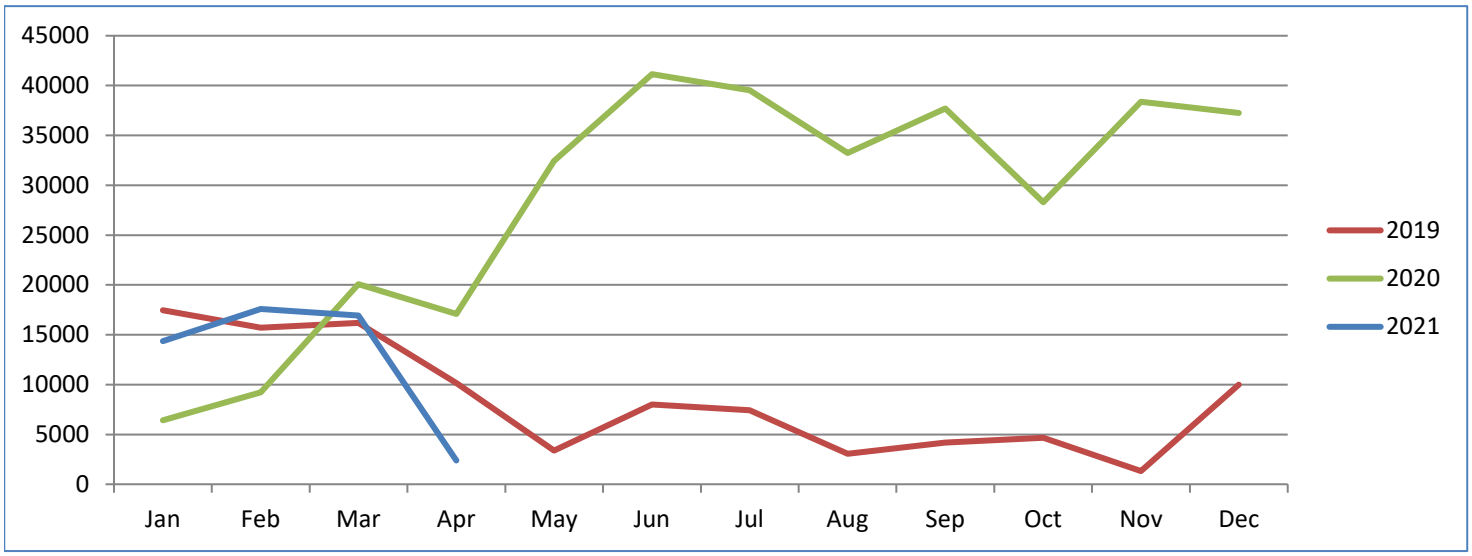


Santa Cruz Port District

**90+ DAY DELINQUENT ACCOUNTS**

**The following accounts have balances 90 days delinquent or greater as of April 21, 2021**

| Account Number | Current Month | 30 Day Balance | 60 Day Balance | 90+ Day Balance | Total Balance | Commercial Slip | Action |
|---|---|---|---|---|---|---|---|
| 56783 | - | 376.23 | 347.75 | 321.24 | 1,045.22 | | Revoke |
| 56146 | - | 8.73 | - | 141.23 | 149.96 | | Bad Debt |
| 2203 | - | 583.18 | 557.93 | 47.95 | 1,189.06 | | Revoke |
| **TOTAL:** | **0.00** | **968.14** | **905.68** | **510.42** | **2,384.24** | | |



Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

TO: Port Commission

FROM: Sean Rothwell, Assistant Harbormaster

DATE: April 16, 2021

SUBJECT: Harbor Patrol Incident Response Report – March 2021

***Search and Rescue, Patrol Boat Response***

3/4/21 Harbor Patrol responded to a report of a surfer in distress in the area of Manresa State Beach. Prior to arrival, the surfer self-rescued. Harbor Patrol returned to the harbor without incident.

3/7/21 Harbor Patrol responded to a report of a cliff rescue in the area of West Cliff Drive and Columbia Street. Upon arrival, the victim was extricated by landside units. Harbor Patrol returned to the harbor without incident.

