



Special Closed and Regular Public Session of February 27, 2024

**Santa Cruz Port Commission
MINUTES**

Commission Members Present:

Stephen Reed	Chair
Dennis Smith	Vice-chair
Toby Goddard	Commissioner
Reed Geisreiter	Commissioner
Darren Gertler	Commissioner

SPECIAL PUBLIC SESSION – 4:30 PM

Chair Reed convened the special public session at 4:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz, CA.

1. Oral Communication
2. Announcement of Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54956.8

At 4:30 PM, Chair Reed announced that the Commission will meet in closed session to discuss agenda item 3.

SPECIAL CLOSED SESSION

3. Conference with Real Property Negotiators
Property: 7th and Brommer (Southwest Parcels)
Agency Designated Representative: H. MacLaurie
Under Negotiation: Property Acquisition

SPECIAL PUBLIC SESSION

4. Action and Vote Disclosure after Closed Session Pursuant to Government Code (Ralph M. Brown Act) §54957.1

Chair Reed announced that the Commission took no reportable action in closed session on item 3.

Chair Reed adjourned the special open session following the closed meeting at 5:10 PM.

REGULAR PUBLIC SESSION – 5:30 PM

Chair Reed convened the regular public session at 5:30 PM at the Harbor Public Meeting Room, 365 A Lake Avenue, Santa Cruz CA (hybrid meeting platform).

5. Pledge of Allegiance

6. Oral Communication

Chair Reed announced that the Commission took no reportable action in closed session on item 3.

Commissioner Geisreiter requested that agenda item 11 be moved to the beginning of the meeting for discussion / action.

CONSENT AGENDA

7. Approval of Minutes

a) Special Closed Meeting of January 16, 2024

b) Special Closed and Regular Public Meeting of January 27, 2024

8. Approval of Month-to-Month Rental Agreement – 413 Lake Avenue, Suite 103 (Tenant: Alternative Legal Services)

9. Approval of Resolution 24-01 – Approving Salary Schedules and Authorizing Amendment to the Port Director’s Employment Agreement

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to approve consent agenda items 7 through 9.
- *Motion carried unanimously.*

REGULAR AGENDA

11. Consideration of 6-Pak Charter Permit Application – Damon Walker (*Discussed out of order*)

Discussion: Harbormaster Anderson requested that the Commission consider authorization of a 6-pak charter operation in the north harbor. He stated that approval of this request will have minimal impact on parking in the area near X-Dock.

Mr. Walker thanked the Commission for their consideration of his request.

In response to a question posed by Commissioner Goddard, Harbormaster Anderson confirmed that Mr. Walker's slip was offered through the waiting list.

Vice-chair Smith expressed support for approving the proposed charter operation.

MOTION: Motion made by Commissioner Geisreiter, seconded by Commissioner Goddard to approve the north harbor charter operation (6-pak) for Damon Walker.
- *Motion carried unanimously.*

10. Approve the FY25 Budget and Capital Improvement Plan

Discussion: Port Director MacLaurie reviewed the proposed FY25 budget and highlighted the following:

- 3% increase to marina fees.
- 3% increase to the Small (6 Pak) Charter Fee (fee increases from \$125 x passenger capacity /12-months to \$128.75 x passenger capacity / 12-months).

Port Director MacLaurie stated that the budget worksheet, revenue summaries, Capital Improvement Plan summary table, fee schedule, and Projected Debt Service Ratio (DSR) have been revised accordingly since the Commission's review of the draft budget on February 6, 2024.

In response to a question posed by Commissioner Goddard, Port Director MacLaurie stated that the FY25 Budget Summary on page 7 will be updated to reflect that a 3% marina fee increase will be implemented.

The Commission thanked staff for the budget presentation.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Geisreiter to approve the FY25 budget and capital improvement projects.
- *Motion carried unanimously.*

12. Approval of Cash/Payroll Disbursements – January 2024

Discussion: In response to questions posed by the Commission, staff provided additional information on the following warrants:

- Warrant # 59299 – Bayside Oil II, Inc. for Waste Fuel Disposal (\$1,704.00) – Staff stated that the high volume of fuel was due to the vessel disposal event performed on November 15, 2023 (SAVE Grant Reimbursable).
- Warrant # 59437 – Pacific Gas & Electric Company for Utilities (\$43,189.89) – Staff stated that the check total accounts for numerous PG&E meters, of which a proportional share is tenant reimbursable.

MOTION: Motion made by Commissioner Goddard, seconded by Commissioner Gertler to approve cash and payroll disbursements for January 2024, in the amount of \$1,361,596.87.
- *Motion carried unanimously.*

INFORMATION

13. Port Director's Report

Port Director MacLaurie informed the Commission that Verizon Wireless has expressed interest in reinitiating negotiations for the installation of a cell tower in the vicinity of the O-Dock restroom. She sought direction from the Commission on whether there was interest in proceeding with negotiations. The Commission indicated that there may be interest in commencing negotiations if Verizon would compensate the District for prior legal fees.

14. Harbormaster's Report

Harbormaster Anderson stated that he will attend the Salmon Information Meeting virtually on March 1, 2024, and will report back with any findings.

15. Facilities Maintenance & Engineering Manager's Report

Facilities Maintenance & Engineering (FME) Manager Wulf stated that north harbor dredging will conclude on February 29, 2024.

In response to a question posed by Commissioner Goddard, FME Manager Wulf confirmed that the replacement suction pipes for the ladder are on hand at the dredge yard and the work will have to coincide with the haulout of *Twin Lakes*.

16. Financial Reports (*There was no discussion on this agenda item*)

- a) Comparative Seasonal Revenue Graph
- b) LAIF Statement & PMIA/LAIF Performance Report
- c) CLASS Statement

17. Delinquent Account Reporting (*There was no discussion on this agenda item*)

18. Harbor Patrol Incident Response Report – January 2024 (*There was no discussion on this agenda item*)

19. Written Correspondence (*There was no discussion on this agenda item*)

- a) California Special Districts Association Call for Nominations – Seat A

20. Port Commission Review Calendar / Follow-Up Items (*There was no discussion on this agenda item*)

Chair Reed adjourned the regular public session at 6:08 PM.



Stephen Reed, Chair