

Agenda

Santa Cruz Port Commission Special Closed & Special Public Session Tuesday, October 29, 2019

5:00 PM – Special Closed Session
Harbor Public Meeting Room
365 A Lake Avenue
Santa Cruz, CA 95062

7:00 PM – Special Public Session
Harbor Public Meeting Room
365 A Lake Avenue
Santa Cruz, CA 95062

Type of Meeting: SPECIAL PUBLIC SESSION – 5:00 pm

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code
(Ralph M. Brown Act) Section 54956.9(a), 54956.8, 54957.6 Information

Type of Meeting: SPECIAL CLOSED SESSION

3. Conference with Legal Counsel – Pending Litigation (1 Case) Discussion/Action
4. Conference with Labor Negotiators
Agency Designated Representative: M. Olin & T. Davis
Employee Organization: Operating Engineers Local No. 3 Discussion/Action
5. Conference with Real Property Negotiators
Agency Designated Representative: M. Olin
Negotiating Parties: 616 Atlantic Avenue (A & I Olivieri, LLC)
Under Negotiation: Lease Discussion/Action

Type of Meeting: SPECIAL PUBLIC SESSION

6. Action and Vote Disclosure after Closed Session Pursuant to Government Code
(Ralph M. Brown Act) Section 54957.1 Information

BREAK – RECONVENE AT PUBLIC MEETING ROOM

Type of Meeting: SPECIAL PUBLIC SESSION – 7:00 PM

7. Pledge of Allegiance
8. Oral Communication
The public may address the Commission on any subject not listed on the agenda and items listed under the Consent Agenda or Information. Each speaker may address the Commission once under Oral Communication for a limit of three minutes. Speakers are requested to fill out and turn in a speaker card

CONSENT AGENDA

9. Approval of Minutes Action **1-7**
 - a) Regular Public Session of September 24, 2019
10. Approval of Month-to-Month Rental Agreement at 275A Lake Avenue
(Tenant: O'Neill Yacht Charters) Action **8-23**
11. Approval of Exercise of Lease Option for 365 Lake Avenue, Suite B
(Tenant: Nexus Wealth Advisors) Action **24**

REGULAR AGENDA

The public may address the Commission once on any Regular Agenda item for a limit of three minutes. Speakers are requested to fill out and turn in a speaker card.

12. Award of Contract for Consulting Services – Horizon Water and Environment
(NTE: 65,000) Discussion/Action **25-27**
13. Review / Approve Design Plans for Pappy Display Cradle and Authorize Public
Bid Process Discussion/Action **28-34**
14. Approval of Cash / Payroll Disbursements – September 2019 Discussion/Action **35-39**

INFORMATION

15. Port Director's Report
 - a) C-MANC Fall Meeting Debrief Information **40-42**
16. Harbormaster's Report Information **43-44**
17. Facilities Maintenance & Engineering Manager's Report Information **45**
18. Delinquent Account Reporting Information **46-47**
19. Annual Business Use of Slip Review Information **48-49**
20. Review of Financial Reports Information **50-76**
 - a) Comparative Seasonal Revenue Graphs
 - b) Employee Count as of September 30, 2019
 - c) Quarterly Budget Report as of September 30, 2019
 - d) Quarterly Fuel Sales Report
 - e) Quarterly Boatyard Report
 - f) Quarterly Concession Percentage Rent Report
 - g) LAIF Statement
 - h) FY19 Debt Service Coverage Ratio
21. Crime / Incident / Citation Report – September 2019 Information **77-78**
22. Port Commission Review Calendar / Follow-Up Items Information **79**

ADJOURNMENT

The Santa Cruz Port District complies with the Americans with Disabilities Act.
Questions regarding meeting accommodations may be directed to (831) 475-6161.