3/8/21 Harbor Patrol responded to a report of a swimmer in distress in the area of Rio Del Mar State Beach. Prior to arrival, the swimmer self-rescued. Harbor Patrol returned to the harbor without incident.

3/12/21 Harbor Patrol responded to a report of a swimmer in distress near the Cement Ship at Seacliff State Beach. Prior to arrival, the swimmer self-rescued. Harbor Patrol returned to the harbor without incident.

3/18/21 Harbor Patrol responded to a report of an unresponsive subject floating in the water in the area of Main Beach. Prior to arrival, the subject drifted ashore and was pronounced dead by paramedics. The case was turned over to the Coroner's office.

3/20/21 Harbor Patrol responded to a report of a water rescue in the area of Capitol Beach after a subject reportedly jumped into the water from the Capitola groin. Harbor Patrol conducted a search of the area. No signs of distress were found. Landside units determined the subject had self-rescued. Harbor Patrol returned to the harbor without incident.

3/21/21 Harbor Patrol responded to a report of a kayaker in distress in the area of the Santa Cruz Municipal Wharf. Upon arrival, State Park Lifeguards assisted the victim to the public landing. Harbor Patrol remained on scene until the victim was secured.

3/24/21 Harbor Patrol responded to a report of a surfer in distress in the area of Steamer Lane. Harbor Patrol conducted a search of the area. No signs of distress were found. Landside units determined the surfer had self-rescued. Harbor Patrol returned to the harbor without incident.

3/27/21 Harbor Patrol responded to a report of a cliff rescue in the area of Black Point. Harbor Patrol brought the victim onboard the patrol vessel with assistance from rescue swimmers. It was determined that the victim was suffering from hypothermia, multiple abrasions, and leg injuries after he fell off the cliff and was stuck in a cove overnight. Harbor Patrol transported the victim to the launch ramp where he was transported to the Dominican Hospital by paramedics.

***Crime Reports, Assist Outside Department and Incident Reports***

| | |
|---|---|
| 3/5/21 | Harbor Patrol responded to a report of a verbal altercation between two slip renters on J-dock. Harbor Patrol deescalated the situation and cleared the scene without incident. |
| 3/12/21 | Harbor Patrol responded to a report of a suspicious person onboard a vessel at G-dock. Harbor Patrol contacted the subject who was determined to be a family member of the vessel owner. Harbor Patrol notified the vessel owner and issued a warning to the subject for boarding a vessel without permission. |
| 3/13/21 | Harbor Patrol took an incident report after a slip licensee reported minor damage to their vessel, which was displaced to the end-tie of W Dock. Harbor Patrol determined the cause of the damage was likely due to the December storm surge events. No claim has been filed at this time. |
| 3/22/21 | Harbor Patrol detained a male subject in the area of the concession parking lot after the subject made suicidal threats. Santa Cruz Police transported the subject to the Santa Cruz Psychiatric Health Facility for further evaluation. |

***March Parking Citations: 164***

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
831.475.6161
831.475.9558 Fax
www.santacruzharbor.org

Santa Cruz Harbor
Since 1964

PORT COMMISSIONERS:
Toby Goddard
Dennis Smith
Reed Geisreiter
Stephen Reed
Darren Gertler

March 15, 2021

The Honorable Jimmy Panetta
US House of Representatives
1125 Longworth House Office Building
Washington, DC 20515

**SUBJECT: FY22 Funding Request for Annual Maintenance Dredging of Cruz Harbor's Federal Navigation Channel -- $525,000**

Dear Congressman Panetta:

Thank you for your longstanding support of Santa Cruz Harbor. Your advocacy and leadership have been critical in securing federal funding for our dredging operation, and we appreciate your recognition of the equitable and successful partnership between Santa Cruz Port District and the U.S. Army Corp of Engineers ("USACE"). We are again requesting your support of $525,000 in funding to be included in the FY22 Energy and Water Development appropriations legislation.

