

# Agenda

NEW ZOOM Meeting Platform

## Santa Cruz Port Commission Special Closed & Regular Public Session Tuesday, January 26, 2021

5:00 PM – Special Closed Session  
Web-Based Virtual Meeting – Closed

7:00 PM – Regular Public Session

Web-Based Virtual Meeting – Please use the link below to join the Regular Public Session.

<https://us02web.zoom.us/j/89330317113?pwd=a3lPWmcrcQ0JSV0Zvdnk4bDRua01QQT09>

Meeting ID: 893 3031 7113

Passcode: 665238



Members of the public wishing to comment on a specific item or during Oral Communication may utilize the "Raise Hand" feature within the virtual meeting platform. Each speaker may address the Commission once under Oral Communication for a limit of three minutes.

**Type of Meeting: SPECIAL PUBLIC SESSION – 5:00 pm**

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54927 and 54956.8 ..... Information

**Type of Meeting: SPECIAL CLOSED SESSION**

3. Conference with Real Property Negotiators  
Agency Designated Representative: M. Olin  
Negotiating Parties: 616 Atlantic Avenue (Aldo's Restaurant)  
Under Negotiation: Lease ..... Discussion/Action

**Type of Meeting: SPECIAL PUBLIC SESSION**

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) Section 54957.1 ..... Information

**BREAK – RECONVENE FOR REGULAR PUBLIC SESSION**

**Type of Meeting: REGULAR PUBLIC SESSION – 7:00 pm**

5. Pledge of Allegiance
6. Oral Communication

**CONSENT AGENDA**

7. Approval of Minutes ..... Action **1-5**
  - a) Special Closed & Regular Public Meeting of November 24, 2020
8. Approval of Sublease Agreement – 2222 E. Cliff Drives, Suite 212 ..... Action **6-24**  
(Tenant: Martha Macambridge)

**REGULAR AGENDA**

9. Presentation by James Behrens of the Scripps Institution of Oceanography on the Point Santa Cruz Wave Buoy ..... Information
10. Notice of Completion – Santa Cruz East Public Pier Pile Rehabilitation ..... Discussion / Action **25-26**
11. COVID Response Measures Quarterly Report..... Discussion / Action **27-34**
12. Personnel Policies and Procedures Manual Update ..... Discussion / Action **35-182**
13. Review of 2021 Port Commission Standing Committees ..... Discussion / Action **183-186**
14. 2021 Port District Priorities ..... Discussion / Action **187-189**
15. Approval of Cash / Payroll Disbursements – November/December 2020 ..... Discussion / Action **190-198**

**INFORMATION**

16. Port Director's Report..... Information
17. Harbormaster's Report..... Information **199-202**
18. Financial Reports ..... Information **203-210**
  - a) Comparative Seasonal Revenue Graph
  - b) Employee Count as of December 31, 2020
  - c) Quarterly Budget Report as of December 31, 2020
  - d) Quarterly Fuel Sales report
  - e) Quarterly Boatyard Report
  - f) Quarterly Concession Percentage Rent Report
  - g) LAIF Statement & PMIA/LAIF Performance Report
19. Delinquent Account Reporting ..... Information **211-214**
20. Harbor Patrol Incident Response Report – November/December 2020..... Information **215-219**
21. Written Correspondence ..... Information **220-223**
  - a) Letter to State Senator Monning, from Chairman Reed
  - b) Letter to Congressman Jimmy Panetta, from Port Director Olin
  - c) Letter to State Senator Laird, from Chairman Reed
  - d) LAFCO Election for Special District Seats on LAFCO
22. Port Commission Review Calendar / Follow-Up Items..... Information **224**

**ADJOURNMENT**

The Santa Cruz Port District complies with the Americans with Disabilities Act. Questions regarding meeting accommodations may be directed to (831) 475-6161.