As you are aware, Santa Cruz Harbor is a small craft harbor and federal navigation project on California's Central Coast constructed by the U.S. Army Corps of Engineers ("USACE") in 1964, and operated by the Santa Cruz Port District in accordance with its federal legislative mandates – commercial fishing, recreation and harbor of refuge. In addition to providing refuge for coastal mariners, Santa Cruz Harbor supports a presence by the US Coast Guard (USCG) which maintains Station Santa Cruz on a seasonal basis. The Santa Cruz Harbor Patrol provides first response search and rescue in North Monterey Bay when Station Santa Cruz is not staffed by the USCG. Santa Cruz Harbor Patrol's marine rescue unit responded to 304 search and rescue calls from 2015 to 2020, and saved 251 lives, functions that simply cannot be performed without a safe and navigable channel in place. Additionally, Santa Cruz Harbor supports commercial operations including commercial fishing, charter operations, and business operators such as Boat U.S., and provides berthing for several public entities including but not limited to the California Air National Guard, California Department of Fish and Wildlife, California State Parks and numerous programs which benefit the public such as O'Neill Sea Odyssey's renowned marine education program, the University of California Santa Cruz sailing program, Santa Cruz Sailing Foundation's youth programs, and the Santa Cruz Sea Scouts.

From 1964 to 1986, annual maintenance dredging of the federal channel was performed by the USACE. In 1986, under a Cooperative Agreement between USACE and the Port District dated April 2, 1986, the Port District began to perform annual maintenance dredging of the federal channel as the non-federal sponsor under a cost sharing agreement.

Pursuant to the Water Resources Development Act of 2007 (Public Law 110-144; Section 3035), the Economic Update Report formulated by the federal government dated June 28, 2011, and subsequent guidance of the Assistant Secretary of the Army for Civil Works in a memorandum dated August 10, 2012, the average annual O&M dredging expense for Santa Cruz Harbor's federal channel was established

providing for a 35% federal and 65% non-federal cost sharing formula. This was memorialized in a new Agreement between the Department of the Army and the Santa Cruz Port District dated November 9, 2015 ("2015 Agreement"). The 2015 Agreement provides for annual reimbursement to the non-federal sponsor based on actual O&M expense which was then calculated at $1,100,000, setting the annual reimbursement amount at $385,000 (35%). For calendar years 2020-24, the 2015 Agreement provides for an adjustment based on the actual average annual expenses for calendar years 2020-24. That amount is approximately $1,500,000 per year, and resets the federal cost share at $525,000 per year. As you know, up until now, annual funding has been allocated through the annual USACE work plan process.

We respectfully request your support for $525,000 in funding to be included in the FY22 Energy and Water Development appropriations legislation. This amount represents the agreed upon cost share for FY22 as established in the 2015 Agreement. These funds are critical to maintaining safe and navigable depths in the federal channel at Santa Cruz Harbor.

The 2015 Agreement between the USACE and Port District is a successful partnership between the federal government and local sponsor that serves the interests of future generations and promotes public safety, reduces federal costs and critical maintenance backlogs by eliminating contract dredging by the USACE, promotes economic stability and supports local jobs.

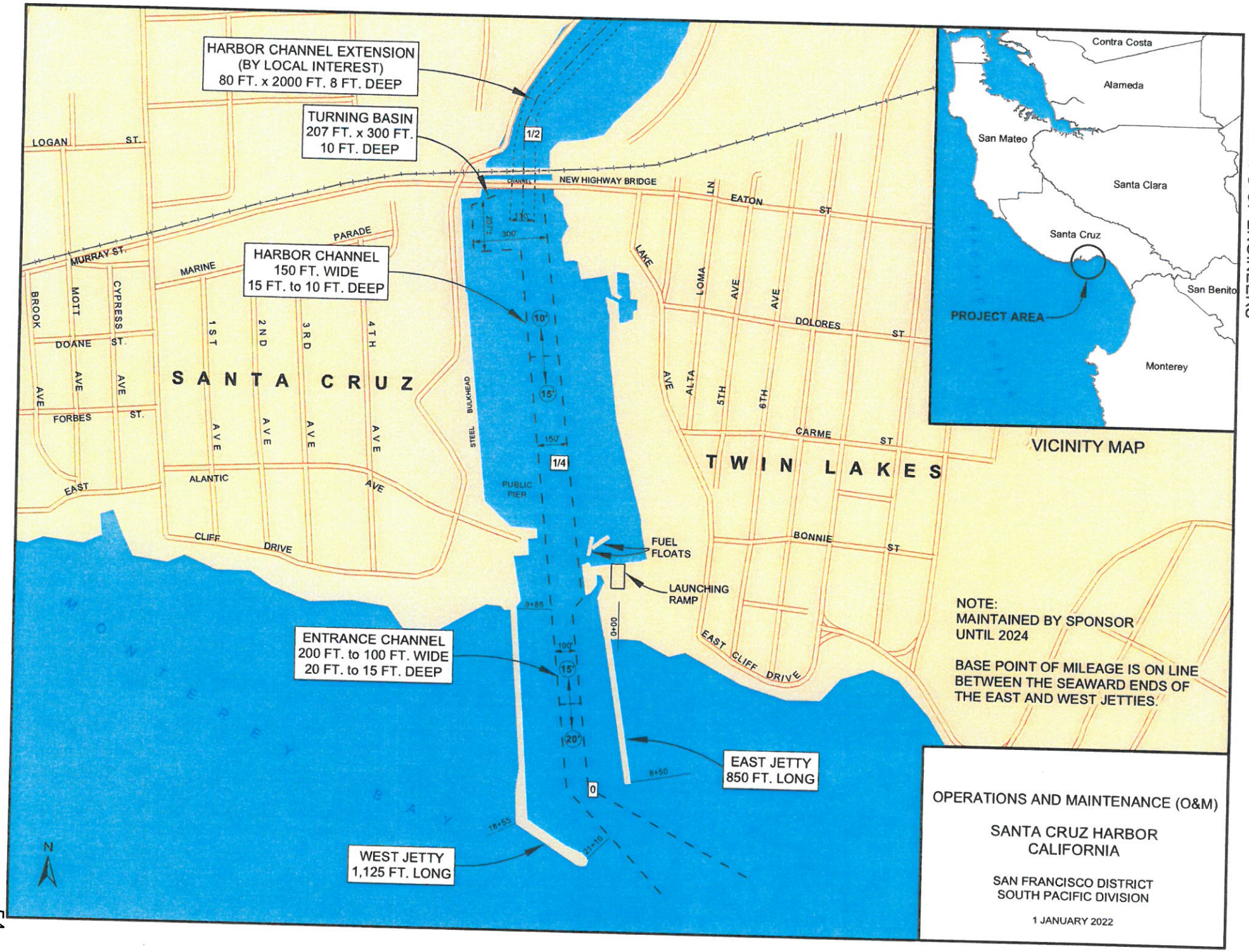
Thank you for your continued support of Santa Cruz Port District. Should you require additional information, please do not hesitate to contact us.

Sincerely,

Toby Goddard, Chairman
Santa Cruz Port District Commission

**ATTACHMENTS**

A. USACE Santa Cruz Harbor Federal Navigation Project Graphic
B. 2015 Agreement between the Department of the Army and Santa Cruz Port District




U.S. ARMY CORPS OF ENGINEERS

AGREEMENT
BETWEEN
THE DEPARTMENT OF THE ARMY
AND
THE SANTA CRUZ PORT DISTRICT

This Agreement is entered into this 9TH day of November, 2015, by and between the Department of the Army (hereinafter the "Government"), represented by the U.S. Army Engineer, San Francisco District (hereinafter the "District Engineer") and the Santa Cruz Port District (hereinafter the "Port District"), represented by the Chairman of the Santa Cruz Port Commission.

WITNESSETH, THAT:

WHEREAS, the Santa Cruz Harbor Project (hereinafter the "Project") was authorized by Section 101 of the River and Harbor Act of 1958 (72 Stat. 300) in accordance with the plans and subject to the conditions recommended by the Chief of Engineers in House Document Numbered 357, 85th Congress, 2nd Session, and modified by Section 811 of the Water Resources Development Act of 1986 (100 Stat. 4168), Section 526 of the Water Resources Development Act of 1999 (113 Stat. 346), and Section 3035 of the Water Resources Development Act of 2007 (121 Stat. 1114);

WHEREAS, the Government and the Port District entered into a Cooperative Agreement (hereinafter the "CA") dated April 2, 1986, whereby the Port District agreed to acquire, operate, maintain, and rehabilitate or replace a dredge and appurtenant equipment and to assume responsibility for maintaining the dredged depth of the entrance channel, the harbor channel, and the turning basin, as authorized by Congress, and the Government agreed to continue to maintain the existing jetties at the Project;

WHEREAS, according to its terms, the CA terminated on July 1, 2013, and the Government and the Port District agree that the Government has transferred the full amount of the authorized 64.9 percent share of dredge equipment and the $389,662 in 1986, thereby fully satisfying the terms of the CA;

WHEREAS, Section 3035 of Water Resources Development Act of 2007, Public Law 110-114 (hereinafter "Section 3035") modified the Project by directing the Secretary of the Army to: (i) renegotiate an agreement with the Port District to increase the annual payment to reflect the updated cost of operation and maintenance that is the Federal and non-Federal share as provided by law based on the project purpose; and (ii) include terms that revise such payments for inflation;

WHEREAS, the Federal share referred to in Section 3035 is the proportion of the total operation and maintenance expense incurred by the Port District (for the dredge and appurtenant equipment, and for maintaining the authorized depths in the entrance channel, the inner harbor channel, and the turning basin), corresponding to the

commercial navigation benefits of the Project, and the non-Federal share referred to is the proportion of such expense corresponding to the recreational navigation benefits of the Project;

WHEREAS, pursuant to the Economic Update Report dated June 28, 2011, formulated by the Government, and the subsequent guidance of the Assistant Secretary of the Army (Civil Works) in the memorandum dated August 10, 2012, the average annual operation and maintenance expense to be utilized for calendar years 2015 through 2019 shall be $1,100,000, the average annual operation and maintenance expense to be utilized for calendar years 2020 through 2024 shall be calculated based on the actual average annual expenses of the previous five year period, and the Federal share for purposes of reimbursement shall consist of 35 percent of those amounts for the respective time periods;

WHEREAS, the Port District understands that execution of this Agreement does not constitute a commitment on the part of the Government to budget for funds to reimburse the Port District, and that the Port District will be reimbursed only if funds are specifically appropriated for that purpose;

WHEREAS, Section 102 of the Energy and Water Development Appropriations Act, 2006, Public Law 109-103, provides that credits and reimbursements afforded for all applicable general authorities and under specific project authority shall not exceed $100,000,000 for all applicable programs and projects in each Federal Fiscal Year (hereinafter the "Section 102 Limit"); and

WHEREAS, the Government and the Port District desire to enter into this Agreement for the purpose of implementing Section 3035.

NOW, THEREFORE, the Government and the Port District agree as follows:

## ARTICLE I – RESPONSIBILITIES OF THE PORT DISTRICT

A. The Port District shall continue its responsibility for maintaining the dredged depth of the entrance channel, the harbor channel, and the turning basin authorized by Congress, except that the Port District reserves the right to refrain from dredging whenever it determines that it is operationally unsafe or economically infeasible to do so.

B. In carrying out its responsibilities under this Agreement, the Port District shall comply with all requirements of applicable Federal laws and implementing regulations, including, but not limit to: Section 601 of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d), and Department of Defense Directive 5500.11 issued pursuant thereto; the Age Discrimination Act of 1975 (42 U.S.C. 6102); the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Army Regulation 600-7 issued pursuant thereto: and 40 U.S.C. 3141-3148 and 40 U.S.C. 3701-3708 (labor standards originally enacted as the

Davis-Bacon Act, the Contract Work Hours and Safety Standards Act, and the Copeland Anti-Kickback Act).

C. The Port District shall assist the Government in its evaluation of the disposal of dredged material under 33 C.F.R. Sections 335, 336, 337 and 338 if dredged material is disposed of in navigable waters or transported for the purpose of dumping it in the ocean waters.

D. The Port District shall give the Government, through any authorized representative, access to and the right to examine all records, books, papers, documents, or other evidence related to this Agreement, including the records of contractors and subcontractors performing under this Agreement, and assure that such materials are reasonably available for examination, audit, or reproduction until three years after the final payment under this Agreement.

E. The Port District shall apply, as appropriate, the standards set forth in 32 C.F.R. Section 33.20, "Standards for financial management systems", and comply with the cost principles set forth in Office of Management and Budget regulations at 2 C.F.R. Part 200, Subpart E, "Cost Principles". In accordance with 32 C.F.R. Section 33.26, the Port District is responsible for complying with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507), as implemented by Office of Management and Budget regulations at 2 C.F.R. Part 200, Subpart F, "Audit Requirements". The Government may conduct audits in addition to any audit conducted by the Port District.

F. The Port District shall transmit to the District Engineer the pre-dredge and post-dredge surveys performed during the ten year period of this Agreement, not later than 30 days after completing the surveys.

G. The Port District shall hold and save the Government free from all damages arising due to the construction, operation, maintenance, repair, rehabilitation, and replacement of the Project, except for damages due to the fault or negligence of the Government or its contractors.

H. The Port District shall provide on a timely basis all data and information necessary for the District Engineer to fulfill the Government's obligations under Article II.B.1. of this Agreement.

## ARTICLE II – RESPONSIBILITIES OF THE GOVERNMENT

A. As of the effective date of this Agreement, $591,000 in Federal funds has been made available for the Project. The Port District understands that execution of this Agreement does not constitute, represent, or imply any commitment on the part of the Department of the Army or the Federal Government to budget or appropriate funds to provide for reimbursement of the Federal share.

B. The annual Federal share for calendar years 2014 through 2019 is $385,000. Subject to the availability of funds, the Government shall pay $385,000 to the Port District as reimbursement for work performed throughout calendar year 2014. Further, subject to the availability of funds, the Government shall pay $192,500 to the Port District after the end of the second quarter of calendar year 2015 as reimbursement for work performed through the first half of calendar year 2015, with the remaining amount of approximately $13,500 to be paid after the end of the third quarter of 2015. In the event that additional funds are specifically appropriated for the reimbursement of the Federal share and as limited further by the Government's allocation of reimbursements within the Section 102 Limit, the Government shall reimburse the Port District quarterly, subject to the availability of funds, the Federal shares through calendar year 2019. In all cases, the Government will use its best efforts to make the payments within 60 days of the end of the calendar year periods for which the reimbursements are being made.

C. The annual Federal share for calendar years 2020 through 2024 shall be 35 percent of the average annual operation and maintenance expense incurred by the Port District for calendar years 2015 to 2019 for maintaining the authorized depths in the entrance channel, the inner harbor channel, and the turning basin. In the event that funds are specifically appropriated for the reimbursement of the Federal share and as limited further by the Government's allocation of reimbursements within the Section 102 Limit, the Government shall reimburse the Port District quarterly, subject to the availability of funds, the Federal shares through calendar year 2024. In all cases, the Government will use its best efforts to make the payments within 60 days of the end of the calendar year quarters for which the reimbursements are being made.

## ARTICLE III – OTHER RELATIONSHIPS OR OBLIGATIONS

Nothing in this Agreement is intended, nor may be construed, to affect any pre-existing or independent relationships or obligations between the Government and the Port District. Nothing in this Agreement is intended, nor may be construed, to create any rights, confer any benefits, or relieve any liability, of any kind whatsoever in any third person not party to this Agreement.

## ARTICLE IV – AMENDMENT, MODIFICATION, AND TERMINATION

A. This Agreement may be further modified or amended only by written, mutual agreement of the Government and the Port District.

B. This Agreement shall terminate on April 1, 2025, except for the following provisions and obligations:

1. Article I.G. of this Agreement shall survive such termination but solely with respect to activities under this Agreement arising prior to the date of termination; and

2. Any amounts reimbursable to the Port District under the conditions set forth in Article II.B. or Article II.C. of this Agreement that have not been paid as of the date of termination shall be paid by the Government to the Port District notwithstanding such termination.

C. Either party may terminate this Agreement before April 1, 2025, except for the provisions and obligations enumerated in paragraphs B.1. and B.2. of this Article, by providing written notice to the other party. The termination will be effective on the 30th calendar day following receipt of the notice, unless a later date is set forth. No further performance is required by either party upon termination.

## ARTICLE V – DISPUTE RESOLUTION

Any issue giving rise to a dispute under this Agreement will be communicated in writing by the disputing party to the other party to this Agreement. The parties will meet and work together in good faith to resolve the dispute. If the parties cannot resolve the dispute through negotiation, they shall refer the matter to the District Engineer, and the Director of the Port District. The existence of a dispute shall not excuse the parties from performance pursuant to this Agreement.

## ARTICLE VI - NOTICES

A. Any notice, request, demand, or other communication required or permitted to be given under this Agreement shall be deemed to have been duly given in writing and either delivered personally or mailed by first-class, registered, or certified mail, as follows:

If to the Port District:

Santa Cruz Port District
Port Director
135 5th Avenue
Santa Cruz, CA 95062

If to the Government:

Department of the Army
San Francisco District, Corps of Engineers
Attn: Deputy for Project Management
1455 Market Street
San Francisco, CA 94103-1398

B. A party may change the address to which such communications are to be directed by giving written notice to the other party in the manner provided in this Article.

C. Any notice, request, demand, or other communication made pursuant to this Article shall be deemed to have been received by the addressee at the earlier of such time as it is actually received or seven calendar days after it is mailed.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, which shall become effective upon the date it is signed by the District Engineer.

DEPARTMENT OF THE ARMY

BY: John C Morrow

John C. Morrow
Lieutenant Colonel, US Army
District Engineer

DATE: 09 Nov 15

SANTA CRUZ PORT DISTRICT

BY: Reed Geisreiter

Reed Geisreiter
Chairman, Santa Cruz
Port District Board of Port
Commissioners

DATE: 11/2/15

CERTIFICATE OF AUTHORITY

I, William L. McClure, do hereby certify that I am the principal legal officer of the Santa Cruz Port District, that the Santa Cruz Port District is a legally constituted public body with full authority and legal capability to perform the terms of the Agreement between the Department of the Army and the Santa Cruz Port District, and to pay damages, if necessary, in the event of the failure to perform in accordance with the terms of this Agreement and that the persons who have executed this Agreement on behalf of the Santa Cruz Port District have acted within their statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this 2nd day of November, 2015.

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Reed Geisreiter
Chairman, Santa Cruz Port District Board of Port Commissioners

DATE: 11/2/15

City of Monterey Harbor
250 Figueroa Street
Monterey, CA 95940
www.monterey.org

Moss Landing Harbor District
7881 Sandholdt Road
Moss Landing, CA 95039
www.mosslandingharbor.dst.ca.us

Santa Cruz Port District
135 5th Avenue
Santa Cruz, CA 95062
www.santacruzharbor.org

Mark Gorelnik, Chair
Pacific Fishery Management Council
1100 NE Ambassador Place, #101
Portland, Oregon 97220

March 30, 2021

**RE: F.3 - Scoping of Prioritized Non-trawl Sector Area Management Measures**

Dear Chair Gorelnik and Council Members:

We are writing on behalf of Monterey Bay Harbors to respectfully support the expansion of access to the non-trawl RCA for our Open Access permitted small boat fleet(s). In addition, we specifically support the comments made by PCFFA in their letter dated March 19, 2021.

Monterey Bay harbors are the portals of commerce and recreation activities on our bay and sea. Harbors provide vital infrastructure such as docks, berthing, ice, landing piers, fuel, buildings, and safe refuge for the commercial fishing fleet. Harbors are where the community of generations of fishermen meet, gather, work, and make their livelihoods.

Our commercial fishing fleets are being challenged by shortening seasons of their fisheries, closure of grounds, tighter gear restrictions, and rising operating costs. Because of these ongoing constraints fishermen are having a difficult time paying fixed costs which in turn is making it more difficult for harbors to provide the infrastructure that the fisheries depend on. The proposed increased access to the non-trawl RCA represents an opportunity for our fleet(s) to participate in a much needed bridge fishery between the salmon and crab seasons, which have been severely curtailed in recent years.

Harbors rely on year-round use of the infrastructure they provide in order to cost-share capitalization, operating and maintenance costs. Currently, ice machines are dormant, and piers and berths are empty for much of the year between fisheries seasons that, in the past, were in operation year-round. Additionally, berthing fees go unpaid by financially distressed fishermen and commercial berths are either empty or converted to recreational uses to cover costs.

Our harbors are committed to stewarding a robust and viable commercial fishing community and it's disheartening when commercial facilities sit idle. By working throughout a greater part of the year our local commercial operators, and the ancillary businesses associated with fishing, will help pay for infrastructure costs that support fisheries. Access to this historic and important fishery will support our community of commercial fishermen, fish buyers, chandleries, harbor employees, and many other businesses.

Again, we ask that the Council make increased non-trawl RCA access a high priority topic to help move our fishing communities towards a more secure future. Thank you for your consideration.

Sincerely,

**John Haynes**
Harbormaster
City of Monterey

**Tommy Razzeca**
Harbormaster
Moss Landing Harbor District

**Blake Anderson**
Harbormaster
Santa Cruz Port District

# Port Commission Review Calendar 2021-22

## 2021

**January-March**
- ✓ Ethics Training Update
- ✓ Committee assignments for 2021
- ✓ Sea Scouts' biannual report
- ✓ Slip vacancy biannual report / waiting list statistics
- ✓ FY 22 Budget
- ✓ Review 5-year CIP
- ✓ Form 700 Filing (due by 03/31 each year)
- → Biennial Anti-Harassment/Anti-Discrimination Training

**April-June**
- — Dredge Report 2021-22
- — Annual Vessel Use List Review

**July-September**
- — Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- — Sea Scouts' biannual report
- — Slip vacancy biannual report / waiting list statistics
- → Johnny's Harborside Restaurant lease exp. 8/15/2021 *(no option to extend)*

**October-December**
- — Annual review of business use of slips
- — Port Commission officers for 2022
- — Bayside Marine lease exp. 01/31/2022 *(no option to extend)*

## 2022

**January-March**
- — Ethics Training Update
- — Committee assignments for 2022
- — Sea Scouts' biannual report
- — Slip vacancy biannual report / waiting list statistics
- — FY 23 Budget
- — Review 5-year CIP
- — Form 700 Filing (due by 03/31 each year)
- — Biennial Anti-Harassment/Anti-Discrimination Training
- — Santa Cruz Yacht Club lease exp. 03/31/2022 (*no option to extend*)

**April-June**
- — Dredge Report 2022-23
- — Annual Vessel Use List Review
- — Biennial Update to Conflict of Interest Code

**July-September**
- — Review of O'Neill Sea Odyssey slip rent reduction / charter fee. PC action of 07/07
- — Sea Scouts' biannual report
- — Slip vacancy biannual report / waiting list statistics

**October-December**
- — Annual review of business use of slips
- — Port Commission officers for 2023

## Committee Review Items *(timeline not specified)*
- — Comprehensive Review of Charter Fees
- — Public Benefit Discount Policy

## Future Calendar
- — ABC End-Tie review after Murray Street Bridge Retrofit
- — 7th and Brommer Property Assessment

## Key
- — Pending
- → In process
- ✓ Done

Updated 04/20/2021
CommissionReviewCalendar-2021.doc